

Attachment C - Workplan

Subrecipient Name:	City of Avon Park	Program:	General Infrastructure Program		
MID Area:	HUD-MID	County:	Highlands		
Project Name:	Drinking Water System Infrastructure Project	CDBG-MIT Project Budget:	\$670,623.00		
Agreement No.:	MT039	Mod. No.	Original		
National Objective:	LMI Person	Period of Performance Deadline:	4/11/2026		
Anticipated Start Date:	4/12/2022				
Anticipated Start Date	Anticipated Date of Completion	Deliverable and/or Task		Estimated Units Completed by End Date	Estimated Funds Requested by End Date
4/12/2022	6/30/23	Provide the policies, procurement documentation. Complete the Environmental Exemption requirements.			
4/12/2022	4/11/26	Task 1	Deliverable 1 – Project Implementation 1. Maintain project files 2. Review of weekly David Bacon payroll(s) for accuracy and compliance 3. Manage project activities, schedules, record review, DEO monitoring visits 4. Conduct oversight and monitoring activities 5. Engineering inspections during construction 6. Conduct complete environmental review/assessment in accordance with 24 CFR Part 58. Review and submit document “Environmental Review for Activity/Project that is Exempt or Categorically Excluded Not Subject to 58.5 Pursuant to 24 CFR Part 58.34(a) and 58.35(b)	100%	
		Minimum Level of Service: 1) Completed Environmental Review Record (ERR) (if applicable)			

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4/30/23	10/12/2024	Task 2	Deliverable 2 – Engineering and Design Procure Florida licensed Architectural/Engineering (A/E) Services which include coordinating with utility companies to minimize potential relocations, reviewing reports/drawings, etc., of existing utilities, and providing geotechnical soil profile results. Prepare construction contract documents, bidding documents, general and supplementary conditions, technical specifications and design/working drawings showing extent of project reporting at 30%, 60%, 90% design and final	100%	
1/1/25	4/11/2026	Task 3	Deliverable 3 – Construction Hire Florida licensed contractor to: Install chlorine skids and program logic controls in the Crystal Lake Plant in accordance with approved design plans Install chlorine skids and program logic in the Glenwood Plant in accordance with the approved design plans. Procure and replace 5,000 LF (linear feet) of existing asbestos pipe, landscaping and restoration included, in accordance with	100%	

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			<p>the approved design plans.</p> <p>Minimum Level of Service: 1) AIA forms G702/G703, or their substantive equivalent, certifying that the project, or a quantifiable portion of the project is complete.</p>		
Total Period of Performance					
48 Months					

Submitted by: _____

Date: _____