



CRA BOARD MEETING

October 24, 2022

5:30 p.m. at City Council Chambers

123 E. Pine Street, Avon Park, FL

This meeting will be held in person at the above address. However, if you wish to attend virtually, the information for ZOOM is below.

**To enter this meeting, you must use the ZOOM app and use code 699 454 4458.
No Password needed.**

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

B. APPROVAL OF MINUTES

4. Minutes – September 26, 2022, CRA Board Meeting- City Clerk, Christian Hardman

C. NEW BUSINESS

5. Façade Grant: Prince and Roberta Martin, 515 W. Hood Street (Southside CRA)- City Clerk, Christian Hardman
6. CRA Main Street – Lighting for the City owned Parking Lot behind the Diving Girl Restaurant

D. PUBLIC PARTICIPATION

E. ADJOURN

Any person who might wish to appeal any decision made by the City Council of the City of Avon Park, Highlands County, Florida, in public hearing or meeting is hereby advised that he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based. Any person with disabilities requiring accommodations in order to participate should contact the City Manager prior to the meeting.

Agenda Item Summary

Date of Action: October 24, 2022

Subject: Draft CRA Board Meeting Minutes, September 26, 2022

Item No.: B-4

Placed on Agenda by: City Clerk, Christian Hardman

Staff Review: Yes

Attorney Review: N/A

Recommended Motion(s): Approve

Documentation:

- Draft CRA Board Meeting Minutes, September 26, 2022

Background:

CITY OF AVON PARK

Highlands County, Florida

CRA BOARD MEETING MINUTES

September 26, 2022

5:30 PM, Council Chambers

123 E. Pine Street, Avon Park, FL

A. OPENING: CTO – 5:30 p.m.

Invocation: Vice Chair Barnard

Pledge of Allegiance: Vice Chair Barnard

Roll Call: City Clerk, Christian Hardman

PRESENT:

Board Member Brittany McGuire

Board Member Michelle “Shelly” Mercure

Board Member Berniece Taylor

Vice Chair Jim Barnard

Chair Garrett Anderson

ABSENT:

STAFF PRESENT:

City Manager, Mark Schrader

City Attorney, Gerald Buhr

Human Resources Director, David Shoup

Finance Director, Melody Sauerhafer

B. APPROVAL OF MINUTES

4. Minutes – August 29, 2022, CRA Board Meeting- City Clerk, Christian Hardman

MOTION was made by Board Member Mercure, seconded by Board Member McGuire, to approve agenda item B-4.

AYE: McGuire, Mercure, Taylor, Barnard, Anderson

NAY: None

Motion Passes: 5-0

C. NEW BUSINESS

5. Draft CRA Job Description- City Manager, Mark Schrader

Chair Anderson asked if there are any items on the job description City Manager Schrader would like to go over? City Manager Schrader said no; adding that he put the description together the best he could, according to the salary, duties, and what each board had noted they wanted to see in it. He noted he had taken some of the details from a couple different municipalities; who were advertising for CRA project coordinators. A couple bigger cities were seeking CRA directors or CRA managers that have project coordinators reporting to them. Our goal is to hire one employee to do it all.

Vice Chair Barnard said he found nothing referencing contractor's experience. He thought it was necessary; if the employee is going to inspect properties for façade grants, there should be an item in the job description. City Manager Schrader said with all that is already included in the job description, he did not see how we can also ask for that. Noting it is a good point, but he does not believe we can hire someone with contractor's experience for the salary we have to work with; however, an applicant may come with some handyman experience. Vice Chair Barnard said it is the main reason this discussion moved forward because we are looking for someone to inspect homes.

City Manager Schrader said that point was actually made by him, because he pointed out how façade grant funding is going to some homes that are basically falling apart. He provided an example of an application where the homeowner could not get insurance because the structure was not up to code, and his roof was falling in; façade grants do not cover this type of work. City Manager Schrader said the job description entails more than just inspections. City staff requires someone to take over the clerical responsibilities that will come with this job, to work with George Karos at the Chamber of Commerce, and the county's economic development office to try and bring businesses to Avon Park.

Chair Anderson said the city is small and there are not a lot of players involved. Whoever takes the position will quickly learn. They will build a relationship with contractors who frequently submit quotes; figuring out what they are supposed to do and what are the problems. City Manager Schrader said Rick Hayes (CRA Advisory Board Member) said he would inspect the residences until we can hire someone, he was sure Hayes will work with the employee to get them up to speed, as to what we are looking for.

Member McGuire asked if Hayes was still willing to assist? City Manager Schrader said Hayes said he will do it until we hire the CRA employee. Member McGuire said another option may be to require, for example, a \$150 or \$200 contractor home inspection. She said it is something that the county does. Chair Anderson agreed; adding, anytime someone goes to put insurance on their home, they have an inspection done, such as a 4-point inspection. Member McGuire said it does not have to be that extensive for what we need. Vice Chair Barnard agreed. Chair Anderson said at the least, it can relate to the work that is being done. Any surface that will be touched will need to be inspected.

Vice Chair Barnard said there is a building in the Main Street CRA District that has dirt and grass in front of the structure; we painted it red and some of the paint is coming off. City

Manager Schrader said the city has painted it a few times. Chair Anderson said the substrate is poor. City Manager Schrader agreed and said it is on the owner of the building at this point.

Member Taylor asked if a candidate should have basic knowledge of real estate? City Manager Schrader said in his research, some municipalities asked for that and he can add it, if the Board wants; however, there are so many requirements in the job description already, he doubts we will find someone with actual CRA experience. Those with experience can earn much more in bigger cities; for example, Tampa is offering \$150,000 for a CRA director, and Oakland Park is offering between \$53,000 and \$85,000 for a CRA project coordinator.

Chair Anderson said this position would be a good career building experience for whomever takes the job; he agreed with approving the job description as presented. City Manager Schrader said of the \$60,000 allotted, taking into account the benefits the salary will be \$43,700.

Member Taylor referenced Gerald Snell's (CRA Advisory Board Chair) recommendations; she asked if we mentioned having someone with experience in attracting businesses to a city. City Manager Schrader said he may; however, adding everything to the job description that Snell had included would require a salary of 6-figures. If the board wants to add to it, we can. In his opinion, we already covered it in the draft job description. Member McGuire said it is included under education/experience, "at least two years of work-related experience in community development, planning, economic and business development."

City Manager Schrader said working with Mr. Karos is a component; helping new potential business owners locate buildings, learning the job, and consulting with the CRA Boards and City Manager is all part of the job. Chair Anderson agreed, adding between Mr. Karos, Central Florida Regional Planning Counsel, and the county economic development office, whose sole mission is to bring businesses to Highlands County, there are a lot of resources. The act of working with them will go far beyond anything the city has had in recent years.

Member McGuire pointed out Mr. Karos has previously said the Chamber of Commerce has office space, if the employee wants to spend a portion of their time in the office. She thought it is a good idea. Chair Anderson agreed, adding rebuilding a relationship with the Chamber of Commerce is important. Vice Chair Barnard said we can adjust the job description as needed. City Manager Schrader noted, "all duties as assigned," is included.

Member Mercure referenced physical demands, then asked if it is necessary to include items such as smell, depth, texture perception, vision, hearing, and speaking? City Manager Schrader said that language comes from the city's labor attorney. Chair

Anderson said they need to have a sense of smell and understand texture because someone will need those assets to inspect properties.

MOTION was made by Vice Chair Barnard and seconded by Board Member McGuire, to approve agenda item C-5, Job Description for the CRA, as presented.

AYE: McGuire, Mercure, Taylor, Barnard, Anderson

NAY: None

Motion Passes: 5-0

6. Presentation: Keeping America Beautiful- Citizen, Kamla Long

Kamla Long, of 2486 S. Lake Letta Drive, went over how she came to Avon Park, her positive experiences with the Council, and summarized her experience and collaborations with the Heartland Cultural Alliance, the county, and Leadership Highlands. Her interest is for putting ideas to action to improve Main Street (the Mall).

Long presented a proposal for a "Keep Avon Park Beautiful" campaign. The campaign would focus on supporting Solid Waste initiatives through education. She would engage citizens and business owners in an anti-litter program. Long also spoke of meeting with middle and high school students to introduce this concept; using college students in need of volunteer hours. She would also work on beautification; planting flowers and shrubs in the Mall and grassy areas, including the gazebo. Long said she is also proposing a marked entrance/gateway to Avon Park, including an "Adopt-a-Block," concept for business owners.

Long requested approval from the CRA Board to move forward with the campaign and to partner with CRA initiatives restoring this aspect of the city. She said she will become an affiliate of the Keep America Beautiful organization for which façade grants will be a part of the beautification project. Individuals and businesses will source printing costs for promotional materials and gardening supplies. Long also plans to engage local garden and horticultural societies, as well as local bands and musicians for music at the Mall events. She will network and market the campaign.

Chair Anderson thanked Long for her presentation, saying the answer is yes. He said there is nothing in the proposal which he saw will be an issue. Chair Anderson asked that she get with the City Attorney about her ideas; including an email to the City Manager. City Attorney Buhr can provide guidelines for what is allowed. Chair Anderson expressed his support for citizen advocacy. He referenced the gateway project, then asked if there are specific or historical plans she has looked at. Long said she had; she met with local citizens who have shared ideas.

Long said in working with the Heartland Cultural Alliance, she has met with artists who have ideas, for example, to erect a metal sculpture where we can plant flowers and-

landscaping. Chair Anderson said he thought it is wonderful, he has been considering looking at more CRA initiated projects. Vice Chair Barnard agreed.

Discussion continued regarding beautification and improving the aesthetic of the Mall area. Chair Anderson asked if Long has done anything like this in other cities? Long said she has always been a volunteer. She summarized her involvement with neighborhood and church initiatives.

Chair Anderson said he will meet with her anytime and go over ideas. He did not think she will find any opposition; we just need to make sure we follow proper procedures and do things the right way. Vice Chair Barnard welcomed her energy and voluntarism.

D. PUBLIC PARTICIPATION:

There was none.

E. ADJOURN

The meeting was adjourned at 5:56p.m.

ATTEST:

Christian Hardman, City Clerk

CITY OF AVON PARK:

Garrett Anderson, Chair

Agenda Item Summary

Date of Action: October 24, 2022

Subject: Façade Grant Application, 515 W. Hood Street (Southside)

Item No.: C-5

Placed on Agenda by: City Clerk, Christian Hardman

Staff Review: Yes

Attorney Review: N/A

Recommended Motion(s): Approve

Documentation:

- Façade Grant Application, Prince and Roberta Martin
- 8x photographs of the exterior of 515 W. Hood Street
- Estimate from Chesterkey Development, Inc., \$4,950.00
- Estimate from Bernie's House Painting, LLC, \$3,555.00
- Utility bills
- 3-months, Duke Energy Bills
- Property Appraiser Print Out

Background:

The CRA Advisory Board reviewed Mr. and Mrs. Prince's request during their October 13th Board meeting. The CRA Advisory Board is recommending an approval for the Façade grant application in the amount of \$3,555 to be awarded to Bernie's House Painting LLC.

Southside
CRA

City of Avon Park
Community Redevelopment Agency
110 E. Main St.
Avon Park, FL 33825
Phone 863-452-4405 FAX 863-452-4413
Façade Grant Application

Date: 10-2-22

Owner's Name(s): Prince Martin, Roberta Martin

Property Address: 515 W. Hood St. Avon Park, Fla. 33825

Business Phone

Cell Phone

863 452-1199

Home Phone

FAX

- Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.
- Application submittal does not guarantee funding. Application forms must be complete at time of submittal. Incomplete submittals will not be accepted.
- If funding is unavailable, applicant will be notified and will need to re-apply.
- Only deeded property owners may apply with proof of ownership, and all owners must apply or provide sufficient documentation of agreement with application (corporate resolution, affidavit from co-owner, etc.).
- Electric bills showing the name of the owner must be provided with the application.
- The limitation for reapplication for grant by same owner is twenty-four (24) months from the date of the final payment

For Home Façade Grants:

- Is the Property Owner Occupied?

Yes ☒ No ☐

Please provide the following:

- Two bids to include, but not be limited to, product and material specifications, material costs, quantities, labor, measurements such as square and linear feet; plans and permitting. Each cost must be individually itemized. Contractors must also provide their license number, insurance, and logo on the quote

Yes ☐ No ☐

Summary of Proposed Improvements: PRESSURE Clean Exterior Home, Porches, Seal all Surfaces

Seal All Surfaces To be painted with Seal bonding primer Sealer. Caulk All windows and Doors. Patch All cracks
Spray All Soffit and Fascia. Apply 2 Coats of Exterior Satin Paint to All Walls. Finish coat
Doors with Trim Enamel.

For Rental Façade Grants:

Please provide the following:

- Two bids to include license number, insurance, and logo on the quote

Yes ☐ No ☐

Summary of Proposed Improvements: N/A

- The repair, cleaning, and/or painting of all visible surfaces of exterior walls
- The repair of deteriorated architectural features where possible. Examples include but are not limited to, soffit, fascia, gables, stucco, columns, and siding (if visible from a street)
- Repair or replacement of exterior doors and windows where appropriate because of their deteriorated condition or to increase the efficient use of energy in the building
- Roof repairs, if the roof is visible from a street and is an integral part of the exterior façade improvement
- **Examples of façade elements that do not qualify under the façade grant, include but is not limited to:**
 - Any new construction
 - Renovations of foundations, interiors, driveways, parking lots, and landscaping
 - Any unattached non-permanent or temporary accessory structure
 - Sidewalks
 - Costs associated with security and solar power systems, or satellite dishes
 - Decorative fencing
 - Non-street facing entrances
 - HVAC repair/improvements
 - Plumbing repairs/improvements
 - Upgrades to existing façade elements

HOME FAÇADE GRANTS:

- Total allowable funds per home are 100% of costs up to a maximum of \$5,000.00 per individual home inhabited by homeowner. Grants are available for the improvement of the façade as defined herein, and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion, based on reasonable and logical expansion of approved improvements to front and other visible portions of the building exterior.
- Grants are available for the improvement of roofs and the parts of the home exterior visible from a street, and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion, based on reasonable and logical expansion of approved "curb appeal" improvements to front and other visible portions of the building exterior. Nevertheless, no work- proposal for the sides or back of a building may be approved that does not logically and reasonable relate to work approve to the façade of the building.
- By acceptance of a grant, applicant(s) grant the City the right to enter the exterior property (but not the interior of the building without consent) to review the work done under the grant.

For Business Façade Grants:

Is property an actively staffed business?

Yes _____ No _____

Please provide the following:



- Two bids to include, but not be limited to, product and material specifications, material costs, quantities, labor, measurements such as square and linear feet; plans and permitting. Each cost must be individually itemized. Contractors must also provide their license number, insurance, and logo on the quote
Yes _____ No _____

- Days/Hours of operation:

Days of Operation

Hours of Operation

- Number of employees at location: _____

Summary of Proposed Improvements

N/A

Please attach the following information to the application:

- Photographs clearly showing existing condition of the façade, including close-ups showing detail and long shots showing adjacent structures and view from any streets,
- Samples of all materials being used to include, but not limited to, colors, paint, and awnings if available,
- Include historic photo if available on historic properties,
- Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.



GRANT TYPES:

- If approved, funds will be paid by the CRA directly to the contractor and owner after job is complete, as evidence by any county permit inspections and review of work by city staff. Payment shall be in the form of a two-party check with the contractor and the applicant as payees. . Under normal circumstances, project(s) shall be complete within four (4) months of approval.
- ONLY EXTERIOR WORK IS ALLOWED WITH CRA FUNDS.**
- CRA FAÇADE GRANT FUNDS ARE ALLOCATED TO AID IN THE PREVENTION OR ELIMINATION OF SLUM AND BLIGHT. IT IS NOT MEANT FOR HOME IMPROVEMENT USE.**
- Examples of façade elements that qualify under the Façade grant, include but is not limited to:

RENTAL FACADE GRANTS:


- Apartment complexes, rentals, and non-owner inhabited dwellings must provide 50% match up to \$2,000.00 per property. Owners of rental properties must provide an inspection report.
- Grants are available for the improvement of roofs and portions of rental building exterior visible from a street, and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion based on reasonable and logical expansion of the approved "curb appeal" improvements to front and other visible portions of the building exterior. Nevertheless, no work proposal for the sides or back of a building may be approved that does not logically and reasonable relate to work approve to the façade of the building.
- By acceptance of a grant, applicant(s) grant the City the right to enter the exterior property (but not the interior of the building without consent) to review the work done under the grant.

BUSINESS GRANTS:

- Are available for the improvement of storefronts and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion, based on reasonable and logical expansion of approved storefront façade improvements. No work proposal for the sides or back of a building may be approved that does not logically and reasonable relate to work approve to the façade of the building.
- Total allowable funds per business are 100% of costs up to a maximum of \$5,000.00 per individual storefront.
- Business site must be an active business with an approved City Occupational License.

Funding is not retroactive on projects started before CRA Board approval. Approved projects will be reviewed and monitored to ensure the work is progressing in a timely fashion. Changes in the scope of approved work and/or construction changes need to be addressed with the CRA Board prior to any new work or applicant may not be reimbursed.

TYPE OF FAÇADE GRANT REQUEST

- 
- Home Façade Grant
 - Rental Façade Grant
 - Business Façade Grant

_____ ✓

TOTAL COST OF PROPOSED IMPROVEMENTS

Obtain and attach at least two bids/quotes for this project.
Company license number and logo must be on the quote.

4PTB \$5,000
3,555.00 - Bernie House Paint
\$ 4,950.00 Chesterky Developm
INC
3,555.00 - Bernie House Painting
\$ 4,950.00 Chesterky Developme
INC

TOTAL AMOUNT OF GRANT REQUESTED


(See Section Grant Types)

I understand this application for a Façade Grant requires that I comply with the design guidelines established by the City of Avon Park CRA Board and that the money will be granted on a reimbursable basis. Work not approved by the CRA Board will not be funded.

I understand that work needs to be completed within four (4) months (under normal circumstances) from the date of approval by the CRA Board. I understand that work commenced prior to grant approval will not be paid by the CRA, except change orders approved by the CRA Board as being directly related to previously approved work (i.e., approved replacement of roof tiles reveals rotten wood requiring replacement prior to new tile placement). I understand that even if a change order is appropriate as directly related to approved work, payment might not be approved.

I understand that the work and attachments must remain as part of the real property and reside within the CRA target area. I also give my permission to members of the CRA Advisory Board, CRA Board, and/or city staff to perform a walk-through before and after approval. I also give my permission to the CRA Board to place a CRA sign on my property during the improvement phase for a minimum of thirty (30) days during and after completion.

THE CRA RESERVES THE RIGHT TO ACCEPT OR REJECT ANY APPLICATION OR PART THEREOF.

 PRINCE MARTIN
Roberta Martin

Print Property Owner's Name

PRINCE MARTIN
Roberta Martin

Property Owner's Signature

Date 10-2-22

Print Lessee's Name

Lessee's Signature

Date

FAÇADE GRANT GUIDELINES

All projects requesting a Façade Grant from the Community Redevelopment Agency (CRA) must comply with the Minimum Maintenance Ordinance #08-02 established by the Avon Park CRA Board. These guidelines have been adopted by the City Council and are supported by the Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings.

Definition of *façade*

1: the front of a building *also* any face of a building given special architectural treatment, including attached garages.

The design guidelines and CRA requirements call for the following:

1. Changes to the façade of building or residence will not remove, alter, damage or cover up significant architectural features of the building which are original or which reflect a major alteration that is itself architecturally coherent, or which help create a unified and attractive appearance to the building and those adjacent to it.
2. Changes to facades will either: (A) partially or fully restore the appearance or "curb appeal" of the building based on actual evidence, including photographs, written documentation, data on the building site or other data; or, (B) represent a modern treatment, if appropriate, that blends into and is compatible with the building and those adjacent to it; or, (C) be work that is a reasonable and logical

extension of work done under (A) and (B) above to complete the work (example: new paint to improve curb appeal, but whole building may be approved for repainting instead of just what is visible from the street).

3. In general, repair and preservation of existing structures and facades is encouraged, unless those alterations will result in an incoherent, unattractive or inharmonious appearance.
4. For facades that have been previously substantially altered and for which a modern treatment is chosen, such a treatment will conform to the features, material rhythms, colors and general appearance of the building and those adjacent to it, particularly if the building is in a row of other buildings with identical or similar design.
5. Paint colors will be selected that are compatible with adjacent structures and preserves the historic nature of downtown.
6. Surface cleaning of structures will be undertaken with the gentlest means possible. Cleaning methods that damage the historic building materials, particularly sandblasting, shall not be undertaken.
7. Self-help projects require an estimated cost for the materials to be used to complete the project. The program will not reimburse for labor provided by the applicant. If you are a contractor seeking façade funds, the CRA will not pay for material mark-up costs.
8. Façade grants apply to the exterior of the building only, generally including paint, roofing, awnings, etc. The CRA may allow for interior repairs for ADA compliance (handicap accessible) for Business Matching Grants only.









CHESTERKY DEVELOPMENT, INC.

1

1910 E Recreation Dr. Sebring, FL 33875 (863) 835-0586

State Certified Building Contractor Lic #CBC060219

Licensed, Bonded & Insured

Prince & Roberta Martin,

7/29/22

515 W Hood Street

Avon Park, 33825

863-452-1199 cell = 873-7299 (djsmithjc1@hotmail.com)

7/29/22 First Measured Residence. To paint house for Avon Park Facade Grant. Front porch decorative Iron Posts rotted off and owner took posts down. Not to replace. To paint house close to or same as existing colors. House 48 ft x 35 ft. x 9 ft. = 1500 sq. ft. wall plus 100 sq ft gable = 1600 sq. ft. body. 200 lf. fascia and soffit to paint. #3 Exterior door surfaces to paint. 6x14 porch ceiling to paint. To use Home Depot Behr Premium Paint.

9/2/22. Owner called and did not get painting estimate. To turn in 9/6/22.

Painting and Repair Proposal:

Paint main body of house including garage door (1600 sq. ft) @ \$2.00 sq. ft. \$3,200.00.

Paint exterior surface of #3 doors = \$300.00

Paint 200 ft of fascia and 2 ft width of soffit. = \$400.00

Prepare existing glossy paint for painting and then pressure wash house. = \$350.00

Paint 5 gal of white and 6 gal of yellow paint = \$720.00

Patching block at spicket = \$100.00

Patching wood trims on gable side of garage = \$100.00

Total of above = \$5170.00. Do above work for \$4,950.00.

Thanks.



Chuck Smith

Owner

Warranty on all workmanship will be for 2 years from the date of completion.

All Materials will be like kind and Quality or Better.

Contractor will dispose of all trash generated by this work.

Roberta Martin Residence
515 W Hood Street, Avon Park







From: Bernie's House Painting, LLC
Bernie's House Painting, LLC, 4694 US Hwy 27
South, Sebring FL 33870

DRAFT

EXTERIOR REPAINT (AVON PARK CRA)

#0001073

Bill To: Roberta Martin
515 West Hood Street, Avon Park, FL, USA

Amount:
\$3,555.00 USD

Expiration Date:
08/28/2022

Item	Price	Quantity	Total
Pressure Clean and Prep Exterior Pressure clean exterior of home including porches, sidewalks, etc Seal all surfaces to be painted with Seal Krete bonding primer sealer Caulk all windows and doors 55 year caulk Patch any cracks elastomeric patch	\$0.00 USD	1	\$0.00 USD
Soffit and fascia- 5 Year Warranty Spray all soffit and fascia Sherwin Williams Duration exterior satin	\$800.00 USD	1	\$800.00 USD
Finish coat exterior 2 coats for 5 Year Warranty *Apply 2 coats SW Duration Exterior Satin to all walls. Finish coat Doors SW Emerald Urethane Trim Enamel	\$2,755.00 USD	1	\$2,755.00 USD
Subtotal			\$3,555.00 USD
Grand Total			\$3,555.00 USD

Notes:

Once approved we will put you on our schedule for Late September into October. Depending on the rainy season your project could get pushed out a few weeks. Feel free to reach out to Grady at (863)-381-4795 via text/call or you can email us here as well. Thank you for reaching out to us for a estimate.

Terms & Conditions:

This proposal includes all labor and material necessary to complete the project as specified unless otherwise stated.

All work shall be guaranteed to be as specified above. All work shall be performed in a workman like manner according to standard practices. Any alterations and/or deviations from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the original estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control.

A deposit is required upon commencement with the balance due immediately upon completion.

Accepted on:

Accepted by:

Signature:

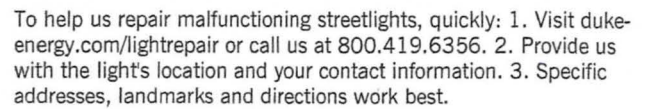
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Account number [REDACTED]

Previous Amount Due	\$197.12
<i>Payment Received Sep 08</i>	-197.12
Current Electric Charges	150.51
Products and Services	5.99
Taxes	25.44
Total Amount Due Oct 14	\$181.94



The chart displays electricity consumption in kWh for two periods: 2021 (blue line) and 2022 (green line). The y-axis represents kWh, ranging from 0 to 1492 in increments of 166. The x-axis represents months from September to September. The 2021 data is available from September to January, while the 2022 data is available from January to September. Both years show a similar trend: a decrease from September to a minimum in December/January, followed by an increase to a peak in August, and then a slight decrease in September.

Month	2021 (kWh)	2022 (kWh)
Sep	1326	-
Oct	1160	-
Nov	663	-
Dec	595	-
Jan	595	595
Feb	-	829
Mar	-	595
Apr	-	497
May	-	595
Jun	-	995
Jul	-	995
Aug	-	1160
Sep	-	995

78° 75° 65° 66° 58° 64° 69° 71° 77° 79° 81° 80° 79°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	1,046	1,326	9,821	818
Avg. Daily (kWh)	35	43	27	
12-month usage based on most recent history				

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Late payments are subject to a \$5.00 or 1.5%, late charge, whichever is greater.



duke-energy.com
800.700.8744

Your Energy Bill

Page 1 of 3

Service address

PRINCE MARTIN
515 W HOOD ST
AVON PARK FL 33825

Bill date Aug 24, 2022

For service Jul 22 - Aug 22
32 days

Account number [REDACTED]

Billing summary

Previous Amount Due	\$181.90
Payment Received Aug 03	-181.90
Current Electric Charges	163.58
Products and Services	5.99
Taxes	27.55
Total Amount Due Sep 14	\$197.12



Thank you for your payment.

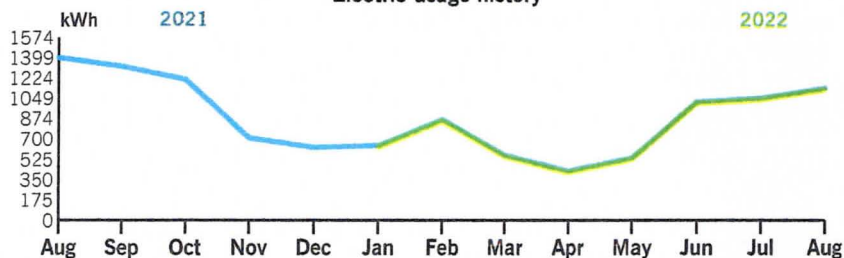
Duke Energy Florida utilized fuel in the following proportions to generate your power: Coal 9%, Purchased Power 10%, Gas 78%, Oil 0%, Nuclear 0%, Solar 3% (For prior 12 months ending June 30, 2022).

It's easy to track your energy use by the day and hour. See when your usage is spiking so you can adjust to use less and help save. Learn how at duke-energy.com/TrackNow.

Do you need help with energy bills or other essentials as a result of the pandemic? Help is available through new and existing assistance programs for those who qualify. To get started, visit 211.org, dial 211 or text your zip code to 898211.

Your usage snapshot

Electric usage history



Average temperature in degrees

80° 78° 75° 65° 66° 58° 64° 69° 71° 77° 79° 81° 81°

	Current Month	Aug 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	1,135	1,399	10,101	842
Avg. Daily (kWh)	35	48	27	

12-month usage based on most recent history

We pay \$49.00

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Late payments are subject to a \$5.00 or 1.5%, late charge, whichever is greater.



Your usage snapshot - Continued

Current electric usage for meter number 3918074

Actual reading on Sep 21	35247
Previous reading on Aug 23	- 34201
<hr/>	
Energy Used	1,046 kWh
Billed kWh	1,046.000 kWh

Billing details - Electric

Billing Period - Aug 23 to Sep 21

Meter - 3918074

Customer Charge	\$12.45
Energy Charge	
1,000.000 kWh @ 8.379c	83.79
Energy Charge	
46.000 kWh @ 9.266c	4.26
Fuel Charge	
1,000.000 kWh @ 4.469c	44.69
Fuel Charge	
46.000 kWh @ 5.539c	2.55
Asset Securitization Charge	
1,046.000 kWh @ 0.265c	2.77
<hr/>	
Total Current Charges	\$150.51

Your current rate is Residential Service (RS-1).

Billing details - Products and Services

Home Wiring Repair Essential	\$5.99
<hr/>	
Total Products and Services	\$5.99

Your utility service does not depend on your payment for optional, nonregulated products or services. Failure to pay for nonregulated products or services may result in your removal from the specific program, but will not result in disconnection of your utility service.

Thank you for being a Home Protection Plan customer. Your utility service cannot be disconnected if you fail to pay the charges associated with these optional, nonregulated products or services.

Billing details - Taxes

Regulatory Assessment Fee	\$0.11
Gross Receipts Tax	3.86
Municipal Franchise Fee	9.10
Municipal Utility Tax	12.37
<hr/>	
Total Taxes	\$25.44





Your usage snapshot - Continued

Current electric usage for meter number 3918074	
Actual reading on Aug 22	34201
Previous reading on Jul 22	- 33066
<hr/>	
Energy Used	1,135 kWh
Billed kWh	1,135.000 kWh

Billing details - Electric

Billing Period - Jul 22 to Aug 22	
Meter - 3918074	
Customer Charge	\$12.45
Energy Charge	
1,000.000 kWh @ 8.379c	83.79
Energy Charge	
135.000 kWh @ 9.266c	12.51
Fuel Charge	
1,000.000 kWh @ 4.469c	44.69
Fuel Charge	
135.000 kWh @ 5.539c	7.48
Asset Securitization Charge	
1,135.000 kWh @ 0.234c	2.66
<hr/>	
Total Current Charges	\$163.58

Your current rate is Residential Service (RS-1).

Billing details - Products and Services

Home Wiring Repair Essential	\$5.99
<hr/>	
Total Products and Services	\$5.99

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Billing details - Taxes

Regulatory Assessment Fee	\$0.12
Gross Receipts Tax	4.19
Municipal Franchise Fee	9.89
Municipal Utility Tax	13.35
<hr/>	
Total Taxes	\$27.55





duke-energy.com
800.700.8744

Your Energy Bill

Page 1 of 3

Service address

PRINCE MARTIN
515 W HOOD ST
AVON PARK FL 33825

Bill date Jul 25, 2022

For service Jun 22 - Jul 21
30 days

Account number [REDACTED]

Billing summary

Previous Amount Due	\$176.31
Payment Received Jul 06	-176.31
Current Electric Charges	150.49
Products and Services	5.99
Taxes	25.42
Total Amount Due Aug 15	\$181.90



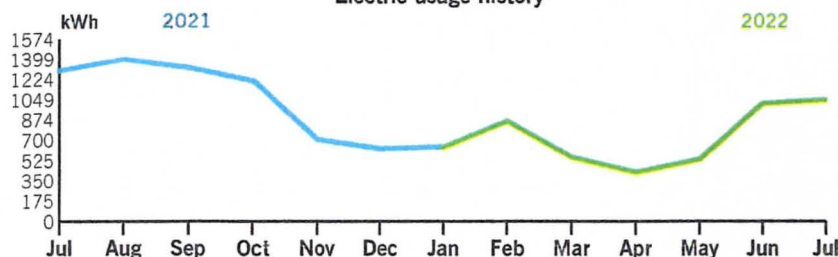
Thank you for your payment.

Do you or does someone you know need help with energy bills or other essentials as a result of the pandemic? Help is available through new and existing assistance programs for those who qualify. To get started, visit 211.org, dial 211 or text your zip code to 898211.

Duke Energy is here to help you save on your summer energy bills. See all the ways we can help you lower your energy use and better manage your bills at duke-energy.com/SummerHeat.

Your usage snapshot

Electric usage history



Average temperature in degrees

80° 80° 78° 75° 65° 66° 58° 64° 69° 71° 77° 79° 80°

	Current Month	Jul 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	1,048	1,299	10,365	864
Avg. Daily (kWh)	35	41	28	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Late payments are subject to a \$5.00 or 1.5%, late charge, whichever is greater.



Your usage snapshot - Continued

Current electric usage for meter number 3918074	
Actual reading on Jul 21	33066
Previous reading on Jun 22	- 32018
<hr/>	
Energy Used	1,048 kWh
Billed kWh	1,048.000 kWh

Billing details - Electric

Billing Period - Jun 22 to Jul 21	
Meter - 3918074	
Customer Charge	\$12.45
Energy Charge	
1,000.000 kWh @ 8.379c	83.79
Energy Charge	
48.000 kWh @ 9.266c	4.45
Fuel Charge	
1,000.000 kWh @ 4.469c	44.69
Fuel Charge	
48.000 kWh @ 5.539c	2.66
Asset Securitization Charge	
1,048.000 kWh @ 0.234c	2.45
<hr/>	
Total Current Charges	\$150.49

Your current rate is Residential Service (RS-1).

Billing details - Products and Services

Home Wiring Repair Essential	\$5.99
<hr/>	
Total Products and Services	\$5.99

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Billing details - Taxes

Regulatory Assessment Fee	\$0.11
Gross Receipts Tax	3.86
Municipal Franchise Fee	9.10
Municipal Utility Tax	12.35
<hr/>	
Total Taxes	\$25.42



PREPARED: 10/04/22
PROGRAM UT476L
City of Avon Park

ACCOUNT BILLING HISTORY
SUMMARY

PAGE: 1

(7/01/22 TO 10/04/22)

CUSTOMER: 24445 MARTIN, PRINCE
515 W HOOD ST

AVON PARK FL 33825

LOCATION: 20022 515 W HOOD ST
BALANCE: .00
CYCLE/ROUTE: 01-92
STATUS: A

*****TRANSACTION*****					PREVIOUS	CURRENT	TOTAL BILL
DATE	TYPE	DESCRIPTION			BALANCE	AMOUNT	AMOUNT
9/15/22	PMT	MA AVPKTBR	09152202			67.41-	
9/07/22	BIL	CYCLE BILL		.00		67.41	67.41
8/15/22	PMT	MA AVPKMFE	08152202			57.21-	
8/03/22	BIL	CYCLE BILL		.00		57.21	57.21
7/18/22	PMT	MA AVPKSLA	07182202			57.21-	
7/07/22	BIL	CYCLE BILL		.00		57.21	57.21

TOTALS BY CATEGORY

MA Payments	:	181.83-
TOTAL PAYMENTS	:	181.83-
TOTAL ADJUSTMENTS	:	.00
Tax Charges	:	4.80
GB Charges	:	45.00
SW Charges	:	84.00
WA Charges	:	48.03
TOTAL CHARGES	:	181.83
TOTAL TRANSFER BALANCE FROM . . .	:	.00
TOTAL TRANSFER BALANCE TO . . .	:	.00

CONSUMPTION PARAMETERS FOR WATER

EXCEPTION REPORT FLAG	:	
CONSUMPTION ESTIMATE	:	.00
DEMAND CONSUMPTION ESTIMATE . . .	:	.00

Parcel A-27-33-28-110-00F0-0080

515 W HOOD ST
AVON PARK, FL 33825

Owners:

MARTIN PRINCE +
MARTIN ROBERTA

Mailing Address

515 W HOOD ST
AVON PARK, FL 33825-5029

DOR Code: 01 - SINGLE FAMILY

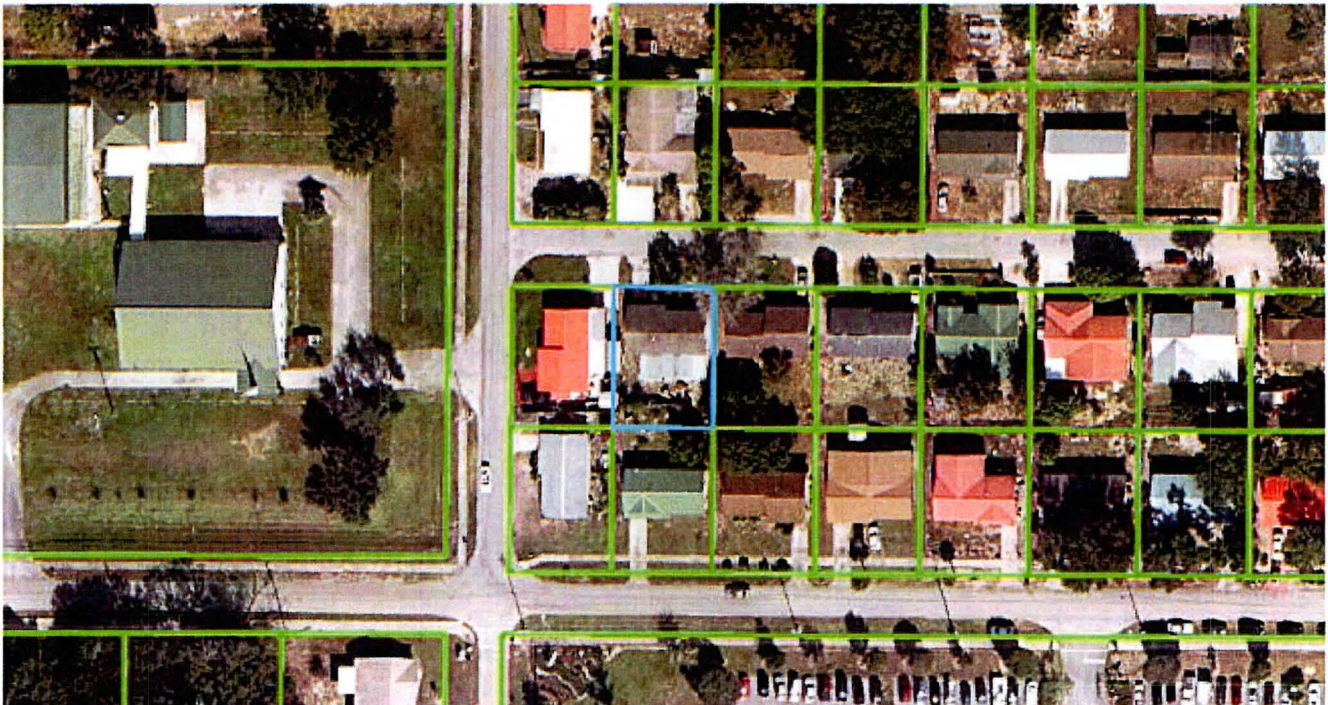
Neighborhood: 1040.00 - AVON PARK FHA 235S (W OF TULANE)

Millage: 10 - Avon Park City Limits

Map ID: 24A

Legal Description

TULANE SUB
PB 1-PG 61-A
LOT 8 BLK F
PER OR 533-PG 478



Value Summary

Total Building Value	\$70,325
Total XF Value	\$1,300
Total Land Value	\$3,705
Total Land value - Agri.	\$3,705
Income	NA
Total Classified Use Value	\$75,330
Total Just Value	\$75,330

Taxable Value Summary

Total Assessed (Capped) Value	\$34,880
Total Exemptions	\$34,880
Total Taxable Value	\$0

Please note that property values in this office are being updated throughout the year. The final values are certified in October.

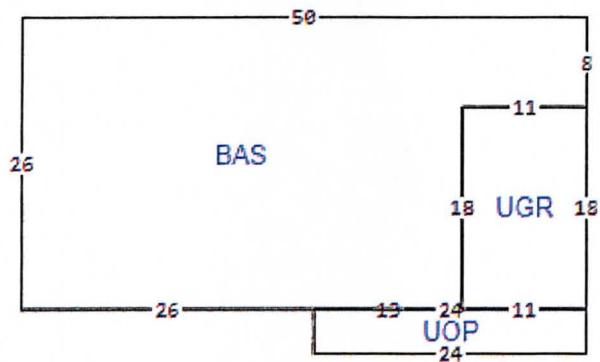
Sales History

Official Record		Date		Type	Qualified or Unqualified	Vacant or Improved	Reason Code	Sale Price
Book	Page	Month	Year	Inst				
2700	1855	06	2019	QC	Unqualified	Improved	11	\$100
533	478	10	1976		Unqualified	Improved	01	\$20,300

Buildings

Building 1

Type	Model	EffectiveArea	Quality Index	Effective Base Rate	Repl Cost New	AYB	Econ	Funct	Other % Dpr	Normal % Dpr	% Cond
01	01	1,220	120	\$82.94	\$101,187	1977	0	0	0.00	30.50 %	69.50 %

515 W HOOD ST

BAS=W50 S26 E26 UOP=S4 E24 N4 UGR=N18 W11 S18 E11\$W24\$ E13 N18 E11 N8\$.

Element	Code	Description
Exterior Wall	15	Concrete Block
Exterior Wall 2	0	None
Roof Structure	3	Gable or Hip
Roof Cover	5	Architect Shingle
Interior Wall	5	Drywall
Interior Wall 2	0	None
Interior Flooring	7	Cork or Vinyl Tile
Interior Flooring 2	0	None
Heating Fuel	3	Gas
Heating Type	2	Convection
Air Cond. Type	1	None
Bath Fixtures	3.0	
Bedrooms	3.0	
CW Quality	0	
Common Wall	0	
Wall Height	0	

Element	Code	Description
Rooms / Floor	0	

Subareas

Type	Gross Area	Percent of Base	Adjusted Area	Value
BAS	1,102	100.00 %	1,102	\$63,523
UGR	198	50.00 %	99	\$5,707
UOP	96	20.00 %	19	\$1,095
Totals	1,396	N/A	1,220	\$70,325

Extra Features

Code	Descr	BLD	Length	Width	Units	Unit Price	Orig Cond	Year On	AYB	% Cond	Value	Notes
0020	C DRIVE	8028	22	11	242.00	5.20			1977	56 %	\$705	
0135	F WD5	8028	145	5	145.00	20.50		1999	1989	20 %	\$595	

Land Lines

The zoning information contained in this record is **not guaranteed**.

For exact information please contact the Highlands County Zoning Department.

Code	Descr	RD	Zone	Front	Depth	Land Units	Unit Type	Depth Factor	Cond Factor	Total Adj	Unit Price	Adj Unit Prc	Value	Notes
0100	SFR	B	R1A	65.00	90.00	65.00	FF	0.95	1.00	0.95	60.00	57.00	\$3,705	

DISCLAIMER:

Please note that property values on this site are continuously being updated and are a work in progress throughout the year. The final values are certified in October of each year.

Highlands County Property Appraiser · 560 S. Commerce Avenue · Sebring, Florida 33870-3899

Office Hours: 9:00 a.m. to 5:00 p.m. Monday - Friday · Phone: (863) 402-6659

Agenda Item Summary

Date of Action: October 24, 2022

Subject: CRA Main Street- Lighting for the City Owned Parking Lot at 15 S. Forest Avenue (Behind the Diving Girl Restaurant)

Item No.: C-6

Placed on Agenda by: City Manager, Mark Schrader

Staff Review:

Attorney Review:

Recommended Motion(s):

Documentation:

Background:

Mayor Anderson asked the City Manager about the CRA funding the purchasing of lights for the city owned parking lot located at: 15 S. Forest Ave (behind the Diving Girl Restaurant).

City Manager Schrader brought this to the CRA Advisory Board, at their October 13th meeting, for discussion and possible motion. The CRA Advisory Board's discussion focused on the need for safety and security reasons to add lighting in this city owned parking lot, and felt it was good use of CRA funds.

Motion made by Member Jarrett and seconded by Member Sevigny to recommend to the CRA Board, for safety and security reasons, that Main Street CRA funds be used to put lights up at the city owned parking lot (15 S. Forest Ave.) behind the Diving Girl Restaurant.