

CBDG-MIT Grant Monthly Progress Report (MPR)

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| Grant No. – Sub. Name: | MT039 – City of Avon Park | |
| Project Title: | Drinking Water Infrastructure Project | |
| Funding Awarded: | \$670,623.00 | |
| Agreement Period: | 04/12/2022 – 04/11/2026 | |
| Primary Points of Contact Information: | April Cluess #850-921-3184 / April.cluess@commerce.fl.gov COM - Office of Long-Term Resiliency | Melody Sauerhafer #(863) 452-4410 msauerhafer@avonpark.city Finance Director |

Activity Reporting Period: June 2022

An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.

Section One – Financial Data:

| | Amount | Funds used this period | Funds used to date | Balance Remaining |
|---------------------------|--------------|------------------------|--------------------|-------------------|
| Leverage Funds (A) | \$0 | \$0 | \$0 | \$0 |
| CDBG-MIT Funds (B) | \$670,623.00 | \$0 | \$0 | \$670,623.00 |
| TOTAL Project Funds (A+B) | \$670,623.00 | \$0 | \$0 | \$670,623.00 |

Section Two – Accomplishments within the Past Month:

Progress on the ENVRR 50%. Complete the engineer RFQ.

Section Three – Issues or risks that have been faced with resolutions:

None.

Section Four – Projected activities to be completed within the following Month:

Updated 7/24/2023.

Complete the ENVRR 90%. Advertise the engineering RFQ.

Section Five – Required Submissions:

| | | |
|---|------------------------------|--|
| ❖ Attachment B - Project Budget ➤ Has the Project Budget changed? ➤ <i>If answered "Yes", please submit the Revised Attachment B for review and approval.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| ❖ Attachment C - Activity Work Plan ➤ Has the Activity Work Plan/Project Timeline changed? ➤ <i>If answered "Yes", please submit the Revised Attachment C for review and approval.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| ❖ Staffing Plan ➤ Were there any Staffing changes? ➤ <i>If answered "Yes", please submit the Revised Staffing Plan which will include the Revised Org Chart and Updated names and Job descriptions.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| ❖ Equipment Transfer/Disposal ➤ Were there Equipment Transferred/Disposed? ➤ <i>If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Section Six – Construction Updates: *(only for GIP and CFHP Agreements)*

| | | |
|---|------------------------------|--|
| ➤ Have you started construction? ➤ <i>If answered "Yes", please answer next 3 questions.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| ➤ Percentage of Overall Construction CURRENTLY completed? (Approximate) | ____0____ % | |
| ➤ Percentage of Overall Construction EXPECTED to be completed next month? (Approximate) | ____0____ % | |
| ➤ Have you provided 3 to 5 photos showing construction progress for this month? – <i>If not, please do so</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

This report was prepared by:
J. Corbett Alday/Melody Sauerhafer

Signature and date:

Updated 7/24/2023

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