

## CBDG-MIT Grant Monthly Progress Report (MPR)

<b>Grant No. – Sub. Name:</b>	IR122- City of Avon Park	
<b>Project Title:</b>	Fire Station Hardening	
<b>Funding Awarded:</b>	\$894,087.00	
<b>Agreement Period:</b>	01/10/2021 – 01/09/2025	
<b>Primary Points of Contact Information:</b>	Kaitlyn Webb FDEO	Melody Sauerhafer 863-452-4410 msauerhafer@avonpark.city

### Activity Reporting Period: **December 2022**

*An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.*

#### Section One – Financial Data:

	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	0	0	0	0
CDBG-MIT Funds (B)	<b>\$894,087.00</b>	0	0	<b>\$894,087.00</b>
TOTAL Project Funds (A+B)	<b>\$894,087.00</b>	0	0	<b>\$894,087.00</b>

#### Section Two – Accomplishments within the Past Month:

Ranked engineering proposals. Award engineering services. Submittal of engineering procurement to FDEO.

#### Section Three – Issues or risks that have been faced with resolutions:

None.

**Section Four – Projected activities to be completed within the following Month:**

10% engineering design

**Section Five – Required Submissions:**

<b>❖ Attachment B - Project Budget</b> ➤ Has the Project Budget changed? ➤ <i>If answered "Yes", please submit the <b>Revised Attachment B.</b></i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>❖ Attachment C - Activity Work Plan</b> ➤ Has the Activity Work Plan changed? ➤ <i>If answered "Yes", please submit the <b>Revised Attachment C.</b></i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>❖ Timeline (Milestones) for Implementation</b> ➤ Has the Timeline changed? ➤ <i>If answered "Yes", please submit the <b>Detailed Timeline (Milestones).</b></i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>❖ Staffing Plan</b> ➤ Were there any Staffing changes? ➤ <i>If answered "Yes", please submit the <b>Revised Staffing Plan</b> which will include the <b>Revised Org Chart</b> and <b>Updated names and Job descriptions.</b></i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>❖ Equipment Transfer/Disposal</b> ➤ Were there Equipment Transferred/Disposed? ➤ <i>If answered "Yes", please request a copy of the <b>Equipment Transfer/Disposal Form</b> and <b>disposition instructions</b> from your grant Manager. Complete and submit the <b>Equipment Transfer/Disposal form.</b></i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

This report was prepared by:

Signature and date:

