

## CBDG-MIT Grant Monthly Progress Report (MPR)

<b>Grant No. – Sub. Name:</b>	IR122- City of Avon Park			
<b>Project Title:</b>	Fire Station Hardening			
<b>Funding Awarded:</b>	\$894,087.00			
<b>Agreement Period:</b>	01/10/2021 – 01/09/2025			
<b>Primary Points of Contact Information:</b>	Kaitlyn Webb FDEO		Melody Sauerhafer 863-452-4410 msauerhafer@avonpark.city	
<b>Activity Reporting Period: November 2022</b>				
<i>An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.</i>				
<b>Section One – Financial Data:</b>				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	0	0	0	0
CDBG-MIT Funds (B)	\$894,087.00	0	0	\$894,087.00
TOTAL Project Funds (A+B)	\$894,087.00	0	0	\$894,087.00
<b>Section Two – Accomplishments within the <u>Past</u> Month:</b>				
Ranked engineering proposals. Award engineering services.				
<b>Section Three – Issues or risks that have been faced with resolutions:</b>				
None.				

**Section Four – Projected activities to be completed within the following Month:**

10% engineering design

**Section Five – Required Submissions:**

❖ **Attachment B - Project Budget**

➤ Has the Project Budget changed?

➤ If answered "Yes", please submit the **Revised Attachment B.**

Yes ☐

No ☒

❖ **Attachment C - Activity Work Plan**

➤ Has the Activity Work Plan changed?

➤ If answered "Yes", please submit the **Revised Attachment C.**

Yes ☐

No ☒

❖ **Timeline (Milestones) for Implementation**

➤ Has the Timeline changed?

➤ If answered "Yes", please submit the **Detailed Timeline (Milestones).**

Yes ☐

No ☒

❖ **Staffing Plan**

➤ Were there any Staffing changes?

➤ If answered "Yes", please submit the **Revised Staffing Plan** which will include the **Revised Org Chart** and **Updated names and Job descriptions.**

Yes ☐

No ☒

❖ **Equipment Transfer/Disposal**

➤ Were there Equipment Transferred/Disposed?

➤ If answered "Yes", please request a copy of the **Equipment Transfer/Disposal Form** and disposition instructions from your grant Manager. Complete and submit the **Equipment Transfer/Disposal form.**

Yes ☐

No ☒

This report was prepared by:

Signature and date:

