

CBDG-MIT Grant Monthly Progress Report (MPR)

Grant No. – Sub. Name:	MT039-City of Avon Park			
Project Title:	Drinking Water Infrastructure Project			
Funding Awarded:	\$670,623.00			
Agreement Period:	01/10/2021 – 01/09/2025			
Primary Points of Contact Information:	Kaitlyn Webb FDEO		Melody Sauerhafer 863-452-4410 msauerhafer@avonpark.city	
Activity Reporting Period: December 2022				
<i>An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.</i>				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	0	0	0	0
CDBG-MIT Funds (B)	\$670,623.00	0	0	\$670,623.00
TOTAL Project Funds (A+B)	\$670,623.00	0	0	\$670,623.00
Section Two – Accomplishments within the <u>Past</u> Month:				
Ranking of engineering proposals. Approval of engineer selection. Submittal of engineering procurement to FDEO.				
Section Three – Issues or risks that have been faced with resolutions:				

None.

Section Four – Projected activities to be completed within the following Month:

10% engineering design.

Section Five – Required Submissions:

❖ Attachment B - Project Budget <ul style="list-style-type: none">➤ Has the Project Budget changed?<ul style="list-style-type: none">➤ <i>If answered "Yes", please submit the Revised Attachment B.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Attachment C - Activity Work Plan <ul style="list-style-type: none">➤ Has the Activity Work Plan changed?<ul style="list-style-type: none">➤ <i>If answered "Yes", please submit the Revised Attachment C.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Timeline (Milestones) for Implementation <ul style="list-style-type: none">➤ Has the Timeline changed?<ul style="list-style-type: none">➤ <i>If answered "Yes", please submit the Detailed Timeline (Milestones).</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Staffing Plan <ul style="list-style-type: none">➤ Were there any Staffing changes?<ul style="list-style-type: none">➤ <i>If answered "Yes", please submit the Revised Staffing Plan which will include the Revised Org Chart and Updated names and Job descriptions.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Equipment Transfer / Disposal <ul style="list-style-type: none">➤ Were there Equipment Transferred/Disposed?<ul style="list-style-type: none">➤ <i>If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

This report was prepared by:
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Signature and date:

