

**CBDG-MIT Grant
Monthly Progress Report (MPR)**

Grant No. – Sub. Name:	MT039-City of Avon Park			
Project Title:	Drinking Water Infrastructure Project			
Funding Awarded:	\$670,623.00			
Agreement Period:	01/10/2021 – 01/09/2025			
Primary Points of Contact Information:	Kaitlyn Webb FDEO		Melody Sauerhafer 863-452-4410 msauerhafer@avonpark.city	
Activity Reporting Period: September 2022				
<i>An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.</i>				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	0	0	0	0
CDBG-MIT Funds (B)	\$670,623.00	0	0	\$670,623.00
TOTAL Project Funds (A+B)	\$670,623.00	0	0	\$670,623.00
Section Two – Accomplishments within the <u>Past</u> Month:				
Final ENVRR submitted to FDEO. Advertised and received proposals for engineering.				
Section Three – Issues or risks that have been faced with resolutions:				
None.				

Section Four – Projected activities to be completed within the following Month:

Address any questions on ENVRR. Evaluate proposals and award contract engineering.

Section Five – Required Submissions:

❖ Attachment B - Project Budget ➤ Has the Project Budget changed? ➤ <i>If answered "Yes", please submit the Revised Attachment B.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Attachment C - Activity Work Plan ➤ Has the Activity Work Plan changed? ➤ <i>If answered "Yes", please submit the Revised Attachment C.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Timeline (Milestones) for Implementation ➤ Has the Timeline changed? ➤ <i>If answered "Yes", please submit the Detailed Timeline (Milestones).</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Staffing Plan ➤ Were there any Staffing changes? ➤ <i>If answered "Yes", please submit the Revised Staffing Plan which will include the Revised Org Chart and Updated names and Job descriptions.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Equipment Transfer/Disposal ➤ Were there Equipment Transferred/Disposed? ➤ <i>If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

This report was prepared by:

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Signature and date:



12/2/23