



# CITY OF AVON PARK

*Highlands County, Florida*

March 13, 2023

April Cluess  
Mitigation Grant Manager  
Office of Long-Term Resiliency  
Florida Department of Economic Opportunity

Re: Distribution System and Drinking Water Treatment Plant Infrastructure Project  
MT039

Ms. Cluess:

Please let this letter serve as an official request to make a budget amendment to the above referenced grant by removing Deliverable 3 Task 7 and increasing Deliverable 2 Task 2.

On February 13, 2023 City Council discussed the fact that engineering and construction costs originally budgeted for the project were not sufficient. Jamison Tondreault's (P.E., Kimley Horn) initial estimate is based on preliminary opinions of probable costs which confirmed a budget shortfall of approximately \$100,000 - \$200,000 and possibly more. City Council directed staff to reach out to Florida Department of Economic Opportunity to see if it was possible remove Deliverable 3 Task 7 and increase Deliverable 2 Task 2, in the amount of \$50,000. After verifying with your office that this was possible, staff brought back before City Council on February 27, 2023.

On February 27, 2023 City Council approved to amend the budget and is in agreement with Kimley-Horn that procuring and installing 250 LF of 12-inch directional bore under US Highway 27 is not an essential project at this time, the City prefers other alternatives that are more important to improve fire flow. Deliverable 3 Task 7 is estimated to cost \$50,000 and the City requests that it be removed and the cost be added to Deliverable 2 Task 2.

We appreciate your review and consideration. Should you have any questions or concerns, please feel free to contact Melody Sauerhafer, Finance Director at (863) 452-4410 or Christian Hardman, City Clerk at (863) 452-4405.

Sincerely,

  
Garrett Anderson  
Mayor

Attachments: February 13, 2023 City Council Minutes  
February 27, 2023 City Council Minutes  
Preliminary Opinion of Probable Construction Costs