

## CBDG-MIT Grant Monthly Progress Report (MPR)

Grant No. – Sub. Name:	City of Avon Park			
Project Title:	Drinking Water Infrastructure Project			
Funding Awarded:	\$670,623.00			
Agreement Period:	01/10/2021 – 01/09/2025			
Primary Points of Contact Information:	April Cluess FDEO		Melody Sauerhafer 863-452-4410 msauerhafer@avonpark.city	
Activity Reporting Period: <b>Ferbruary 2023</b>				
An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	0	0	0	0
CDBG-MIT Funds (B)	\$670,623.00	0	0	\$670,623.00
TOTAL Project Funds (A+B)	\$670,623.00	0	0	\$670,623.00
Section Two – Accomplishments within the <u>Past</u> Month:				
Council voted to readvertise the CDBG admin services. The engineer contract proposal was submitted to FDEO for review. The engineer is working on a justification for a budget amendment to remove the jack and bore and move those funds to engineering.				
Section Three – Issues or risks that have been faced with resolutions:				

None.

**Section Four – Projected activities to be completed within the following Month:**

Readvertise for CDBG admin services. Commence engineering.

**Section Five – Required Submissions:**

<p>❖ <b>Attachment B - Project Budget</b></p> <p>➤ Has the Project Budget changed?</p> <p>➤ <i>If answered "Yes", please submit the <b>Revised Attachment B</b> for review and approval.</i></p>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>❖ <b>Attachment C - Activity Work Plan</b></p> <p>➤ Has the Activity Work Plan/Project Timeline changed?</p> <p>➤ <i>If answered "Yes", please submit the <b>Revised Attachment C</b> for review and approval.</i></p>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>❖ <b>Staffing Plan</b></p> <p>➤ Were there any Staffing changes?</p> <p>➤ <i>If answered "Yes", please submit the <b>Revised Staffing Plan</b> which will include the <b>Revised Org Chart</b> and <b>Updated names and Job descriptions</b>.</i></p>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>❖ <b>Equipment Transfer/Disposal</b></p> <p>➤ Were there Equipment Transferred/Disposed?</p> <p>➤ <i>If answered "Yes", please request a copy of the <b>Equipment Transfer/Disposal Form</b> and disposition instructions from your grant Manager. Complete and submit the <b>Equipment Transfer/Disposal form</b>.</i></p>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

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**Signature and date:**