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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Grant No. – Sub. Name:** | | **MT039 - City of Avon Park** | | | | | | |
| **Project Title:** | | **Drinking Water Infrastructure Project** | | | | | | |
| **Funding Awarded:** | | ***$670,623.00*** | | | | | | |
| **Agreement Period:** | | ***01/10/2021 – 01/09/2025*** | | | | | | |
| **Primary Points of Contact Information:** | | *April Cluess*  *FDEO* | | | | *Melody Sauerhafer*  *863-452-4410*  *msauerhafer@avonpark.city* | | |
| Activity Reporting Period: **Ferburary 2023** | | | | | | | | |
| *An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.* | | | | | | | | |
| **Section One – Financial Data:** | | | | | | | | |
|  | | | | | | | | |
|  | Amount | | Funds used this period | | Funds used to date | | Balance Remaining | |
| Leverage Funds (A) | *0* | | *0* | | *0* | | *0* | |
| CDBG-MIT Funds (B) | *$670,623.00* | | *0* | | *0* | | *$670,623.00* | |
| TOTAL Project Funds (A+B) | *$670,623.00* | | *0* | | *0* | | *$670,623.00* | |
|  | | | | | | | | |
| **Section Two – Accomplishments within the Past Month:** | | | | | | | | |
| Council voted to readvertise the CDBG admin services. The engineer contract proposal was submitted to FDEO for review. The engineer is working on a justification for a budget amendment to remove the jack and bore and move those funds to engineering. | | | | | | | | |
| **Section Three – Issues or risks that have been faced with resolutions:** | | | | | | | | |
| None. | | | | | | | | |
| **Section Four – Projected activities to be completed within the following Month:** | | | | | | | | |
| Readvertise for CDBG admin services. Commence engineering. | | | | | | | | |
| **Section Five – Required Submissions:** | | | | | | | | |
| * **Attachment B - Project Budget**   + Has the Project Budget changed?   + *If answered “Yes”, please submit the* ***Revised Attachment B*** *for review and approval.* | | | | | | Yes | | No |
| * **Attachment C - Activity Work Plan**   + Has the Activity Work Plan/Project Timeline changed?   + *If answered “Yes”, please submit the* ***Revised Attachment C*** *for review and approval.* | | | | | | Yes | | No |
| * **Staffing Plan**   + Were there any Staffing changes?   + *If answered “Yes”, please submit the* ***Revised Staffing Plan*** *which will include the* ***Revised Org Chart*** *and* ***Updated names and Job descriptions.*** | | | | | | Yes | | No |
| * **Equipment Transfer/Disposal**   + Were there Equipment Transferred/Disposed?   + *If answered “Yes”, please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.* | | | | | | Yes | | No |
|  | | | | | | | | |
| *Melody Sauerhafer*  *863-452-4410*  *msauerhafer@avonpark.city* | | | | **Signature and date:** | | | | |