

CBDG-MIT Grant Monthly Progress Report (MPR)

Grant No. – Sub. Name:	I0122 – City of Avon Park			
Project Title:	Fire Station Hardening			
Funding Awarded:	\$894,087.00			
Agreement Period:	04/12/2022 – 04/11/2026			
Primary Points of Contact Information:	April Cluess #850-921-3184 / April.cluess@commerce.fl.gov COM - Office of Long-Term Resiliency		Melody Sauerhafer #(863) 452-4410 msauerhafer@avonpark.city Finance Director	
Activity Reporting Period: September 2022				
<i>An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.</i>				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	\$0	\$0	\$0	\$0
CDBG-MIT Funds (B)	\$894,087.00	\$0	\$0	\$894,087.00
TOTAL Project Funds (A+B)	\$894,087.00	\$0	\$0	\$894,087.00
Section Two – Accomplishments within the <u>Past</u> Month:				
Final ENVRR submitted to FDEO. Advertised and received proposals for engineering.				
Section Three – Issues or risks that have been faced with resolutions:				
None.				
Section Four – Projected activities to be completed within the following Month:				

Updated 7/24/2023.

Address any questions on ENVRR. Evaluate proposals and award contract engineering.

Section Five – Required Submissions:

❖ Attachment B - Project Budget

- Has the Project Budget changed?
 - *If answered "Yes", please submit the **Revised Attachment B** for review and approval.*

Yes ☐

No ☒

❖ Attachment C - Activity Work Plan

- Has the Activity Work Plan/Project Timeline changed?
 - *If answered "Yes", please submit the **Revised Attachment C** for review and approval.*

Yes ☐

No ☒

❖ Staffing Plan

- Were there any Staffing changes?
 - *If answered "Yes", please submit the **Revised Staffing Plan** which will include the **Revised Org Chart** and **Updated names and Job descriptions**.*

Yes ☐

No ☒

❖ Equipment Transfer/Disposal

- Were there Equipment Transferred/Disposed?
 - *If answered "Yes", please request a copy of the **Equipment Transfer/Disposal Form** and disposition instructions from your grant Manager. Complete and submit the **Equipment Transfer/Disposal form**.*

Yes ☐

No ☒

Section Six – Construction Updates: *(only for GIP and CFHP Agreements)*

- Have you started construction?
 - *If answered "Yes", please answer next 3 questions.*

Yes ☐

No ☒

- Percentage of Overall Construction **CURRENTLY** completed? (Approximate)

____0____ %

- Percentage of Overall Construction **EXPECTED** to be completed next month? (Approximate)

____0____ %

- Have you provided 3 to 5 photos showing construction progress for this month? – *If not, please do so*

Yes ☐

No ☒

This report was prepared by:
J. Corbett Alday/Melody Sauerhafer

Signature and date: