

**CBDG-MIT Grant  
Monthly Progress Report (MPR)**

<b>Grant No. – Sub. Name:</b>	MT039-City of Avon Park			
<b>Project Title:</b>	Drinking Water Infrastructure Project			
<b>Funding Awarded:</b>	\$670,623.00			
<b>Agreement Period:</b>	01/10/2021 – 01/09/2025			
<b>Primary Points of Contact Information:</b>	Kaitlyn Webb FDEO		Melody Sauerhafer 863-452-4410 msauerhafer@avonpark.city	
<b>Activity Reporting Period: October 2022</b>				
<i>An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.</i>				
<b>Section One – Financial Data:</b>				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	0	0	0	0
CDBG-MIT Funds (B)	\$670,623.00	0	0	\$670,623.00
TOTAL Project Funds (A+B)	\$670,623.00	0	0	\$670,623.00
<b>Section Two – Accomplishments within the <u>Past</u> Month:</b>				
Received engineering proposals as RFQ closed. Set selection committees to rank proposals.				
<b>Section Three – Issues or risks that have been faced with resolutions:</b>				
None.				

**Section Four – Projected activities to be completed within the following Month:**

Selection and contract with engineering firms for design and permit work.

**Section Five – Required Submissions:**

<b>❖ Attachment B - Project Budget</b> ➤ Has the Project Budget changed? ➤ If answered "Yes", please submit the <b>Revised Attachment B.</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>❖ Attachment C - Activity Work Plan</b> ➤ Has the Activity Work Plan changed? ➤ If answered "Yes", please submit the <b>Revised Attachment C.</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>❖ Timeline (Milestones) for Implementation</b> ➤ Has the Timeline changed? ➤ If answered "Yes", please submit the <b>Detailed Timeline (Milestones).</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>❖ Staffing Plan</b> ➤ Were there any Staffing changes? ➤ If answered "Yes", please submit the <b>Revised Staffing Plan</b> which will include the <b>Revised Org Chart</b> and <b>Updated names and Job descriptions.</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>❖ Equipment Transfer/Disposal</b> ➤ Were there Equipment Transferred/Disposed? ➤ If answered "Yes", please request a copy of the <b>Equipment Transfer/Disposal Form</b> and <b>disposition instructions</b> from your grant Manager. Complete and submit the <b>Equipment Transfer/Disposal form.</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

This report was prepared by:  
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Signature and date:



10/31/22