

**CBDG-MIT Grant
Monthly Progress Report (MPR)**

Grant No. – Sub. Name:	IR122- City of Avon Park			
Project Title:	Fire Station Hardening			
Funding Awarded:	\$894,087.00			
Agreement Period:	01/10/2021 – 01/09/2025			
Primary Points of Contact Information:	Kaitlyn Webb FDEO		Melody Sauerhafer 863-452-4410 msauerhafer@avonpark.city	
Activity Reporting Period: September 2022				
<i>An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.</i>				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	0	0	0	0
CDBG-MIT Funds (B)	\$894,087.00	0	0	\$894,087.00
TOTAL Project Funds (A+B)	\$894,087.00	0	0	\$894,087.00
Section Two – Accomplishments within the <u>Past</u> Month:				
Final ENVRR submitted to FDEO. Advertised and received proposals for engineering.				
Section Three – Issues or risks that have been faced with resolutions:				
None.				

Section Four – Projected activities to be completed within the following Month:

Address any questions on ENVRR. Evaluate proposals and award contract engineering.

Section Five – Required Submissions:

❖ **Attachment B - Project Budget**

➤ Has the Project Budget changed?

➤ If answered "Yes", please submit the **Revised Attachment B.**

Yes ☐

No ☒

❖ **Attachment C - Activity Work Plan**

➤ Has the Activity Work Plan changed?

➤ If answered "Yes", please submit the **Revised Attachment C.**

Yes ☐

No ☒

❖ **Timeline (Milestones) for Implementation**

➤ Has the Timeline changed?

➤ If answered "Yes", please submit the **Detailed Timeline (Milestones).**

Yes ☐

No ☒

❖ **Staffing Plan**

➤ Were there any Staffing changes?

➤ If answered "Yes", please submit the **Revised Staffing Plan** which will include the **Revised Org Chart** and **Updated names and Job descriptions.**

Yes ☐

No ☒

❖ **Equipment Transfer/Disposal**

➤ Were there Equipment Transferred/Disposed?

➤ If answered "Yes", please request a copy of the **Equipment Transfer/Disposal Form** and disposition instructions from your grant Manager. Complete and submit the **Equipment Transfer/Disposal form.**

Yes ☐

No ☒

This report was prepared by:

J. Corbett Alday

Signature and date:

