

CBDG-MIT Grant Monthly Progress Report (MPR)

Grant No. – Sub. Name:	I0122- City of Avon Park			
Project Title:	Fire Station Hardening			
Funding Awarded:	\$894,087.00			
Agreement Period:	01/10/2021 - 01/09/2025			
Primary Points of Contact Information:	April Cluess april.cluess@deo.myflorida.com FDEO		Melody Sauerhafer 863-452-4410 msauerhafer@avonpark.city	
Activity Reporting Period: January 2023				
<i>An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.</i>				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	0	0	0	0
CDBG-MIT Funds (B)	\$894,087.00	0	0	\$894,087.00
TOTAL Project Funds (A+B)	\$894,087.00	0	0	\$894,087.00
Section Two – Accomplishments within the <u>Past</u> Month:				
Completed expenditure projections. Completed teams calls with FDEO. Address engineer questions on the contract for services. Complete financial policy checklist.				
Section Three – Issues or risks that have been faced with resolutions:				

None.

Section Four – Projected activities to be completed within the following Month:

Executed engineer contracts. Commence design.

Section Five – Required Submissions:

<p>❖ Attachment B - Project Budget</p> <ul style="list-style-type: none">➤ Has the Project Budget changed?➤ If answered "Yes", please submit the Revised Attachment B.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>❖ Attachment C - Activity Work Plan</p> <ul style="list-style-type: none">➤ Has the Activity Work Plan changed?➤ If answered "Yes", please submit the Revised Attachment C.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>❖ Timeline (Milestones) for Implementation</p> <ul style="list-style-type: none">➤ Has the Timeline changed?➤ If answered "Yes", please submit the Detailed Timeline (Milestones).	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>❖ Staffing Plan</p> <ul style="list-style-type: none">➤ Were there any Staffing changes?➤ If answered "Yes", please submit the Revised Staffing Plan which will include the Revised Org Chart and Updated names and Job descriptions.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>❖ Equipment Transfer/Disposal</p> <ul style="list-style-type: none">➤ Were there Equipment Transferred/Disposed?➤ If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

This report was prepared by:

J. Corbett Alday III, V.P.

Signature and date:

J. Corbett Alday III