

CBDG-MIT Grant Monthly Progress Report (MPR)

Grant No. – Sub. Name:	I0122 – City of Avon Park			
Project Title:	Fire Station Hardening			
Funding Awarded:	\$894,087.00			
Agreement Period:	04/06/2022 – 4/5/2026			
Primary Points of Contact Information:	April Cluess DEO - Office of Long-Term Resiliency		Melody Sauerhafer 863-452-4410 / msauerhafer@avonpark.city	
Activity Reporting Period: SEPTEMBER 20230				
<i>An update of this report shall be submitted to FloridaCommerce ten (10) calendar days after the end of each month.</i>				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	0	0	0	0
CDBG-MIT Funds (B)	\$894,087.00	0	0	\$894,087.00
TOTAL Project Funds (A+B)	\$894,087.00	0	0	\$894,087.00
Section Two – Accomplishments within the <u>Past</u> Month:				
A narrative <u>MUST</u> be included				
<p>Engineering plans and specs submitted at 75% to City for comment. Grant administration RFP was readvertised. Completed progress teams meetings with Commerce. Submitted excessive force policy. No Commerce invoice expected this period.</p>				
Section Three – Issues or risks that have been faced with resolutions:				

Updated 7/24/2023.

Section Four – Projected activities to be completed within the following Month:

A narrative MUST be included.

Engineering and design plans at 80%. Receive proposals for grant administration. Begin evaluation of Admin proposals.

Section Five – Required Submissions:❖ **Attachment B - Project Budget**

- Has the Project Budget changed?
 - If answered "Yes", please submit:
 - ◆ The **Revised Attachment B** for review and approval.
 - ◆ The **explanation** for the change.

Yes ☐No ☒❖ **Attachment C - Activity Work Plan**

- Has the Activity Work Plan/Project Timeline changed?
 - If answered "Yes", please submit:
 - ◆ The **Revised Attachment C** for review and approval.
 - ◆ The **explanation** for the change.

Yes ☐No ☒❖ **Staffing Plan**

- Were there any Staffing changes?
 - If answered "Yes", please submit the **Revised Staffing Plan** which will include the **Revised Org Chart** and **Updated names and Job descriptions**.

Yes ☐No ☒❖ **Equipment Transfer/Disposal**

- Were there Equipment Transferred/Disposed?
 - If answered "Yes", please request a copy of the **Equipment Transfer/Disposal Form** and disposition instructions from your grant Manager. Complete and submit the **Equipment Transfer/Disposal form**.

Yes ☐No ☒**Section Six – Construction/Plan Updates: (APPLIES to ALL MIT Agreements)**

- Have you started Construction (CFHP/GIP) or Plan Development (GPS)?
 - If answered "Yes", please answer next 3 questions.

Yes ☐No ☒

- Percentage of Overall Construction/Plan **CURRENTLY** completed? (Approximate)

_____ %

- Percentage of Overall Construction/Plan **EXPECTED** to be completed next month? (Approximate)

_____ %

- Have you provided 3 to 5 photos showing Construction or Planning Activities (Outreach meetings, etc....) progress for this month? – *If not, please do so*

Yes ☐No ☒

This report was prepared by:
J. Corbett Alday/Melody Sauerhafer

Signature and date:

Updated 9/08/2023

Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
850.245.7105 | www.FloridaJobs.org | Twitter: @FLACommerce

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