

CBDG-MIT Grant Monthly Progress Report (MPR)

Grant No. – Sub. Name:	I0122 – City of Avon Park			
Project Title:	Fire Station Hardening			
Funding Awarded:	\$894,087.00			
Agreement Period:	01/10/2021 – 01/09/2025			
Primary Points of Contact Information:	April Cluess DEO - Office of Long-Term Resiliency		Melody Sauerhafer 863-452-4410 msauerhafer@avonpark.city	
Activity Reporting Period: March 2023				
<i>An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.</i>				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	0	0	0	0
CDBG-MIT Funds (B)	\$894,087.00	0	0	\$894,087.00
TOTAL Project Funds (A+B)	\$894,087.00	0	0	\$894,087.00
Section Two – Accomplishments within the <u>Past</u> Month:				
<p>A narrative <u>MUST</u> be included</p> <p>Approval of engineering procurement received. Readvertised for admin services. Begin negotiating with engineering firm for contract.</p>				
Section Three – Issues or risks that have been faced with resolutions:				

None.

Section Four – Projected activities to be completed within the following Month:

A narrative MUST be included

Contract for engineering services. Receive admin proposals and evaluate them.

Section Five – Required Submissions:

❖ Attachment B - Project Budget <ul style="list-style-type: none">➤ Has the Project Budget changed?<ul style="list-style-type: none">➤ If answered "Yes", please submit the Revised Attachment B for review and approval.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Attachment C - Activity Work Plan <ul style="list-style-type: none">➤ Has the Activity Work Plan/Project Timeline changed?<ul style="list-style-type: none">➤ If answered "Yes", please submit the Revised Attachment C for review and approval.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Staffing Plan <ul style="list-style-type: none">➤ Were there any Staffing changes?<ul style="list-style-type: none">➤ If answered "Yes", please submit the Revised Staffing Plan which will include the Revised Org Chart and Updated names and Job descriptions.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Equipment Transfer/Disposal <ul style="list-style-type: none">➤ Were there Equipment Transferred/Disposed?<ul style="list-style-type: none">➤ If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

This report was prepared by:
J. Corbett Alday/Melody Sauerhafer

Signature and date: