

CBDG-MIT Grant Monthly Progress Report (MPR)

Grant No. – Sub. Name:	MT039-City of Avon Park			
Project Title:	Drinking Water Infrastructure Project			
Funding Awarded:	\$670,623.00			
Agreement Period:	01/10/2021 – 01/09/2025			
Primary Points of Contact Information:	April Cluess DEO - Office of Long-Term Resiliency		Melody Sauerhafer 863-452-4410 msauerhafer@avonpark.city	
Activity Reporting Period: April 2023				
An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	0	0	0	0
CDBG-MIT Funds (B)	\$670,623.00	0	0	\$670,623.00
TOTAL Project Funds (A+B)	\$670,623.00	0	0	\$670,623.00
Section Two – Accomplishments within the <u>Past</u> Month:				
<p>A narrative <u>MUST</u> be included</p> <p>Began negotiations with engineers for contract for services. Receive proposals for the grant administration services. No invoice for FDEO this period. The engineers generated a revised project area map and submitted to FDEO. The grants administrator generated a LMI map and data and submitted to FDEO.</p>				
Section Three – Issues or risks that have been faced with resolutions:				
None.				

Section Four – Projected activities to be completed within the following Month:		
<p>A narrative <u>MUST</u> be included</p> <p>Sign engineering contracts. Evaluate grants admin proposals. Complete a fair housing activity.</p>		
Section Five – Required Submissions:		
❖ Attachment B - Project Budget ➤ Has the Project Budget changed? ➤ <i>If answered "Yes", please submit the Revised Attachment B for review and approval.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Attachment C - Activity Work Plan ➤ Has the Activity Work Plan/Project Timeline changed? ➤ <i>If answered "Yes", please submit the Revised Attachment C for review and approval.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Staffing Plan ➤ Were there any Staffing changes? ➤ <i>If answered "Yes", please submit the Revised Staffing Plan which will include the Revised Org Chart and Updated names and Job descriptions.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Equipment Transfer/Disposal ➤ Were there Equipment Transferred/Disposed? ➤ <i>If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<div> <div> This report was prepared by: J. Corbett Alday/Melody Sauerhafer </div> <div> Signature and date: </div> </div>		