



CRA BOARD MEETING
Joint Session with the CRA Advisory Board
August 29, 2022

5:00 p.m. at City Council Chambers
123 E. Pine Street, Avon Park, FL

This meeting will be held in person at the above address. However, if you wish to attend virtually, the information for ZOOM is below.

To enter this meeting, you must use the ZOOM app and use code 699 454 4458. No Password needed.

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

B. APPROVAL OF MINUTES

4. Minutes – July 25, 2022, CRA Board Meeting- City Clerk, Christian Hardman

C. NEW BUSINESS

5. Resolution No. 2022-19, Amending the Applications for CRA Demolition grant- City Attorney, Jerry Buhr
6. Façade Grant Application: The Historical Society of Avon Park, 3 N. Museum Avenue (Main Street CRA)- City Clerk, Christian Hardman
7. Façade Grant Application: Sebrena Blake, 1310 Memorial Drive (Southside)- City Clerk, Christian Hardman
8. Façade Grant Application: Charlotte Ann Perry, 502 E. Canfield Street (Southside)- City Clerk, Christian Hardman
9. Façade Grant Application: Fannie and Michael Corbett, 915 Gwendolyn Street (Southside)- City Clerk, Christian Hardman
10. Façade Grant Application: Jynecia and Quinton Gordon, 321 E. Hal McRae Blvd (Southside)- City Clerk, Christian Hardman
11. Joint Discussion: CRA Job Description- Chair Anderson

D. PUBLIC PARTICIPATION

E. ADJOURN

Any person who might wish to appeal any decision made by the City Council of the City of Avon Park, Highlands County, Florida, in public hearing or meeting is hereby advised that he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based. Any person with disabilities requiring accommodations in order to participate should contact the City Manager prior to the meeting.

Agenda Item Summary

Date of Action: August 29, 2022

Subject: Minutes July 25, 2022

Item No.: B-4

Placed on Agenda by: Christian Hardman, City Clerk

Staff Review: Yes

Attorney Review: N/A

Recommended Motion(s): Approval

Documentation:

CITY OF AVON PARK

Highlands County, Florida

CRA BOARD MEETING MINUTES

July 25, 2022

5:30 PM, Council Chambers

123 E. Pine Street, Avon Park, FL

A. OPENING: CTO – 5:33 p.m.

Invocation: Chair Anderson

Pledge of Allegiance: Chair Anderson

Roll Call: City Clerk, Christian Hardman

PRESENT:

Board Member Brittany McGuire

Board Member Berniece Taylor

Vice Chair Jim Barnard

Chair Garrett Anderson

ABSENT:

Board Member Michelle “Shelly” Mercure

STAFF PRESENT:

City Manager, Mark Schrader

City Attorney, Gerald Buhr

Human Resources Director, David Shoup

Finance Director, Melody Sauerhafer

B. APPROVAL OF MINUTES

4. Minutes – June 27, 2022, CRA Board Meeting- City Clerk, Christian Hardman

MOTION was made by Vice Chair Barnard, seconded by Board Member Taylor, to approve agenda item B-4.

AYE: McGuire, Taylor, Barnard, Anderson

NAY: None

Motion Passes: 4-0

C. NEW BUSINESS

5. Facade Grant Application, Moses & Virginia McRae- 1404 Leo Jefferson Avenue (Southside CRA)

The City Clerk summarized the CRA Advisory Board's discussion relating to the Façade grant application. She also went over the details of the application.

MOTION was made by Chair Anderson and seconded by Vice Chair Barnard, to approve agenda item C-5, in the amount of \$2,730.20, to Chesterky Development, Inc.

AYE: McGuire, Taylor, Barnard, Anderson

NAY: None

Motion Passes: 4-0

6. Façade Grant Application, Jose Peña, 912 Gwendolynn Street (Southside CRA)

The City Clerk summarized the details of the application. She also went over the CRA Advisory Board's discussion related to the Façade grant application.

Board Member Taylor asked the applicants if they are requesting grant funds to paint and pressure wash the home. Ishmael Peña (Jose Peña's son) said he would translate on behalf of his parents. He said they are requesting funds for painting and repairs to the screen along the porch.

The City Clerk said an approval from the CRA Board would only apply to the items listed on the application; the application did not include screen repairs. Mr. Peña clarified they are requesting painting and pressure washing.

Vice Chair Barnard referenced the applicant's electric bill, saying the June bill had almost no usage. He asked if the applicants are still living in the home. Mr. Peña said they recently installed solar panels.

MOTION was made by Board Member McGuire and seconded by Vice Chair Barnard, to approve agenda item C-6, in the amount of \$4,450.00, to Bernie's House Painting, LLC.

AYE: McGuire, Taylor, Barnard, Anderson

NAY: None

Motion Passes: 4-0

7. Discussion: CRA Budget FY 2022-2023- Finance Director, Melody Sauerhafer

Finance Director Sauerhafer covered the CRA Budget for fiscal year 2022-2023, included in each board member's agenda packet. She went over the CRA Advisory Board's discussion and presented their recommendations.

Recommendations included taking on a contractor to serve as CRA Director for \$60,000 of which \$40,000 would be budgeted in the Main Street CRA budget and \$20,000 from the

Southside. They also recommended the Main Street CRA budget include \$300,000 for Façade grants, \$100,000 for demolitions, and \$25,000 for event sponsorships.

Vice Chair Barnard said the CRA Advisory Board placed \$100,000 in the budget for demolitions because they would like to use CRA funding for demolitions instead of it coming out of city funds. City Attorney Buhr said they can; the issue is that the wording was supposed to be changed by Bob Franke. He agreed to follow up with him to get an update.

Board Member McGuire asked what responsibilities would the CRA Director have and would it take some of the work off of the City Clerk. City Manager Schrader said the position is not for a director. The CRA Advisory Board is unsure of what they want; other than, they want to assist the city. He said Gaylin Thomas (present at the meeting) said she believes the individual should serve as a liaison.

City Manager Schrader disagreed, saying we already have a liaison (Deputy Mayor Barnard) who comes to every meeting. The CRA Advisory Board discussed having the individual go out to properties and do the follow up, besides marketing. Staff do not disagree, there is a need. He would like to take everything off of the City Clerk. He will need to deal with it because it is taking too much out of her time. The CRA Advisory Board is still unsure of who the employee will report to and how to measure their success.

City Attorney Buhr said the employee would have to report to the City Manager because there is no independent authority granted to the CRA Advisory Board. They serve in an advisory capacity. City Manager Schrader said he advised them they will not see the employee. Their response was that they do not need to see them for an entire month. They also considered the potential to hire them on as a 1099 employee.

Chair Anderson said they are talking about a total cost of \$60,000; he asked can the city not just hire someone full-time as a CRA coordinator to handle every aspect of the CRA grants? City Manager Schrader said that staff would prefer it. Finance Director Sauerhafer said at full time, \$60,000 would not include benefits. City Manager Schrader said with benefits, the salary would be \$40,000 to \$45,000.

Chair Anderson said the CRA Board would hire the employee who can attend CRA Advisory Board meetings. City Attorney Buhr agreed. City Manager Schrader said they will need to consider if they are a 1099 employee or a city employee. He felt the CRA Board should decide. City Attorney Buhr said unless they want to change the code to make them answerable to the CRA Board, then the employee must fall under the City Manager. Chair Anderson had no issue with the employee working under the City Manager.

Vice Chair Barnard asked if they would be a city employee or a 1099 contractor. City Attorney Buhr said it is up to the CRA Board. Chair Anderson did not see a benefit to having a 1099 employee. City Attorney Buhr said as a 1099, the city would not have to-

pay benefits. Chair Anderson said if they are not handling every aspect of the CRA grants, then why would they need someone? City Manager Schrader said with a 1099 employee, they could work as a consultant- making it a part-time job. Chair Anderson said for that amount of money, they should just get a full-time employee to handle everything. City Manager Schrader agreed.

Chair Anderson was in favor of approving the budget as is, he suggested having a joint meeting between the CRA Advisory and CRA Board at the August 22nd meeting to talk about this issue specifically. He asked the City Attorney to be in attendance. There was no opposition.

Vice Chair Barnard asked if the city can hire an employee that would be funded through the CRA. City Attorney Buhr said the City Council would have to amend the code if they want the employee to report to the CRA Board itself. They can use CRA funds to pay the employee. He said they will have to distribute funds from the CRA to pay for the employee's activities. Chair Anderson said they would need to keep the employee's job scope narrow to only allow them to handle CRA related issues.

Finance Director Sauerhafer continued her presentation with updates on the Southside and Airport CRA budges, including budgeted Façade grant projects, advertising, and reserve fund balances. She went over the CRA Advisory Board, requested line items and the totals for the contracted employee, Façade grants, demolitions, and event sponsorships.

D. PUBLIC PARTICIPATION:

There was none.

E. ADJOURN

The meeting was adjourned at 5:51 p.m.

ATTEST:

Christian Hardman, City Clerk

CITY OF AVON PARK:

Garrett Anderson, Chair

Agenda Item Summary

Date of Action: August 29, 2022

Subject: Resolution No. 2022-19, Amending the Applications for CRA Demolition Grant

Item No.: C-5

Placed on Agenda by: City Attorney, Jerry Buhr

Staff Review: Yes

Attorney Review:

Recommended Motion(s): Approve

Documentation:

- Resolution No. 2022-19
- Red-Line Draft Application for the CRA Demolition Grant Program

Background:

During the February 28, 2022 CRA Board and Regular City Council meetings, the Council agreed to move forward with proposed amendments to the Main Street and Southside Redevelopment plans, allowing for a CRA Demolition Grant. After which, language in the application requirements was determined to be appropriate for private demolition projects but inappropriate, unnecessary or unduly burdensome when demolitions are conducted by the city or county. The Resolution for approval will amend the CRA Demolition Grant Application, removing this language.

RESOLUTION 2022-19

**A RESOLUTION OF THE COMMUNITY
REDEVELOPMENT AGENCY (“CRA”) OF AVON PARK,
FLORIDA PROVIDING FOR AMENDING THE
APPLICATIONS FOR CRA DEMOLITION GRANTS TO
REMOVE LANGUAGE INAPPROPRIATE FOR
GOVERNMENT DEMOLITIONS; AND PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, the City conducts demolitions of unsafe, uninhabited and uninhabitable structures in the interest of public safety, health and welfare; and

WHEREAS, the some of the requirements for CRA grants, although appropriate for private demolition projects, when conducted by the City or County, such requirements are inappropriate, unnecessary, or unduly burdensome considering the circumstances; and

WHEREAS, after due consideration of the proposed application changes, comments, and recommendations, if provided, the CRA Board has determined that removal of those application requirements for government demolitions is in the best interest of the CRA.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY
REDEVELOPMENT AGENCY OF AVON PARK, FLORIDA**, in a public meeting assembled this 22ND day of August 2022.

1. The Community Redevelopment Agency of Avon Park, Florida hereby approves the Demolition Grant Application for government demolitions as provided in Exhibit “A” attached hereto.
2. This Resolution will go into effect immediately upon passage.

IN WITNESS WHEREOF, the City of Avon Park, Florida, has duly adopted this Resolution and caused it to be executed by the officers below on this this ____ day of _____ 2022.

The vote was:

=====

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Chairman Anderson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice Chair Barnard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Board Member McGuire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Board Member Mercure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Board Member Taylor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Seal)

ATTEST:

CRA OF AVON PARK, FLORIDA

By: _____
Christian Hardman, Clerk

By: _____
Garrett Anderson, Chairman

APPROVED AS TO FORM:

Gerald Buhr, City Attorney



AVON PARK COMMUNITY REDEVELOPMENT AGENCY DEMOLITION GRANT PROGRAM



Avon Park Community Redevelopment Agency Demolition Grant Program

PROGRAM GUIDELINES

Eligibility Criteria

- Must be a permanent structure
- Must be vacant and uninhabitable / unsafe
- Must be current on property taxes, [except government demolitions](#)
- Property must be clear of any outstanding liens, [except government demolitions](#)
- ~~Must be free of hazardous materials/substances~~ [Hazardous materials/substances must be removed in compliance of federal and state law.](#)

Eligible Use of Funds

- Demolition
- Disposal

Required Documents

- Completed application
- Proof of ownership, [except government demolitions](#)
- Proof of current property tax payments, [except government demolitions](#)
- Photos of structure proposed for demolition
- Itemized estimates of demolition and disposal costs (minimum of 2 quotes), [and hazardous substance remediation costs for government demolitions.](#)

Award Information

- Applications will be reviewed and approved on a first come, first served basis, while funds are available
- Up to 50% of cost, not to exceed \$5,000 for residential structures and up to \$10,000 for commercial structures, and up to \$25,000 for government demolitions.

Please submit completed application to _____. If you have any questions, or need additional assistance, please contact _____ of Avon Park CRA, at _____.

Overview

The purpose of the Demolition Program is to provide grants to eligible applicants on a ***first come, first served basis*** with remaining funds after grants for government demolitions, with the intent to reduce or eliminate the costs associated with the removal of substandard, uninhabitable or unsafe structures when the cost to rehabilitate is not financially feasible. Properties must be located within the boundaries of the Avon Park Community Redevelopment Agency to be eligible for grant funds.

Eligibility Guidelines

PROPERTY ELIGIBILITY

Any structure within the Avon Park CRA deemed substandard, uninhabitable, unsafe as determined by the Building Official. The structure must be functionally obsolete or economically unfeasible to repair, as determined by the City. Except for government-owned properties or government demolitions deemed in the interest of public safety, health, and welfare, Structures must have been abandoned or vacant for at least a year before they can be demolished under this program. All applicants must follow the regulations and requirements in The National Emission Standard for Hazardous Air Pollutants (NESHAP) for Asbestos (40 CFR Part 61 Subpart M) and any applicable City codes. Other regulations from OSHA, FL DBPR, FL DEP, may also apply. Except for government demolitions, Cost of asbestos survey and abatement, if applicable, shall be considered the applicant's sole responsibility.

APPLICANT ELIGIBILITY

Non-governmental Applicants must be able to demonstrate the following:

- Ownership of the property
- The property is located within Avon Park CRA.
- The applicant(s) is current on all property taxes.
- The property is free of any outstanding liens or Code Enforcement violations.*
- The property is not in foreclosure.
- Documentation of proposed activities to determine eligibility.

Avon Park

Community Redevelopment Agency

* Properties with limited Code Enforcement/Utility liens may be considered on a case-by-case basis.

CRA Logo

Avon Park Community Redevelopment Agency Demolition Grant Program
Application

Project Information
Property Owner/Applicant Name
Date
Project Address Phone Number Parcel(s) ID:
Email Address
Funding Amount Applying For \$

Project Description (Please describe the project and submit a minimum of four (4) photographs and drawings.) Attach photographs and drawings to application.

Avon Park Community Redevelopment Agency
Demolition Grant Program Application

Eligible Grant Activities (Check all that apply to your application.)

Activity	Please select one
Residential structure	
Commercial structure and/or signage	

Applicant Certification and Signatures

I certify that the information provided in this application is true and accurate to the best of my ability and no false or misleading statements have been made in order to secure approval of this application. You are authorized to make all the inquiries you deem necessary to verify the accuracy of the information contained herein.

Applicant Signature

Print Name

Date

Avon Park Community Redevelopment Agency
Demolition Grant Program Application

Bid Information*

As owner of the property/properties located below, I have received a minimum of two quotes to undertake the activities specified in this application.

Property Address

Property Identification Number(s)

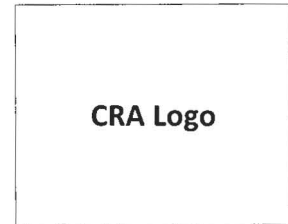
Owner Signature

Print Name

Date

Bids Attached: Please list here and attach

Avon Park
Community Redevelopment Agency



* If City or CRA project, Bidding shall follow standard City requirements for purchasing services.

For official use only

CRA Advisory approved: Yes _____ No _____ DATE: _____

CRA Board approved: Yes _____ No _____ DATE: _____

Informed grantee date: _____ Initials: _____

Agenda Item Summary

Date of Action: August 29, 2022

Subject: Façade Grant Application- 3 N. Museum Ave (Main Street)

Item No.: C-6

Placed on Agenda by: City Clerk, Christian Hardman

Staff Review: Yes

Attorney Review: N/A

Recommended Motion(s):

Documentation:

- Façade Grant Application, The Historical Society of AP
- 4x photographs of the exterior of 3 N. Museum Ave
- Estimate from Suncoast Design/Build, LLC, \$5,975.00
- Estimate from Simpson Construction & Roofing, \$6,500.00

Background:

The CRA Advisory Board reviewed The Historical Society of Avon Park's request during their August 8th Board meeting. The CRA Advisory Board is recommending an approval for the Façade Grant application in the amount of \$5,000 to be awarded to Suncoast Design/Build, LLC; the Historical Society of Avon Park will pay the difference of \$975.00 out of pocket.

**The City of Avon Park
Community Redevelopment Agency**

110 E. Main St.
Avon Park, FL 33825
Phone 863-452-4405 ~~FAX 4405~~ FAX 863-452-4413

Façade Grant Application

Date: 8/2/22

Applicant's Name: The Historical Society of Avon Park

Property Address: 3 N. Museum Avenue

863-453-3525 813-482-4868 _____
Business Phone Cell Phone Home Phone FAX

- Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.
- Application submittal does not guarantee funding. Application forms must be complete at time of submittal. Incomplete submittals will not be accepted.
- If funding is unavailable, applicant will be notified and will need to re-apply.
- The limitation for reapplication for grant by same owner is twenty-four (24) months from the date of the final payment (reimbursement) to owner.

For Home Façade Grants:

- Is the Property Owner Occupied? Yes _____ No _____

Please provide the following:

- Last three (3) months of water bill Yes _____ No _____
- Last three (3) months of electric bill Yes _____ No _____
- Two bids to include license number, insurance and logo on the quote

Summary of Proposed Improvements: N/A

For Rental Façade Grants:

Please provide the following:

- Last three (3) months of water bill Yes _____ No _____
- Last three (3) months of electric bill Yes _____ No _____
- Two bids to include license number, insurance and logo on the quote

Summary of Proposed Improvements: N/A

For Business Façade Grants:

Is property an actively staffed business?

Yes ☒ No ☐

Please provide the following:

- Last three (3) months of water bill — *city pays*
- Last three (3) months of electric bill *city pays*
- Two bids to include insurance and logo on the quote
- Copy of current occupational license
- Days/Hours of operation:

Yes ☐ No ☐
Yes ☐ No ☐

city owned
city owned

WED - FRI

Days of Operation

10-3

Hours of Operation

- Number of employees at location: *Volunteers as needed*

Summary of Proposed Improvements

Replacement of platform and stairs at the north end of the rail car. And at the other end of the car, a piece of dilapidated plywood will be replaced with aluminum sign board of equal size bearing original art work.

Please attach the following information to the application:

1. Photographs clearly showing existing condition of the façade, including close-ups showing detail and long shots showing adjacent structures,
2. Samples of all materials being used to include, but not limited to; colors, paint, and awnings if available.
3. Include historic photo if available on historic properties,
4. Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.

GRANT TYPES:

- If approved, funds will be reimbursed after job is complete. Owner will provide copy of cancelled check(s) or other verifiable proof of payment to contractor showing payment made to contractor(s). Under normal circumstances, project(s) shall be complete within four (4) months of approval.
- **ONLY EXTERIOR WORK IS ALLOWED WITH CRA FUNDS.**

HOME FAÇADE GRANTS:

- Total allowable funds per home are 100% of costs up to a maximum of \$2,000.00 per individual home inhabited by homeowner.

RENTAL FAÇADE GRANTS:

- Apartment complexes, rentals, and non-owner inhabited dwellings must provide 50% match up to \$2,000.00 per property. Owners of rental properties must provide an inspection report. City of Avon Park's Code Enforcement Department can do an exterior inspection.

BUSINESS FAÇADE GRANTS:

- Are available for the improvement of storefronts.
- Total allowable funds per business are 100% of costs up to a maximum of \$5,000.00 per individual storefront.
- Business site must be an active business with an approved City Occupational License.

Funding is not retroactive on projects started before CRA Board approval. Approved projects will be reviewed and monitored to ensure the work is progressing in a timely fashion. Changes in the scope of approved work and/or construction changes need to be addressed with the CRA Board prior to any new work or applicant may not be reimbursed.

TYPE OF FAÇADE GRANT REQUEST

- Home Façade Grant _____
- Rental Façade Grant _____
- Business Façade Grant Grant _____ ✓

TOTAL COST OF PROPOSED IMPROVEMENTS

\$ 7,775.00 *

Obtain and attach at least two bids/quotes for this project.

Company license number and logo must be on the quote.

* The cost of the exterior cleaning is not included.

TOTAL AMOUNT OF GRANT REQUESTED

\$ 5,000.00

(See Section Grant Types)

I understand this application for a Façade Grant requires that I comply with the design guidelines established by the City of Avon Park CRA Board and that the money will be granted on a reimbursable basis. Work not approved by the CRA Board will not be funded. I understand that work needs to be completed within four (4) months (under normal circumstances) from the date of approval by the CRA Board. I understand that work commenced prior to grant approval will not be reimbursed, except change orders approved by the CRA Board as being directly related to previously approved work (i.e. approved replacement of roof tiles reveals rotten wood requiring replacement prior to new tile placement). I understand that even if a change order is appropriate as directly related to approved work, reimbursement might not be approved.

I understand that the work and attachments must remain as part of the real property and reside within the CRA target area. I also give my permission to the CRA Board to place a CRA sign on my property during the improvement phase for a minimum of thirty (30) days during and after completion.

THE CRA RESERVES THE RIGHT TO ACCEPT OR REJECT ANY APPLICATION OR PART THEREOF.

Nancy Fisk for the Historical Society of Avon Park

Print Property Owner's Name

Nancy Fisk

Property Owner's Signature

8/2/22
Date

Print Lessee's Name The Historical Society of Avon Park

Nancy Fisk for above
Lessee's Signature

8/2/22
Date

FAÇADE GRANT GUIDELINES

All projects requesting a Façade Grant from the Community Redevelopment Agency (CRA) must comply with the Minimum Maintenance Ordinance #08-02 established by the Avon Park CRA Board. These guidelines have been adopted by the City Council and are supported by the Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings.

Definition of *façade*

1: the front of a building *also* any face of a building given special architectural treatment

The design guidelines and CRA requirements call for the following:

1. Changes to the façade of building or residence will not remove, alter, damage or cover up significant architectural features of the building which are original or which reflect a major alteration that is itself architecturally coherent, or which help create a unified and attractive appearance to the building and those adjacent to it.
2. Changes to facades will either: (A) partially or fully restore the appearance of the building based on actual evidence, including photographs, written documentation, data on the building site or other data, or (B) represent a modern treatment, if appropriate, that blends into and is compatible with the building and those adjacent to it.
3. In general, repair and preservation of existing structures and facades is encouraged, unless those alterations will result in an incoherent, unattractive or inharmonious appearance.
4. For facades that have been previously substantially altered and for which a modern treatment is chosen, such a treatment will conform to the features, material rhythms, colors and general appearance of the building and those adjacent to it, particularly if the building is in a row of other buildings with identical or similar design.
5. Paint colors will be selected that are compatible with adjacent structures and preserves the historic nature of downtown.
6. Surface cleaning of structures will be undertaken with the gentlest means possible. Cleaning methods that damage the historic building materials, particularly sandblasting, shall not be undertaken.
7. Self help projects require an estimated cost for the materials to be used to complete the project. The program will not reimburse for labor provided by the applicant. If you are a contractor seeking façade funds, the CRA will not pay for material mark-up costs.
8. Façade grants apply to the exterior of the building only, generally including paint, roofing, awnings, etc. The CRA may allow for interior repairs for ADA compliance (handicap accessible) for Business Matching Grants only.





8/1/22, 11:14 AM

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mail.google.com/mail/u/0/#inbox?projector=1



PROPOSAL

July 18, 2022

SUNCOAST DESIGN/BUILD, LLC
Richard Hutwohl, President
2420 S Columbine Ave
Homosassa, FL 34448
352-364-2966
CBC 1252602
suncoastdesignbuild@gmail.com

To:
Avon Park Depot Museum
3 N Museum Ave, Avon Park, FL
33825-3153
Attn; Nancy
813-482-4868

Robert Francis
Rafrancis72@yahoo.com
678-853-4096

Job		Payment Terms	Due Date
Replace Damaged wood	Proposal		Upon Receipt
Description		Unit Price	Line Total
Provide labor and materials for:			
Remove and replace wood steps and treads (labor)			1,000.00
Remove and replace upper decking (labor)			1,240.00
Power wash wood ramp, upper deck and steps			250.00
Seal wood deck, upper deck and steps			840.00
Materials			2,045.00
Properly dispose of all debris			
Permit fees (allowance, if required)			600.00
Thank you for your business!!!			
Richard Hutwohl, President			
Suncoast Design/Build, LLC			
		Bal Due	5,975.00



CCC1331489 24 N Rosewood Ave Avon Park FL 33825 (863) 443-0710

PROPOSAL SUBMITTED TO			PHONE	DATE
Avon Park Depot Museum			(813) 482-4868	07/28/2022
ADDRESS			JOB NAME	
3 N Museum Ave			2207-3671752-01	
CITY	STATE	ZIP	JOB LOCATION	
Avon Park	Florida	33825	3 N Museum Ave	

At your request, we submit the following :

Labor and materials for wood steps and Treads	\$1,000.00
Remove and replace upper deck	\$1,500.00
Pressure wash wood ramp, upper deck & steps	\$500.00
Seal Deck, ramp, and stairs	\$1,000.00
Materials	\$2,000.00
Permit Fee if required	\$500.00

We propose hereby to finish material and labor complete in accordance with above specification for the sum of:
 Six Thousand Five Hundred Dollars \$6,500.00

Payment to be made as follows:

TBD Payment due prior to start of job

BALANCE DUE UPON COMPLETION OF WORK

A charge of 2% per month(24% per annum) will be made on past due balance -- \$5.00 minimum service charge

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. A five year workmanship warranty is provided. Any unsound decking will be replaced at additional charge. Any alteration or deviation from above specifications will become an additional charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Both parties agree to a three day (3) right to cancel on all signed/dated contracts. Payment will be made as outlined above.

Signature :

Signature Date

Note: This proposal may be withdrawn if not accepted within days.

Authorized Signature:

Thomas Simpson

 07/28/2022

Date: 07/28/2022

Simpson Construction and Roofing Inc.

The rail car is owned by the Historical Society of Avon Park.

It sits on property leased from the City of Avon Park.

LEASE

This Lease is made and executed on Oct. 14, 2013 by and between the CITY OF AVON PARK, a Florida Municipal Corporation organized and existing under the laws of the State of Florida, having its principal office at 110 East Main Street, Avon Park, FL 33825, herein referred to here "City" and the HISTORICAL SOCIETY OF AVON PARK, INC., a corporation not-for-profit, organized and existing under the laws of the State of Florida, having its principal office at 3 North Museum Avenue, Avon Park, FL 33825, herein referred to as "HSAP."

1. DEMISE; DESCRIPTION OF PREMISES

City leases to HSAP and HSAP hires from City, for the purpose of use as a museum and for no other purpose, the Premises generally known as 3 North Museum Avenue, Avon Park, FL 33825, and more specifically described by the Property Appraiser as:

Town of Avon Park in 22 E 50 FT M/L OF S 35 FT BLK 54 PER OR 605 PG 936 –City of Avon Park Museum

along with the structures and appurtenances AS-IS and WHERE-IS, situated in the City of Avon Park, County of Highlands, State of Florida. City makes no representation or warranty whatsoever as to the condition of the Premises. As used in this Lease, the term "Premises" refers to the real property described above and to any improvements located on the property from time to time during the term of this Lease.

2. TERM

The initial term of this Lease shall be for ten (10) years, commencing on June 1, 2013, and ending on June 1st, 2023. This Lease may be renewed for one additional five-year term upon written request of HSAP for a total of fifteen (15) years. Thereafter, this Lease may be renewed for additional terms by written request of HSAP, provided, however, written approval of the City is required, and approval by the City of any additional terms after fifteen (15) years shall be solely at the City's discretion. Notice by HSAP for any renewal term must be served on City at least ninety (90) days prior to the end of the preceding term. HSAP shall in no event be entitled to renew the term of this Lease, even though notice is timely given, unless HSAP shall have timely performed all of its obligations under this Lease, and furthermore, shall not be in default in the performance of any of its obligations on the date of the expiration of the initial term of this Lease. As used in this Lease, the expression "term of this Lease" refers to such initial term and to any renewal of the initial term as provided below, and the terms and conditions of this Lease shall apply to each such renewal term unless amended by a separate writing executed by both HSAP and City.

3. RENT

The total rent for the full Lease term shall be \$10.00 per year for each year, which HSAP shall pay

to City annually, but may pay for the full term in a lump sum.

4. MANAGEMENT, USES, AND USES PROHIBITED

HSAP leases the Premises for the purpose of operating and maintaining a museum of historical Avon Park, and for no other purpose. HSAP agrees that in lieu of a substantial amount of additional rent for the Premises, HSAP shall operate and manage the Premises in the interest and use of Avon Park citizens in addition to the interests of HSAP. Such duties shall include making the museum available to any citizen of Avon Park under reasonable rules, regulations, and compensation. HSAP shall not use or permit the leased Premises, or any part thereof, to be used for any purpose or purposes other than the purpose for which the Premises are leased without the express written permission of the City. No use shall be made or permitted to be made of the Premises, or acts done, that will cause a cancellation of any insurance policy covering the building located on the Premises, or any part of the Premises, nor diminution in value of the Premises; nor shall HSAP sell, or permit to be kept, used, or sold, in or about the Premises, any article prohibited by any required insurance policies. HSAP shall, at its sole cost comply with all requirements pertaining to the leased Premises. In the event that HSAP ceases using the Premises for the purposes stated herein; or, earns profits from the conduct of business in the Premises; or, if HSAP loses its status as 501(c)(3) entity under the Internal Revenue Code, then in any of those events this Lease may be terminated by the City in its sole discretion.

5. UNLAWFUL ACTS, WASTE AND NUISANCE PROHIBITED

During the term of this Lease, HSAP shall comply with all applicable laws affecting the leased Premises including City ordinances and resolutions. HSAP shall not commit or suffer to be committed any waste on the leased Premises, or any nuisance.

6. ABANDONMENT OF PREMISES

HSAP shall not vacate or abandon the Premises nor cease using the Premises as a museum at any time during the term of this Lease. If HSAP abandons, vacates, or surrenders the leased Premises, or is dispossessed by process of law, or otherwise, this Lease shall terminate and any personal property belonging to HSAP and left on the Premises shall be deemed to be abandoned, at the option of City, except such property as may be encumbered to City.

7. CITY'S RIGHT OF ENTRY

HSAP shall permit City and the agents and employees of City to enter the leased Premises at all reasonable times for the purpose of inspecting them, or for the purpose of posting notices of non-responsibility for alterations, additions, or repairs, without any liability to HSAP for any loss of occupation or quiet enjoyment of the Premises.

8. ENCUMBRANCE OF HSAP'S LEASEHOLD INTEREST

HSAP may not encumber by mortgage or deed of trust, or other instrument, the Premises or HSAP's leasehold interest and estate in the leased Premises.

9. ENVIRONMENTAL CONCERNS

HSAP shall in a timely manner, comply with all applicable Environmental Laws applicable to HSAP's use of the Premises. "Environmental Law" means any federal, state, or local statute, regulation, or ordinance, relating to the protection of human health or the environment in effect as of the date of execution of this Lease, and includes, but is not limited to, The Florida Air and Water Pollution Control Act (Chapter 403, Florida Statutes), the Comprehensive Environmental Response, Compensation and Liability Act ("CERCLA") (42 U.S.C. §9601, et. seq.), the Resource Conservation and Recovery Act (42 U.S.C. §6901 et. seq.), the Clean Water Act (33 U.S.C. §1251, et. seq.), the Toxic Substances Control Act (15 U.S.C. §2602, et. seq.), and the Safe Drinking Water Act (42 U.S.C. §300f, et. seq.), as such are amended during the term of this Lease.

City is unaware of any unlawful discharges or contamination in violation of Environmental Laws onto the Premises, and HSAP has made diligent research and inquiry as to the present condition of the Premises, and accepts the Premises and all structures for all purposes AS-IS WHERE-IS.

10. SUBLETTING AND ASSIGNMENT

Subletting or assignment of the Premises by HSAP is prohibited.

11. NOTICES

All notices, demands, or other writings in this Lease provided to be given or made or sent, or which may be given or made or sent, by either party to this Lease to the other, shall be deemed to have been fully given or made or sent when made in writing and deposited in the United States mail, postage prepaid return receipt requested or by delivery to a nationally recognized overnight courier service, and addressed to that party at the address stated above, unless notified of a different address in writing.

12. TAXES AND GOVERNMENT CHARGES

HSAP acknowledges that, City is a governmental entity with authority to tax its citizens, and HSAP shall be obligated to pay any property tax bills as rendered through Highlands County directly to Highlands County if HSAP is lawfully required to pay such taxes under Florida law, even though the bills may contain taxes to be received by City. The parties agree that the HSAP shall not be required to pay City special assessments for the Premises.

13. REPAIRS AND DESTRUCTION OF IMPROVEMENTS

(a) Maintenance of improvements. HSAP shall, throughout the term of this Lease, at its own cost, and without any expense to City, keep and maintain the interior of the Premises, including all improvements of every kind that may be a part of the Premises, and all appurtenances to the Premises in good, sanitary, and neat order, condition and repair, and, except as specifically provided in this Lease, restore and rehabilitate any improvements of any kind that may be destroyed or damaged by fire, casualty, or any other cause whatsoever. The City shall not be obligated to make any repairs, replacements, or renewals of any kind, nature, or description whatsoever to the interior of the leased Premises or improvements therein. HSAP shall also comply with and abide by all federal, state, county, municipal, and other governmental statutes, ordinances, laws, and regulations affecting the Premises, the improvements on the Premises, or any activity or condition on or in such Premises.

(b) Damage to and destruction of improvements. In light of the unique and irreplaceable nature of the property maintained by HSAP in the leased Premises, the substantial damage, destruction, or partial destruction of the interior the Premises shall release HSAP from any obligation under this Lease, except as expressly provided below.

14. UTILITIES

HSAP shall fully and promptly pay for all water, gas, heat, light, power, solid waste, telephone service, and other public utilities of every kind furnished to the Premises throughout the term of this Lease, and all other costs and expenses of every kind whatsoever of or in connection with the use, operation, and maintenance of the interior of the Premises and all activities conducted on the Premises. City shall have no responsibility of any kind for any of such costs and expenses.

15. LIENS

(a) HSAP's duty to keep Premises free of liens. HSAP shall keep all of the Premises and every part of the Premises and all buildings and other improvements at any time located on the Premises free and clear of any and all mechanics', material men's, and other liens for or arising out of or in connection with work or labor done, services performed, or materials or appliances used or furnished for or in connection with any operations of HSAP, any alteration, improvement, or repairs or additions which HSAP may make or permit or cause to be made, or any work or construction, by, for, or permitted by HSAP on or about the Premises, or any obligations of any kind incurred by HSAP. HSAP shall at all times promptly and fully pay and discharge any and all claims on which any lien may or could be based, and shall indemnify City and all of the Premises and all buildings and improvements on the Premises against all liens and claims of liens and suits or other proceedings pertaining to those liens.

(b) Contesting liens. If HSAP desires to contest any lien, it shall notify City of its intention to do so. In such a case, and provided that HSAP shall on demand protect City by a good and sufficient

surety bond against any lien and cost, liability, or damage arising out of such contest, HSAP shall not be in default under this Lease but shall satisfy and discharge the lien to the extent held valid. However, the satisfaction and discharge of any such lien shall not, in any case, be delayed until execution is had on any judgment rendered on it, and such delay shall be a default of HSAP under this Lease. In the event of any such contest, HSAP shall protect and indemnify City against all loss, expense, and damage resulting from the contest including reasonable attorney's fees and costs at all tribunal levels.

16. SOVEREIGN IMMUNITY

Nothing herein shall be construed to extend the City of Avon Park's liability beyond that provided in section 768.28, Florida Statutes.

17. ATTORNEYS' FEES

If any action at law or in equity shall be brought under this Lease, or for or on account of any breach of, or to enforce or interpret any of the covenants, terms, or conditions of this Lease, or for the recovery of the possession of the leased Premises, the prevailing party shall be entitled to recover from the other party as part of the prevailing party's costs reasonable attorneys' fees, including paralegal costs and appeals, the amount of which shall be fixed by the court and shall be made a part of any judgment or decree rendered.

18. SIDEWALK SPACE

The City does not lease to HSAP any space under, in, or on any street or sidewalk adjacent to the leased Premises, but does license HSAP, subject to all the terms and provisions of the Lease, and at HSAP's sole risk, the right to the use of any space under, in, or on any adjacent sidewalk as City itself may have. HSAP shall vacate the space if City is ordered to vacate it by any public authority, and the vacation of the space by HSAP shall not entitle HSAP to any reduction of rent due under this Lease. HSAP shall indemnify City against all claims of any public authority, for compensation or damages for the use or occupation of or intrusion on any adjacent sidewalk or street by HSAP or by any employee, agent, invitee, or anyone acting under instruction or authority of HSAP. The rights of HSAP under this Lease shall be subject to present and future ordinances or regulations or laws as may be made by any other public authority having jurisdiction in the Premises.

19. REDELIVERY OF PREMISES; REMEDIES CUMULATIVE

HSAP shall pay the rent and all other sums required to be paid by HSAP under this Lease in the amounts, at the times, and in the manner provided in this Lease, and shall keep and perform all the terms and conditions of this Lease on its part to be kept and performed, and at the expiration or sooner termination of this Lease, HSAP shall peaceably and quietly quit and surrender the Premises to City in good order and condition subject to the other provisions of this Lease. In the event of the non-performance by HSAP of any of the covenants which HSAP has undertaken, this Lease may be

terminated as provided in this Lease. All remedies conferred on City shall be deemed cumulative and no one exclusive of the other, or of any other remedy conferred by law.

20. PUBLIC RECORDS

The terms of HSAP's use of the Premises presumes favorable treatment for HSAP as HSAP is performing a service that is beneficial to the City, and traditionally governmental in nature. Based on that premise, it is possible that HSAP could be determined by a court of law to be acting on behalf of the City. Therefore, pursuant to section 119.0701 F.S., HSAP agrees to the following public records requirements:

- (a) HSAP shall keep and maintain public records that ordinarily and necessarily would be required by the CITY in order to perform the services hereunder. All records, books, and accounts related to the performance of this agreement shall be subject to the applicable provisions of the Florida Public Records Act, Chapter 119, Florida Statutes, and especially s. 119.0701 FS, and shall be kept by HSAP in compliance thereof.
- (b) At no additional cost to the CITY, HSAP shall provide the public with access to public records on the same terms and conditions that the CITY would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- (c) HSAP shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- (d) HSAP shall meet all requirements for retaining public records and transfer, at no cost to the CITY all public records in possession of the HSAP upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the CITY in a format that is compatible with the information technology systems of the CITY.

21. INSURANCE

(a) Insurance coverage of Premises. HSAP may, in the absolute discretion of HSAP, at HSAP's sole expense, keep all improvements that are now or in the future a part of the Premises, insured against loss or damage by fire and the extended coverage hazards for the full replacement value of the improvements, with loss payable to City and HSAP as their interests may appear. Any loss adjustment shall require the written consent of both City and HSAP.

(b) Personal injury liability insurance. HSAP may, in the absolute discretion of HSAP at its sole cost and expense, procure and maintain throughout the term of this contract, Comprehensive General Liability and Worker's Compensation insurance, including Employer Liability insurance

and, if so, will provide endorsed certificates of insurance generated and executed by a licensed insurance broker, brokerage or similar licensed insurance professional evidencing such coverage, and naming the City of Avon Park as a named, additional insured, as well as furnishing the City of Avon Park with a certified copy, or copies, of said insurance policies. Any such insurance coverages procured by HSAP shall be considered, as primary insurance over and above any other insurance, or self-insurance, available to the City of Avon Park, and that any other insurance, or self-insurance available to the City of Avon Park shall be considered secondary to, or in excess of, the insurance coverage(s) procured by HSAP as required herein. Nothing herein shall be construed to extend the City of Avon Park's liability beyond that provided in section 768.28, Florida Statutes.

(c) HSAP may, in the absolute discretion of HSAP, maintain in effect throughout the term of this Lease property damage liability insurance. Any such insurance shall specifically insure HSAP against all liability assumed by it under this Lease, as well as liability imposed by law, and shall insure both City and HSAP, but shall be so endorsed as to create the same liability on the part of the insurer as though separate policies had been written for City and HSAP. HSAP shall also provide proof of Fire Legal Coverage on the property. City reserves the right to adjust the amount of insurance coverage required every five (5) years.

(d) City's right to pay premiums on behalf of HSAP. All of the policies of insurance referred to in this section shall be written in a form satisfactory to the City and by insurance companies satisfactory to City, with City being included as an additional named insured, and with the insurer waiving any subrogation rights against City. HSAP shall pay all of the premiums and deliver the policies, or certificates of the policies, to the City within thirty (30) days of the effective date of any such policy. In the event HSAP elects not to acquire the insurance in the names called for or to pay the premiums or to deliver the policies, or certificates of the policies to the City, the City shall be entitled, but shall have no obligation, to acquire the insurance and pay the premiums.

(e) City's Insurance. City may, as a matter of prudence or convenience, maintain additional insurance covering some or all losses or liabilities related to the Premises. HSAP's insurance policies, if any, shall clearly state that the HSAP policy is the primary insurance for covered events, and in the event that City's insurance is called upon to pay any losses, such payments shall be secondary to coverage by HSAP's insurance.

22. NOTICE OF DEFAULT

Except as otherwise provided herein, HSAP shall not be deemed to be in default under this Lease unless the City first gives to HSAP ninety (90) days' written notice of the default, and HSAP fails to cure the default within a 120-day period or, if the default is of such a nature that it cannot be cured within 120 days, HSAP fails to commence to cure the default within such period of 120 days or fails to proceed to the curing of the default with due diligence.

23. DEFAULT

Breach of any provision in this Lease shall be deemed a default. In addition, HSAP shall be deemed in default of this Lease if it ever files a claim of bankruptcy of any kind, or is otherwise determined to be insolvent in the opinion of the City's accountant. In the event of any breach of this Lease by HSAP, City, in addition to the other rights or remedies City may have, shall have the immediate right of re-entry and may remove all persons and property from the Premises. Any property may be removed and stored in a public warehouse or elsewhere at the cost of, and for the account of, HSAP. City may at any time after that elect to terminate this Lease for any previous breach. Should City at any time terminate this Lease for any breach, in addition to any other remedy it may have, City may recover from HSAP all damages incurred by reason of the breach, including the cost of recovering the Premises, and including the worth at the time of the termination of the excess, if any, of the amount of rent and charges equivalent to rent reserved in this Lease for the remainder of the stated term over the then reasonable rental value of the Premises for the remainder of the stated term, all of which amounts shall be immediately due and payable from HSAP to City.

24. EFFECT OF EMINENT DOMAIN

(a) Effect of condemnation. In the event all or a portion of the leased Premises shall be appropriated or taken under the power of eminent domain by any public or quasi-public authority, this Lease shall terminate and expire as of the conclusion of the taking, and HSAP shall then be released from any liability accruing under this Lease after that date.

(b) Condemnation award. In the event of the termination of this Lease by reason of the total or partial taking of the Premises by eminent domain, then in any condemnation proceedings, City and HSAP shall be free to make claim against the condemning or taking authority for the amount of any damage done to them, respectively, as a result of the taking. In the event of a partial taking of the Premises and this Lease is not terminated, then HSAP shall have the right to make claim against the condemning or taking authority for only the un-amortized cost of the improvements placed on the leased Premises by HSAP and located on the Premises at the time of the taking or appropriation, which improvements shall be deemed to amortize in equal annual amounts over the period commencing with the date of completion of the improvements and ending twenty (20) years after completion of the improvements.

25. WAIVER

The waiver by City of or the failure of City to take action with respect to any breach of any term, covenant, or condition contained in this Lease shall not be deemed to be a waiver of such term, covenant, or condition, or subsequent breach, or of any other term, covenant, or condition contained in the Lease.

26. SECTION CAPTIONS

The captions appearing under the section number designations of this Lease are for convenience

only and are not a part of this Lease and do not in any way limit or amplify the terms and provisions of this Lease.

27. DOCUMENT IS THE RESULT OF MUTUAL DRAFTSMANSHIP

The terms and conditions in this Lease are the product of mutual draftsmanship by both parties, each being represented by counsel, and any ambiguities in this Lease or any documentation prepared pursuant to it shall not be construed against any of the parties because of authorship. The parties acknowledge that all the terms of this Lease were negotiated at arms' length, and that each party, being represented by counsel, is acting to protect its, his, her, or their own interest.

28. RECORDATION

This Lease may not be recorded without the City's prior written consent, but HSAP agrees, upon request of the City, to execute a memorandum hereof for recording purposes.

29. RADON GAS

Radon is a naturally occurring radioactive gas that, when it has accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed federal and state guidelines have been found in buildings in Florida. Additional information regarding radon and radon testing may be obtained from your county health department.

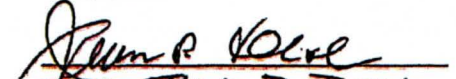
30. COUNTERPARTS AND FACSIMILE (FAX) DOCUMENTS

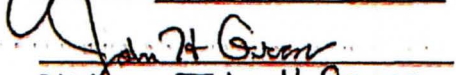
This Contract may be signed in counterparts, and each counterpart bearing an original signature shall be considered one document with all others bearing original signature. Also, facsimile transmission of any signed original document and re-transmission of any signed facsimile transmission shall be the same as delivery of an original.

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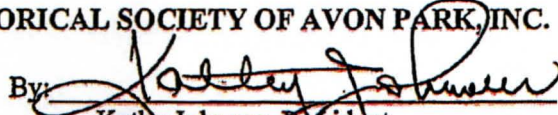
HSAP

Witnesses:


Printed name: James P. Deel


Printed name: John H. Gross


HISTORICAL SOCIETY OF AVON PARK, INC.

By: 
Kathy Johnson, President

CITY

Attested by: 
Cheryl Tietjen, City Clerk

CITY OF AVON PARK, FLORIDA

By: 
Sharon Schuler, Mayor

APPROVED AS TO FORM AND CONTENT


Gerald T. Buhr, City Attorney

LEASE

original

This LEASE, made this 1st day of July 1988, by and between the CITY OF AVON PARK, a Florida municipal corporation, herein called the Lessor, and the HISTORICAL SOCIETY OF AVON PARK, Inc., a Florida non-profit corporation, herein called the Lessee,

WITNESSETH that:

In consideration of the covenants herein contained on the part of the Lessee to be kept and performed, the said Lessor does hereby Lease to the said Lessee, the following property:

A portion of Lots 1, 4 and 5 Block 54 and the vacated Church Street, Town of Avon Park, in Section 22, Township 33 South, Range 28 East, and recorded in Transcript Book at Page 14 of the Public Records of Highlands County, Florida, more particularly described as follows: Begin at the northwesterly corner of North Main Street and Michigan Avenue; thence northwardly along the westerly line of Michigan Avenue 350 feet, more or less, to the point of beginning; thence west 45 feet, more or less, to a point; thence north 200 feet, more or less, to a point; thence east 45 feet, more or less to a point on the west line of said Michigan Avenue; thence south along the west line 200 feet, more or less, to the point of beginning.
and

that certain piece or parcel of land situate, lying and being in the SW $\frac{1}{4}$ of the NE $\frac{1}{4}$ Section 22, Township 33 South, Range 28 East, Avon Park, County of Highlands, State of Florida, and described as follows, to wit:

Beginning at the northwesterly corner of North Main Street and Michigan Avenue; run thence northwardly, along the westerly line of Michigan Avenue 350 feet, more or less, to the southeasterly corner of Lot 5, Block 54 Section 22, Township 33 South, Range 28 East; thence westwardly, along the southerly line of said Lot 5, 53 feet, more or less, to a point located 15 feet easterly, as measured at right angles, from the center line of Grantor's main track; thence southwardly, parallel and concentric with said center line, 350 feet, more or less, to a point in the northerly line of said North Main Street; thence eastwardly along the northerly line of said North Main Street, 50 feet, more or less, to a Point of Beginning; containing 0.41 of an acre, more or less, as shown on print of Grantor's Division Engineer's Drawing No. 5801 dated March 11, 1977, which print is attached hereto and made a part hereof.

a/k/a The Avon Park Museum, located at P.O. Box 643, Avon Park, Florida 33825

TO HAVE AND TO HOLD the same for the term of twenty - five (25) years from the 1st day of July, 1988. any renewal of said Lease shall be upon such terms and

conditions as shall be negotiable by the parties prior to the expiration of the Lease. In the event either party wishes to terminate or re-negotiate the Lease, they shall be required to give thirty (30) days written notice prior to the expiration of the Lease during any lease period of an intent to re-negotiate or to terminate the Lease. Lessor further covenants and agrees and Lessee accepts that this Lease shall be for the purpose of utilizing the land and buildings for museum purposes only.

Lessor agrees to maintain the insurance on the railroad car and to maintain the building, however, Lessee shall insure as to all liability, including but not limited to person^{al} injury and death and shall hold Lessor harmless

therefor and shall further insure all contents owned by Lessee or others. *on the Dunny Car only.*
The Lessee further agrees to be responsible for minor maintenance on and around the building (said minor maintenance being any maintenance which requires expenditure of less than \$100.00). *Don Del*

RENT: The Lessor shall lease the demised premises to the Lessee for no rent for so long as the premises are used as a museum. It is further understood and agreed that the premises may only be used as a museum and for fund raising activities to support the museum and should it be used for any other purpose, this shall constitute a breach of this Lease.

IT IS FURTHER AGREED AND UNDERSTOOD BY AND BETWEEN the parties that Lessee shall make no unlawful, improper or offensive use of the premises; not to assign this Lease or to sublet any part of the said premises without the written consent of the Lessor; not to use said premises for any other purpose than as a museum and to quit and deliver up said premises at the end of said term in as good condition as they are now (ordinary wear and decay and damage by the elements only excepted).

WITNESS our hands and seals this 1st day of July, 1988.

Signed, Sealed and Delivered
in the Presence of:

Dave K. Keesee
City Manager

LESSEE:

THE HISTORICAL SOCIETY OF AVON PARK, INC.

By:

Charles A. Miller
President

ATTEST:

Virginia A. Henderson
VIRGINIA A. HENDERSON
City Clerk

LESSOR:

THE CITY OF AVON PARK,
FLORIDA:

By:

Doris M. Gentry
Doris Gentry, Mayor
Avon Park City Council

Agenda Item Summary

Date of Action: August 29, 2022

Subject: Façade Grant Application, 1310 Memorial Drive (Southside)

Item No.: C-7

Placed on Agenda by: City Clerk, Christian Hardman

Staff Review: Yes

Attorney Review: N/A

Recommended Motion(s): Approval

Documentation:

- Façade Grant Application, Sebrena Blake
- 10x photographs of the exterior of 1310 Memorial Drive
- Estimate from Bernie's House Painting, LLC for \$3,920.00
- Estimate from Quest Construction, LLC for \$4,950.00

Background:

The CRA Advisory Board reviewed Sebrena Blake's request during their August 8th Board meeting. The CRA Advisory Board is recommending an approval for the Façade grant application in the amount of \$3,920.00 to be awarded to Bernie's House Painting, LLC.

**The City of Avon Park
Community Redevelopment Agency**

110 E. Main St.
Avon Park, FL 33825
Phone 863-452-4405 FAX 863-452-4413

Façade Grant Application

Date: 4/18/2022

Owner's Name(s): Sebrena Blake

Property Address: 1310 Memorial Drive Avon Park Fla. 33825

863-257-1896
Business Phone Cell Phone Home Phone FAX

- Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.
- Application submittal does not guarantee funding. Application forms must be complete at time of submittal. Incomplete submittals will not be accepted.
- If funding is unavailable, applicant will be notified and will need to re-apply.
- Only deeded property owners may apply with proof of ownership, and all owners must apply or provide sufficient documentation of agreement with application (corporate resolution, affidavit from co-owner, etc.).
- Electric bills showing the name of the owner must be provided with the application.
- The limitation for reapplication for grant by same owner is twenty-four (24) months from the date of the final payment

For Home Façade Grants:

- Is the Property Owner Occupied? Yes ☒ No ☐

Please provide the following:

- Two bids to include license number, insurance, and logo on the quote Yes ☒ No ☐

Summary of Proposed Improvements: exterior, Paint, Pressure wash
Spray Sealt and Fascia

For Rental Façade Grants:

Please provide the following:

- Two bids to include license number, insurance, and logo on the quote Yes ☐ No ☐

Summary of Proposed Improvements: N/A

For Business Façade Grants:

Is property an actively staffed business?

Yes _____ No ☒

Please provide the following:

- Two bids to include insurance and logo on the quote
- Days/Hours of operation:

Yes _____ No ☒

Days of Operation _____

Hours of Operation _____

- Number of employees at location: _____

Summary of Proposed Improvements

N/A

Please attach the following information to the application:

1. Photographs clearly showing existing condition of the façade, including close-ups showing detail and long shots showing adjacent structures and view from any streets,
2. Samples of all materials being used to include, but not limited to, colors, paint, and awnings if available.
3. Include historic photo if available on historic properties,
4. Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.

GRANT TYPES:

- If approved, funds will be paid by the CRA directly to the contractor and owner after job is complete, as evidenced by any county permit inspections and review of work by city staff. Payment shall be in the form of a two-party check with the contractor and the applicant as payees. Under normal circumstances, project(s) shall be complete within four (4) months of approval.
- **ONLY EXTERIOR WORK IS ALLOWED WITH CRA FUNDS.**

HOME FAÇADE GRANTS:

- Total allowable funds per home are 100% of costs up to a maximum of \$3,000.00 per individual home inhabited by homeowner. Grants are available for the improvement of the façade as defined herein, and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion, based on reasonable and logical expansion of approved improvements to front and other visible portions of the building exterior.
- Grants are available for the improvement of roofs and the parts of the home exterior visible from a street, and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion, based on reasonable and logical expansion of approved "curb appeal" improvements to front and other visible portions of the building exterior. Nevertheless, no work-proposal for the sides or back of a building may be approved that does not logically and reasonably relate to work approved to the façade of the building.

- By acceptance of a grant, applicant(s) grant the City the right to enter the exterior property (but not the interior of the building without consent) to review the work done under the grant.

RENTAL FAÇADE GRANTS:

- Apartment complexes, rentals, and non-owner inhabited dwellings must provide 50% match up to \$2,000.00 per property. Owners of rental properties must provide an inspection report.
- Grants are available for the improvement of roofs and portions of rental building exterior visible from a street, and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion based on reasonable and logical expansion of the approved "curb appeal" improvements to front and other visible portions of the building exterior. Nevertheless, no work proposal for the sides or back of a building may be approved that does not logically and reasonable relate to work approve to the façade of the building.
- By acceptance of a grant, applicant(s) grant the City the right to enter the exterior property (but not the interior of the building without consent) to review the work done under the grant.

BUSINESS GRANTS:

- Are available for the improvement of storefronts and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion, based on reasonable and logical expansion of approved storefront façade improvements. No work proposal for the sides or back of a building may be approved that does not logically and reasonable relate to work approve to the façade of the building.
- Total allowable funds per business are 100% of costs up to a maximum of \$5,000.00 per individual storefront.
- Business site must be an active business with an approved City Occupational License.

Funding is not retroactive on projects started before CRA Board approval. Approved projects will be reviewed and monitored to ensure the work is progressing in a timely fashion. Changes in the scope of approved work and/or construction changes need to be addressed with the CRA Board prior to any new work or applicant may not be reimbursed.

TYPE OF FAÇADE GRANT REQUEST

- Home Façade Grant
- Rental Façade Grant
- Business Façade Grant

✓

TOTAL COST OF PROPOSED IMPROVEMENTS

Obtain and attach at least two bids/quotes for this project.
Company license number and logo must be on the quote.

\$ 3,920.00

TOTAL AMOUNT OF GRANT REQUESTED

(See Section Grant Types)

\$ 3,920.00

I understand this application for a Façade Grant requires that I comply with the design guidelines established by the City of Avon Park CRA Board and that the money will be granted on a reimbursable basis. Work not approved by the CRA Board will not be funded.

I understand that work needs to be completed within four (4) months (under normal circumstances) from the date of approval by the CRA Board. I understand that work commenced prior to grant approval will not be paid by the CRA, except change orders approved by the CRA Board as being directly related to previously approved work (i.e., approved replacement of roof tiles reveals rotten wood requiring replacement prior to new tile placement). I understand that even if a change order is appropriate as directly related to approved work, payment might not be approved.

I understand that the work and attachments must remain as part of the real property and reside within the CRA target area. I also give my permission to the CRA Board to place a CRA sign on my property during the improvement phase for a minimum of thirty (30) days during and after completion.

THE CRA RESERVES THE RIGHT TO ACCEPT OR REJECT ANY APPLICATION OR PART THEREOF.

Sebrina Blake
Print Property Owner's Name

Sebrina Blake
Property Owner's Signature

Date 4/18/2022

Print Lessee's Name

Lessee's Signature

Date

FAÇADE GRANT GUIDELINES

All projects requesting a Façade Grant from the Community Redevelopment Agency (CRA) must comply with the Minimum Maintenance Ordinance #08-02 established by the Avon Park CRA Board. These guidelines have been adopted by the City Council and are supported by the Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings.

Definition of *façade*

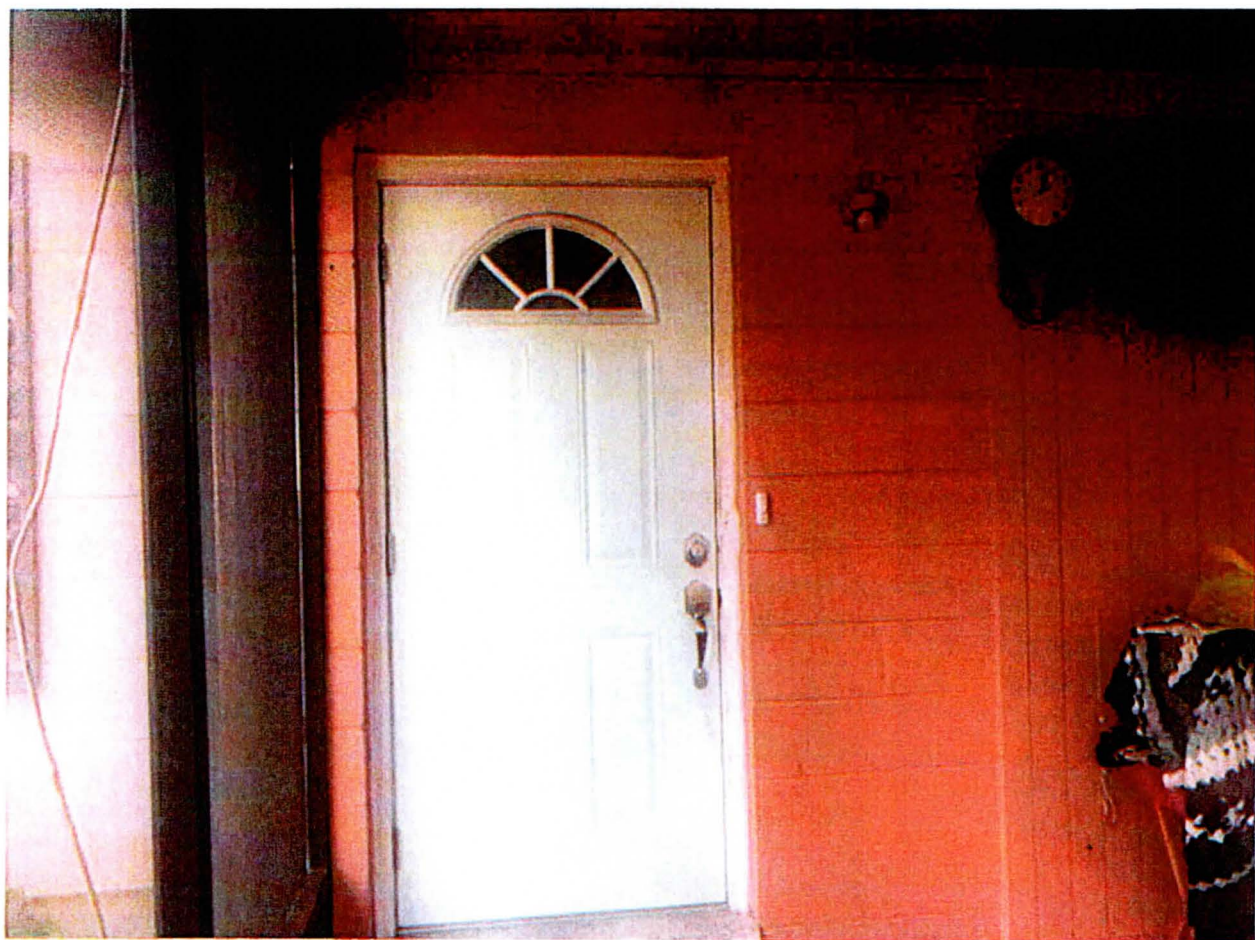
1: the front of a building *also* any face of a building given special architectural treatment, including attached garages.

The design guidelines and CRA requirements call for the following:

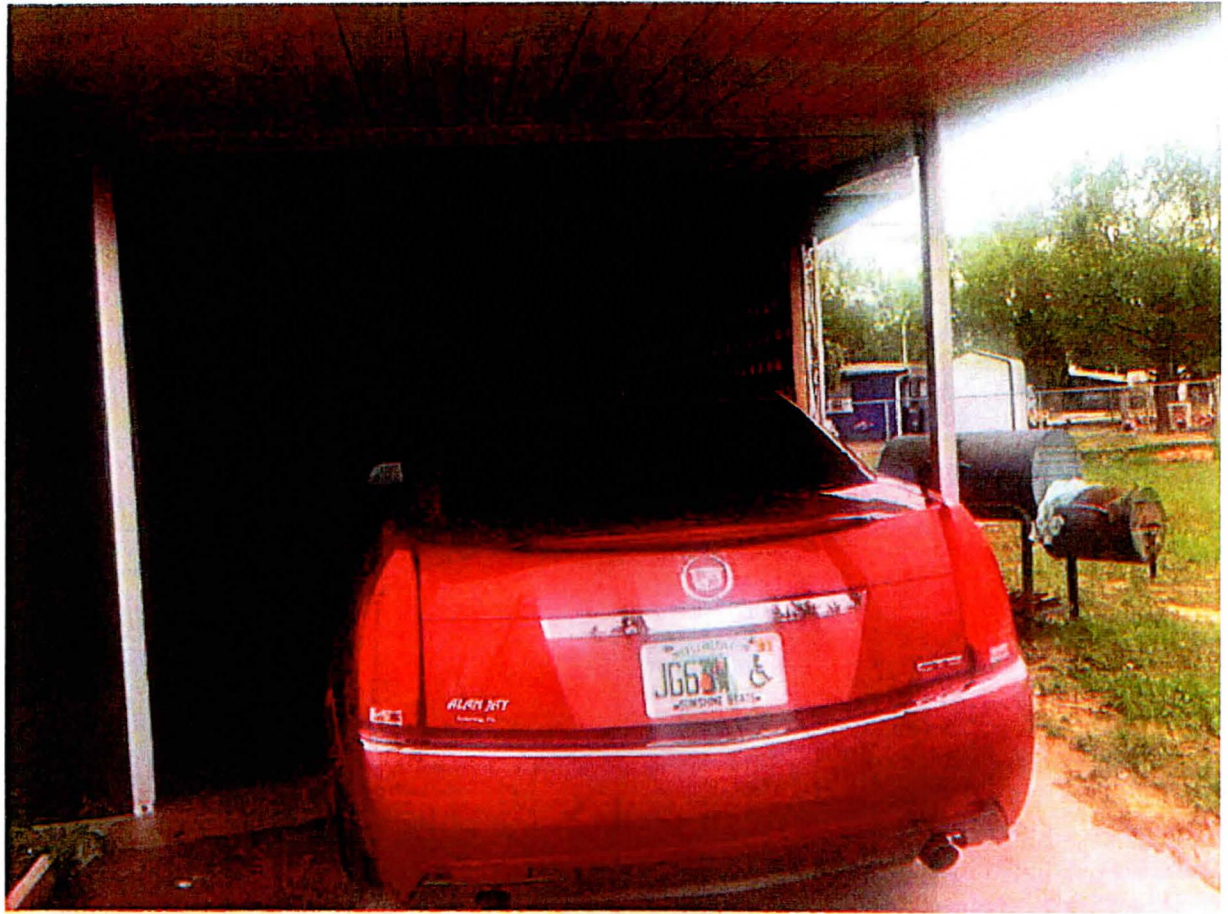
1. Changes to the façade of building or residence will not remove, alter, damage or cover up significant architectural features of the building which are original or which reflect a major alteration that is itself architecturally coherent, or which help create a unified and attractive appearance to the building and those adjacent to it.
2. Changes to facades will either: (A) partially or fully restore the appearance or "curb appeal" of the building based on actual evidence, including photographs, written documentation, data on the building site or other data; or, (B) represent a modern treatment, if appropriate, that blends into and is compatible with the building and those adjacent to it; or, (C) be work that is a reasonable and logical extension of work done under (A) and (B) above to complete the work (example: new paint-to improve curb appeal, but whole building may be approved for repainting instead of just what is visible from the street).

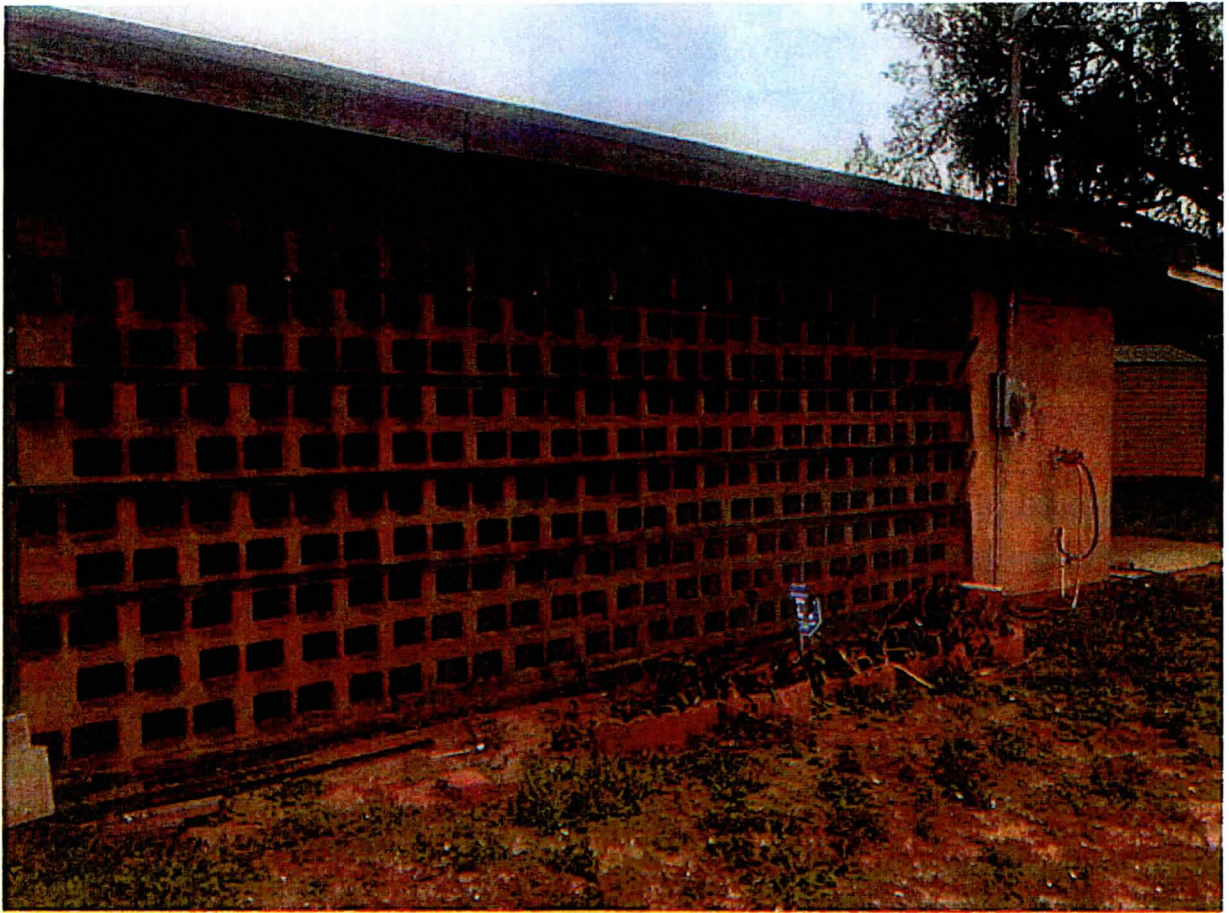
3. In general, repair and preservation of existing structures and facades is encouraged, unless those alterations will result in an incoherent, unattractive or inharmonious appearance.
4. For facades that have been previously substantially altered and for which a modern treatment is chosen, such a treatment will conform to the features, material rhythms, colors and general appearance of the building and those adjacent to it, particularly if the building is in a row of other buildings with identical or similar design.
5. Paint colors will be selected that are compatible with adjacent structures and preserves the historic nature of downtown.
6. Surface cleaning of structures will be undertaken with the gentlest means possible. Cleaning methods that damage the historic building materials, particularly sandblasting, shall not be undertaken.
7. Self help projects require an estimated cost for the materials to be used to complete the project. The program will not reimburse for labor provided by the applicant. If you are a contractor seeking façade funds, the CRA will not pay for material mark-up costs.
8. Façade grants apply to the exterior of the building only, generally including paint, roofing, awnings, etc. The CRA may allow for interior repairs for ADA compliance (handicap accessible) for Business Matching Grants only.























From: Bernie's House Painting, LLC
Bernie's House Painting, LLC, 4694 US Hwy 27
South, Sebring FL 33870

APPROVED

EXTERIOR REPAINT

#0000840

Bill To: Sebrena Blake
1310 Memorial Drive, Avon Park, FL, USA

Amount:
\$3,920.00 USD

Expiration Date:
05/12/2022

Item	Price	Quantity	Total
✓ Pressure Clean Pressure clean entire exterior including porches	\$0.00 USD	1	\$0.00 USD
✓ Spray Soffit and fascia Spray all soffit and fascia Sherwin Williams Duration exterior satin	\$900.00 USD	1	\$900.00 USD
✓ Full Exterior Repaint *Seal all surfaces to be painted with Sealcrete bonding primer Apply 2 coats on all walls using Sherwin Williams Duration Satin, Paint of doors with Sherwin Williams Emerald Urethane Semi-Gloss	\$3,020.00 USD	1	\$3,020.00 USD
Subtotal			\$3,920.00 USD
Grand Total			\$3,920.00 USD

Notes:

We are booking projects into mid July, so you have time to get your colors. If you need to contract Grady please text or call (863)381-4795.

Terms & Conditions:

This proposal includes all labor and material necessary to complete the project as specified unless otherwise stated.

All work shall be guaranteed to be as specified above. All work shall be performed in a workman like manner according to standard practices. Any alterations and/or deviations from the above specifications involving extra cost will be executed only upon written orders, and will become an extras charge over and above the original estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control.

A deposit is required upon commencement with the balance due immediately upon completion.

Accepted on: 04/12/2022

Accepted by: Sebrena Blake

Signature:

Powered by [Thryv](#)

QUEST CONSTRUCTION LLC
PO Box 1551
FL 33826 US
(863)273-9985
questconstructionllc@yahoo.com



Estimate

ADDRESS

Sebrina Blake
1310 Memorial Dr
Sebring, FL 3870

ESTIMATE # 2304

DATE 05/15/2022

ACTIVITY	QTY	RATE	AMOUNT
Services Pressure wash exterior of home to include walk way to include sealing all windows, doors and cracks			350.00
Services Paint exterior of home with 2 coats of Behr paint (please note customer to choose color)			3,850.00
Services Repair and replace soffit and fascia as needed			750.00

WE APPRECIATE YOUR BUSINESS

TOTAL

\$4,950.00

Accepted By

Accepted Date

Account History - Payments

Customer ID

39139 BLAKE, SEBRINA B

Location ID

12982 1310 MEMORIAL DR

Cycle/Route01 12

Amount Due

57.21

Actual Amount Due

57.21

Pending

.00

Budget Deferred

.00

Initiation Date

04/06/2010

Termination Date**Customer/Location Status**A

Switch View



Export



Option ⇅	Payment Type ⇅	Payment Date ⇅	Description ⇅	Amount ⇅	Reference Number ⇅	Reverse Code ⇅	Reverse Date ⇅	ui-btn
<input type="text"/>	MA	04/28/2022	AVPKAYC 04282202	57.21	79			
<input type="text"/>	OC	03/30/2022	AVPKTBR 03302201	57.21	76			
<input type="text"/>	OC	02/18/2022	AVPKTBR 02182201	57.21	57			
<input type="text"/>	OC	01/20/2022	AVPKDAT 01202201	57.21	50			
<input type="text"/>	OC	12/27/2021	AVPKDAT 12272101	57.21	30			
<input type="text"/>	OC	12/07/2021	AVPKTBR 12072101	58.64	48			
<input type="text"/>	OC	11/15/2021	AVPKTBR 11122101	60.00	13			
<input type="text"/>	OC	09/30/2021	AVPKTBR 09302101	57.21	19			
<input type="text"/>	IN	09/03/2021	P2G_CXUSER09032199	57.21	121			
<input type="text"/>	OC	08/02/2021	AVPKTBR 08022101	57.21	60			
<input type="text"/>	OC	07/08/2021	AVPKTBR 07082101	57.21	4			
<input type="text"/>	OC	06/04/2021	AVPKTBR 06042101	57.21	56			
<input type="text"/>	OC	05/04/2021	AVPKTBR 05042101	57.21	22			

Parcel A-23-33-28-330-0000-0010

1310 MEMORIAL DR
AVON PARK, FL 33825

Owners:

BLAKE SEBRINA JEAN

Mailing Address

1310 MEMORIAL DR
AVON PARK, FL 33825

DOR Code: 01 - SINGLE FAMILY

Neighborhood: 1037.00 - AVON PARK SEC 23 S OF CANFIELD&PT SEC 26

Millage: 10 - Avon Park City Limits

Map ID: 44C

Legal Description

UNICOI SUB PB 7-PG 24

LOT 1

PER OR 541-PG 44



Value Summary

Total Building Value	\$83,871
Total XF Value	\$5,834
Total Land Value	\$4,437
Total Land value - Agri.	\$4,437
Income	NA
Total Classified Use Value	\$94,142
Total Just Value	\$94,142

Taxable Value Summary

Total Assessed (Capped) Value	\$41,312
Total Exemptions	\$25,000
Total Taxable Value	\$16,312

Please note that property values in this office are being updated throughout the year. The final values are certified in October.

Sales History

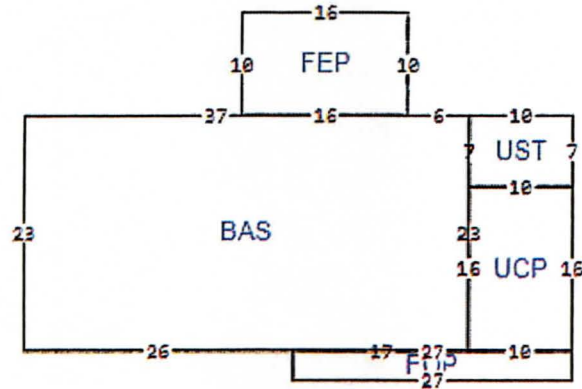
Official Record		Date		Type Inst	Qualified or Unqualified	Vacant or Improved	Reason Code	Sale Price
Book	Page	Month	Year					
2233	1687	04	2010	WD	Qualified	Improved	01	\$52,000
2306	762	12	2011	FJ	Unqualified	Improved	11	\$0
2233	1680	04	2010	DC	Unqualified	Improved	11	\$0
2093	442	06	2006	QC	Unqualified	Improved	01	\$1
541	44	01	1977		Unqualified	Improved	01	\$19,800

Buildings

Building 1

Type	Model	EffectiveArea	Quality Index	Effective Base Rate	Repl Cost New	AYB	Econ	Funct	Other % Dpr	Normal % Dpr	% Cond
01	01	1,208	129	\$115.91	\$140,019	1960	0	0	0.00	40.10 %	59.90 %

1310 MEMORIAL DR



UST=W10 BAS= W6 FEP=N10 W16 S10 E16\$ W37 S23 E26 FOP=S3 E27 N3 UCP= N16 W10 S16 E10\$ W27\$
E17 N23\$ S7 E10 N7\$.

Note: NEW ROOF 2017

Element	Code	Description
Exterior Wall	15	Concrete Block
Exterior Wall 2	0	None
Roof Structure	3	Gable or Hip
Roof Cover	5	Architect Shingle
Interior Wall	3	Plastered
Interior Wall 2	0	None
Interior Flooring	14	Carpet
Interior Flooring 2	0	None
Heating Fuel	4	Electric
Heating Type	4	Force Air-Ducted
Air Cond. Type	3	Central
Bath Fixtures	3.0	
Bedrooms	2.0	
CW Quality	0	

Element	Code	Description
Common Wall	0	
Wall Height	0	
Rooms / Floor	0	

Subareas

Type	Gross Area	Percent of Base	Adjusted Area	Value
BAS	989	100.00 %	989	\$68,666
FEP	160	80.00 %	128	\$8,887
UST	70	50.00 %	35	\$2,430
UCP	160	20.00 %	32	\$2,222
FOP	81	30.00 %	24	\$1,666
Totals	1,460	N/A	1,208	\$83,871

Extra Features

Code	Descr	BLD	Length	Width	Units	Unit Price	Orig Cond	Year On	AYB	% Cond	Value	Notes
0010	ASPH DR	7029	20	9	180.00	2.10			1959	20 %	\$76	
0020	C DRIVE	7029	20	9	180.00	5.20			1969	48 %	\$449	
0330	AL D	7029	16	6	96.00	11.15			1983	24 %	\$257	
0330	AL D	7029	15	10	150.00	11.15			1983	24 %	\$401	
0010	ASPH DR	7029	70	12	840.00	2.10			1983	24 %	\$423	
0342	SH MC	7029	10	8	80.00	13.80			1983	20 %	\$276	
0332	COR D	7029	18	10	180.00	6.60		1996	1996	25 %	\$297	
0114	F CL4	7029	333	4	333.00	11.20		2020	2020	98 %	\$3,655	

Land Lines

The zoning information contained in this record is **not guaranteed**.

For exact information please contact the Highlands County Zoning Department.

Code	Descr	RD	Zone	Front	Depth	Land Units	Unit Type	Depth Factor	Cond Factor	Total Adj	Unit Price	Adj Unit Prc	Value	Notes
0100	SFR	B	R1A	85.00	101.00	85.00	FF	0.87	1.00	0.87	60.00	52.20	\$4,437	

DISCLAIMER:

Please note that property values on this site are continuously being updated and are a work in progress throughout the year. The final values are certified in October of each year.

5/18/22, 1:42 PM

A-23-33-28-330-0000-0010 - Highlands County Property Appraiser

Highlands County Property Appraiser · 560 S. Commerce Avenue · Sebring, Florida 33870-3899

Office Hours: 9:00 a.m. to 5:00 p.m. Monday - Friday · Phone: (863) 402-6659

Agenda Item Summary

Date of Action: August 29, 2022

Subject: Façade Grant Application, 502 East Canfield Street (Southside)

Item No.: C-8

Placed on Agenda by: City Clerk, Christian Hardman

Staff Review: Yes

Attorney Review: N/A

Recommended Motion(s): Approval

Documentation:

- Façade Grant Application, Charlotte Ann Perry
- 14x photographs of the exterior of 502 East Canfield Street
- Estimate from Bernie's House Painting, LLC, \$4,825.00
- Estimate from Quest Construction LLC for \$4,975.00

Background:

The CRA Advisory Board reviewed Charlotte Ann Perry's request during their August 8th Board meeting. The CRA Advisory Board is recommending an approval for the Façade grant application in the amount of \$4,825.00 to be awarded to Bernie's House Painting, LLC.

**The City of Avon Park
Community Redevelopment Agency**

110 E. Main St.
Avon Park, FL 33825
Phone 863-452-4405 FAX 863-452-4413

Façade Grant Application

Date: 10/28/21

Applicant's Name: Charlotte Ann Perry

Property Address: 502 East Canfield St

(863) 385-7351 (863) 443-6110 NA (863) 385-8962
Business Phone Cell Phone Home Phone FAX

- Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.
- Application submittal does not guarantee funding. Application forms must be complete at time of submittal. Incomplete submittals will not be accepted.
- If funding is unavailable, applicant will be notified and will need to re-apply.
- The limitation for reapplication for grant by same owner is twenty-four (24) months from the date of the final payment (reimbursement) to owner.

For Home Façade Grants:

- Is the Property Owner Occupied? Yes ☒ No ☐

Please provide the following:

- Last three (3) months of electric bill Yes ☒ No ☐
- Two bids to include license number, insurance and logo on the quote

Summary of Proposed Improvements: Replace side door I have Needs
painting, facial boards needs replacement gutters need replacing water
runs off the house,

For Rental Façade Grants:

Please provide the following:

- Last three (3) months of electric bill Yes ☐ No ☐
- Two bids to include license number, insurance and logo on the quote

Summary of Proposed Improvements: N/A

For Business Façade Grants:

Is property an actively staffed business?

Yes _____ No _____

Please provide the following:

- Last three (3) months of electric bill
- Two bids to include insurance and logo on the quote
- Days/Hours of operation:

Yes _____ No _____

Days of Operation

Hours of Operation

- Number of employees at location: _____

Summary of Proposed Improvements _____

Please attach the following information to the application:

1. Photographs clearly showing existing condition of the façade, including close-ups showing detail and long shots showing adjacent structures,
2. Samples of all materials being used to include, but not limited to: colors, paint, and awnings if available.
3. Include historic photo if available on historic properties,
4. Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.

GRANT TYPES:

- If approved, funds will be reimbursed after job is complete. Owner will provide copy of cancelled check(s) or other verifiable proof of payment to contractor showing payment made to contractor(s). Under normal circumstances, project(s) shall be complete within four (4) months of approval.
- **ONLY EXTERIOR WORK IS ALLOWED WITH CRA FUNDS.**

HOME FAÇADE GRANTS:

- Total allowable funds per home are 100% of costs up to a maximum of \$3,000.00 per individual home inhabited by homeowner.

RENTAL FAÇADE GRANTS:

- Apartment complexes, rentals, and non-owner inhabited dwellings must provide 50% match up to \$2,000.00 per property. Owners of rental properties must provide an inspection report. City of Avon Park's Code Enforcement Department can do an exterior inspection.

BUSINESS FAÇADE GRANTS:

- Are available for the improvement of storefronts.
- Total allowable funds per business are 100% of costs up to a maximum of \$5,000.00 per individual storefront.
- Business site must be an active business with an approved City Occupational License.

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TYPE OF FAÇADE GRANT REQUEST

- Home Façade Grant ✓
- Rental Façade Grant
- Business Façade Grant

TOTAL COST OF PROPOSED IMPROVEMENTS

Obtain and attach at least two bids/quotes for this project.
Company license number and logo must be on the quote.

CP
\$ ~~4,950~~ 4575⁰⁰

TOTAL AMOUNT OF GRANT REQUESTED

(See Section Grant Types)

CP
\$ ~~4,950~~ 4575⁰⁰

I understand this application for a Façade Grant requires that I comply with the design guidelines established by the City of Avon Park CRA Board and that the money will be granted on a reimbursable basis. Work not approved by the CRA Board will not be funded. I understand that work needs to be completed within four (4) months (under normal circumstances) from the date of approval by the CRA Board. I understand that work commenced prior to grant approval will not be reimbursed, except change orders approved by the CRA Board as being directly related to previously approved work (i.e. approved replacement of roof tiles reveals rotten wood requiring replacement prior to new tile placement). I understand that even if a change order is appropriate as directly related to approved work, reimbursement might not be approved.

I understand that the work and attachments must remain as part of the real property and reside within the CRA target area. I also give my permission to the CRA Board to place a CRA sign on my property during the improvement phase for a minimum of thirty (30) days during and after completion.

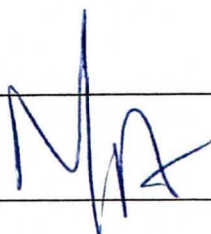
THE CRA RESERVES THE RIGHT TO ACCEPT OR REJECT ANY APPLICATION OR PART THEREOF.

Charlotte Ann Perry
Print Property Owner's Name

Charlotte Ann Perry
Property Owner's Signature

10/28/21
Date

Print Lessee's Name



Lessee's Signature

Date

FAÇADE GRANT GUIDELINES

All projects requesting a Façade Grant from the Community Redevelopment Agency (CRA) must comply with the Minimum Maintenance Ordinance #08-02 established by the Avon Park CRA Board. These guidelines have been adopted by the City Council and are supported by the Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings.

Definition of *façade*

1: the front of a building *also* any face of a building given special architectural treatment

The design guidelines and CRA requirements call for the following:

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2. Changes to facades will either: (A) partially or fully restore the appearance of the building based on actual evidence, including photographs, written documentation, data on the building site or other data, or (B) represent a modern treatment, if appropriate, that blends into and is compatible with the building and those adjacent to it.
3. In general, repair and preservation of existing structures and facades is encouraged, unless those alterations will result in an incoherent, unattractive or inharmonious appearance.
4. For facades that have been previously substantially altered and for which a modern treatment is chosen, such a treatment will conform to the features, material rhythms, colors and general appearance of the building and those adjacent to it, particularly if the building is in a row of other buildings with identical or similar design.
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7. Self help projects require an estimated cost for the materials to be used to complete the project. The program will not reimburse for labor provided by the applicant. If you are a contractor seeking façade funds, the CRA will not pay for material mark-up costs.
8. Façade grants apply to the exterior of the building only, generally including paint, roofing, awnings, etc. The CRA may allow for interior repairs for ADA compliance (handicap accessible) for Business Matching Grants only.



















EXTERIOR REPAINT

#0001036

From: Bernie's House Painting, LLC

Bernie's House Painting, LLC, 4694 US Hwy 27
South, Sebring FL 33870

Bill To: Charlotte Perry

502 East Canfield Street, Avon Park, FL, USA

Amount:

\$4,825.00 USD

Expiration Date:

08/13/2022

Item	Price	Quantity	Total
Pressure Clean and Prep Exterior Pressure clean exterior of home including porches, sidewalks, also shed in back yard. Seal all surfaces to be painted with Seal Krete bonding primer sealer Caulk all windows and doors 55 year caulk Patch any cracks elastomeric patch	\$0.00 USD	1	\$0.00 USD
Soffit and fascia- 5 Year Warranty Spray all soffit and fascia Sherwin Williams Duration exterior satin	\$700.00 USD	1	\$700.00 USD
Finish coat exterior 2 coats for 5 Year Warranty *Apply 2 coats SW Duration Exterior Satin to all walls Finish coat Doors SW Emerald Urethane Trim Enamel (3 doors)	\$2,000.00 USD	1	\$2,000.00 USD
Replace and repair the fascia on home Replace and repair where we can on fascia around the home before we apply the paint.	\$1,200.00 USD	1	\$1,200.00 USD
Gutter needs to be upgraded to a larger super gutter with 2 downspout Replacing of Gutter on the front of home with a larger super gutter with 2 downspouts . Old gutter is obsolete and really serves no purpose due to the rain water rolls off the roof and by passes the gutter.	\$675.00 USD	1	\$675.00 USD
Side door replacement or repair Repair or replace side door ,once on job we will make the call to repair or replace the side door . Door jam looks to be shot while I walked the exterior of house. Cost could be between	\$250.00 USD	1	\$250.00 USD
Subtotal			\$4,825.00 USD
Grand Total			\$4,825.00 USD

Notes:

Once approved we will put you on our schedule for Late September into October. Depending on the rainy season your project could get pushed out a few weeks. We will need you colors so we can guarantee that we have enough product for your project. Feel free to reach out to Grady at (863)-381-4795 via text/call or you can email us here as well. Thank you for reaching out to us for a estimate. It was a pleasure to meet you .

Terms & Conditions:

This proposal includes all labor and material necessary to complete the project as specified unless otherwise stated.

All work shall be guaranteed to be as specified above. All work shall be performed in a workman like manner according to standard practices. Any alterations and/or deviations from the above specifications involving extra cost will be executed only upon written orders, and will become an extras charge over and above the original estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control.

A deposit is required upon commencement with the balance due immediately upon completion.

Accepted on:

Accepted by:

Signature:

QUEST CONSTRUCTION / CGC1516583

PO Box 1551

Avon Park, FL 33826 US

(863)273-9985

questconstructionllc@yahoo.com



Estimate

ADDRESS

Ann Perry

502 East Canfield st

Avon Park, fl 33870

ESTIMATE # 2236

DATE 12/08/2021

ACTIVITY	QTY	RATE	AMOUNT
Services			250.00
Pressure exterior of home to include sealing,			
Services			550.00
Change fascia boards as needed			
Services	1	2,850.00	2,850.00
Paint exterior of home			
Services			450.00
replace gutter in front			
Services			450.00
Replace side door			
Services			425.00
Replace soffit as needed			

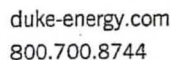
WE APPRECIATE YOUR BUSINESS

TOTAL

\$4,975.00

Accepted By

Accepted Date



Page 1 of 3

Bill date Apr 1, 2022
For service Mar 1 - Mar 30
• 30 days

Account number

Key summary

Previous Amount Due	\$183.43
<i>Payment Received Mar 28</i>	<i>-183.43</i>
Current Electric Charges	130.79
Products and Services	45.95
Taxes	22.10
Total Amount Due Apr 22	\$198.84



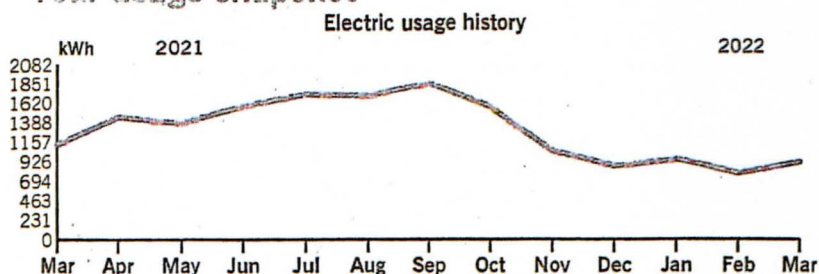
Thank you for your payment.

Go solar with no rooftop panels to install or long-term contracts, and save over time. Whether you rent or own your home, support clean energy by enrolling at duke-energy.com/CECSolar.

Duke Energy offers energy efficiency programs to help you save money and energy, including a Free Home Energy Check available online, via phone, or in-your home by an energy expert from Duke Energy. An optional Energy Analysis/Rating including payback estimates can be conducted for a small fee, if desired. For more information, visit us at duke-energy.com/HEC.

Know what's below. Call before you dig. Always call 811 before you dig, it's the law. Making this free call at least Two full Business days before you dig gets utility lines marked and helps protect you from injury and expense. Call 811 or visit sunshine811.com.

Your usage snapshot



Average temperature in degrees

69°	71°	77°	79°	80°	80°	78°	75°	65°	66°	58°	64°	69°
Current Month			Mar 2021		12-Month Usage			Avg Monthly Usage				
Electric (kWh)			910		1,122			15,852			1,321	
Avg. Daily (kWh)			30		37			43				
12-month usage based on most recent history												

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Late payments are subject to a \$5.00 or 1.5%, late charge, whichever is greater.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number

\$198.84
by Apr 22

After Apr 22, the amount due will increase to \$203.84.

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light Amount enclosed

019246 000010519
| | | | | | | | | | | | | | | | | | | | | |
CHARLOTTE A PERRY
502 E CANFIELD ST
AVON PARK FL 33825-4250

THE UNIVERSITY OF CHICAGO

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

8897.00720575440000 / 0000000000000000 - - -



duke-energy.com
800.700.8744

Your Energy Bill

Page 1 of 3

Service address

CHARLOTTE A PERRY
502 E CANFIELD ST
AVON PARK FL 33825

Bill date Jun 1, 2022
For service Apr 30 - May 27
28 days

Account number

Billing summary

Previous Amount Due	\$217.65
Payment Received May 16	-209.47
Current Electric Charges	173.96
Products and Services	45.95
Taxes	29.86
Total Amount Due Jun 22	\$257.95



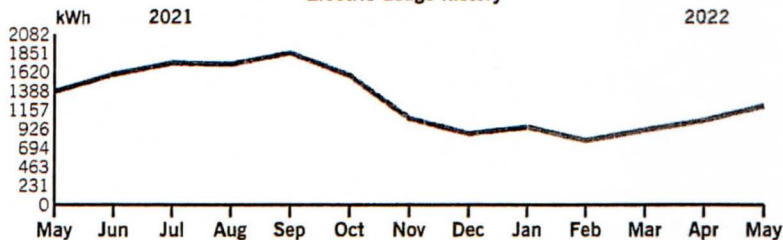
Thank you for your payment.

Thank you for your request to enroll in our Pick your due date program. Your account has been successfully confirmed for the due date of the 28th day of each month, starting on or after May 13, 2022. For more information on the program, visit duke-energy.com/.

Set your thermostat as high as comfortable to help save on summer bills. Find more ways to save at duke-energy.com/SummerHeat.

Your usage snapshot

Electric usage history



Average temperature in degrees

	77°	79°	80°	80°	78°	75°	65°	66°	58°	64°	69°	71°	76°
	Current Month May 2021 12-Month Usage Avg Monthly Usage												
Electric (kWh)	1,204	1,380	15,245	1,270									
Avg. Daily (kWh)	43	48	42										

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Late payments are subject to a \$5.00 or 1.5%, late charge, whichever is greater.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number

Amount due

\$257.95
by Jun 22

After Jun 22, the amount due
will increase to \$262.95.

\$ _____ \$ _____
Add here, to help others with a
contribution to Share the Light
Amount enclosed

CHARLOTTE A PERRY
502 E CANFIELD ST
AVON PARK FL 33825-4250

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

88910072057588000660000000818000002497700000257955



duke-energy.com
800.700.8744

Page 2 of 3

Account number

We're here for you

Report an emergency

Electric outage duke-energy.com/outages
800.228.8485

Convenient ways to pay your bill

Online duke-energy.com/billing
Automatically from your bank account duke-energy.com/automatic-draft
Speedpay (fee applies) duke-energy.com/pay-now
800.700.8744
By mail payable to Duke Energy P.O. Box 1094
Charlotte, NC 28201-1094
In person duke-energy.com/location

Help managing your account (not applicable for all customers)

Register for free paperless billing duke-energy.com/paperless
Home duke-energy.com/manage-home
Business duke-energy.com/manage-bus

General questions or concerns

Online duke-energy.com
Home: Mon - Fri (7 a.m. to 7 p.m.) 800.700.8744
Business: Mon - Fri (7 a.m. to 6 p.m.) 877.372.8477
For hearing impaired TDD/TTY 711
International 1.407.629.1010

Call before you dig

Call 800.432.4770 or 811

Check utility rates

Check rates and charges duke-energy.com/rates

Correspond with Duke Energy (not for payment)

P.O. Box 14042
St Petersburg, FL 33733

Important to know**Your next meter reading on or after: Jun 29**

Please be sure we can safely access your meter. Don't worry if your digital meter flashes eights from time to time. That's a normal part of the energy measuring process.

Your electric service may be disconnected if your payment is past due

If payment for your electric service is past due, we may begin disconnection procedures. The due date on your bill applies to current charges only. Any unpaid, past due charges are not extended to the new due date and may result in disconnection. The reconnection fee is \$13 between the hours of 7 a.m. and 7 p.m. Monday through Friday and \$14 after 7 p.m. or on the weekends.

Electric service does not depend on payment for other products or services

Non-payment for non-regulated products or services (such as surge protection or equipment service contracts) may result in removal from the program but will not result in disconnection of electric service.

When you pay by check

We may process the payment as a regular check or convert it into a one-time electronic check payment.

Asset Securitization Charge

A charge to recover cost associated with nuclear asset-recovery bonds. Duke Energy Florida is acting as the collection agent for Special Purpose Entity (SPE) until the bonds have been paid in full or legally discharged.

Medical Essential Program

Identifies customers who are dependent on continuously electric-powered medical equipment. The program does not automatically extend electric bill due dates, nor does it provide priority restoration. To learn more or find out if you qualify, call 800.700.8744 or visit duke-energy.com/home/billing/special-assistance/medically-essential.

Special Needs Customers

Florida Statutes offer a program for customers who need special assistance during emergency evacuations and sheltering. Customers with special needs may contact their local emergency management agency for registration and more information.

Para nuestros clientes que hablan Español

Representantes bilingües están disponibles para asistirle de lunes a viernes de 7 a.m. - 7 p.m. Para obtener más información o reportar problemas con su servicio eléctrico, favor de llamar al 800.700.8744.



duke-energy.com
800.700.8744

Page 3 of 3

Account number

Your usage snapshot - Continued

Current electric usage for meter number 3895813	
Actual reading on May 27	53684
Previous reading on Apr 30	- 52480
<hr/>	
Energy Used	1,204 kWh
Billed kWh	1,204.000 kWh



A kilowatt-hour (kWh) is a measure of the energy used by a 1,000-watt appliance in one hour. A 10-watt LED lightbulb would take 100 hours to use 1 kWh.

Billing details - Electric

Billing Period - Apr 30 to May 27	
Meter - 3895813	
Customer Charge	\$12.45
Energy Charge	
1,000.000 kWh @ 8.379c	83.79
Energy Charge	
204.000 kWh @ 9.266c	18.91
Fuel Charge	
1,000.000 kWh @ 4.469c	44.69
Fuel Charge	
204.000 kWh @ 5.539c	11.30
Asset Securitization Charge	
1,204.000 kWh @ 0.234c	2.82
<hr/>	
Total Current Charges	\$173.96

Your current rate is Residential Service (RS-1).

Billing details - Products and Services

Heating and Cooling Repair	\$16.99
Home Wiring Repair Premium	10.99
Surge Protection	7.99
Surge Protection Added Coverage	2.99
Water Heater Repair Essential	6.99
<hr/>	
Total Products and Services	\$45.95

Your utility service does not depend on your payment for optional, nonregulated products or services. Failure to pay for nonregulated products or services may result in your removal from the specific program, but will not result in disconnection of your utility service.

Thank you for being a Home Protection Plan customer. Your utility service cannot be disconnected if you fail to pay the charges associated with these optional, nonregulated products or services.

Billing details - Taxes

State And Other Taxes	\$0.48
Regulatory Assessment Fee	0.13
Gross Receipts Tax	4.46
Municipal Franchise Fee	10.51
Municipal Utility Tax	14.16
County Optional Tax	0.12
<hr/>	
Total Taxes	\$29.86

Account number

We're here for you

Report an emergency

Electric outage duke-energy.com/outages
800.228.8485

Convenient ways to pay your bill

Online duke-energy.com/billing
Automatically from your bank account duke-energy.com/automatic-draft
Speedpay (fee applies) duke-energy.com/pay-now
800.700.8744
By mail payable to Duke Energy P.O. Box 1094
Charlotte, NC 28201-1094
In person duke-energy.com/location

Help managing your account (not applicable for all customers)

Register for free paperless billing duke-energy.com/paperless
Home duke-energy.com/manage-home
Business duke-energy.com/manage-bus

General questions or concerns

Online duke-energy.com
Home: Mon - Fri (7 a.m. to 7 p.m.) 800.700.8744
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For hearing impaired TDD/TTY 711
International 1.407.629.1010

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Correspond with Duke Energy (not for payment)

P.O. Box 14042
St Petersburg, FL 33733

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Medical Essential Program

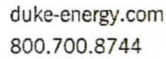
Identifies customers who are dependent on continuously electric-powered medical equipment. The program does not automatically extend electric bill due dates, nor does it provide priority restoration. To learn more or find out if you qualify, call 800.700.8744 or visit duke-energy.com/home/billing/special-assistance/medically-essential.

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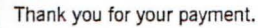


Page 1 of 3

Bill date Jul 1, 2022
For service May 28 - Jun 29
33 days

Billing summary

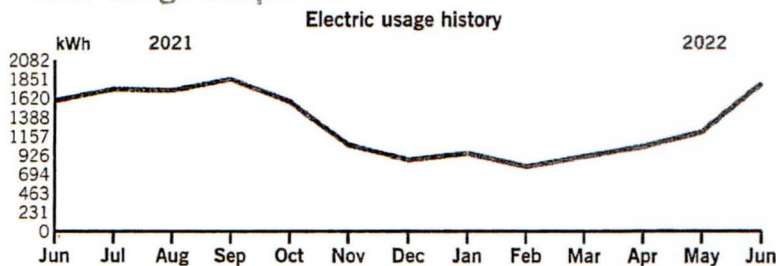
Previous Amount Due	\$257.95
<i>Payment Received Jun 21</i>	<i>-257.95</i>
Current Electric Charges	262.08
Products and Services	45.95
Taxes	44.24
Total Amount Due Jul 22	\$352.27



Do you or does someone you know need help with energy bills or other essentials as a result of the pandemic? Help is available through new and existing assistance programs for those who qualify. To get started, visit 211.org, dial 211 or text your zip code to 898211.

Duke Energy is here to help you save on your summer energy bills. See all the ways we can help you lower your energy use and better manage your bills at duke-energy.com/SummerHeat.

Your usage snapshot

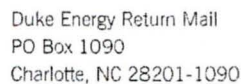


Average temperature in degrees

	79°	80°	80°	78°	75°	65°	66°	58°	64°	69°	71°	77°	79°
	Current Month				Jun 2021	12-Month Usage		Avg Monthly Usage					
Electric (kWh)	1,790				1,591	15,444		1,287					
Avg. Daily (kWh)	54				53	42							
12-month usage based on most recent history													

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Late payments are subject to a \$5.00 or 1.5%, late charge, whichever is greater.

Please return this portion with your payment. Thank you for your business.



Account number

\$352.27
by Jul 22

After Jul 22, the amount due will increase to \$357.27.

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light Amount enclosed

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

8891007205758800066000000000000000003522700000352278

Billing Statement

City of Avon Park

Account number :
 Location address: 502 E CANFIELD ST
 AVON PARK FL

Customer name : PERRY, ANN
 Mailing address : 502 E CANFIELD ST
 :
 City /State /Zip: AVON PARK FL 33825

Bill date: 12/13/21 Due date: 12/28/21

Balance forward : .00
 Payments / adj. : .00
 Current charges : 57.21
 Bill amount : 57.21

Reading Information

<u>Service</u>	<u>Read Date</u>	<u>Type</u>	<u>Meter number</u>	<u>Days</u>	<u>Actual</u> <u>Consumption</u>	<u>Demand</u>
WA	12/01/21	Regular	74998403	30	3.00	.00

Current Charge Detail

<u>Code</u>	<u>Description</u>	<u>Amount</u>
GB	GARBAGE	15.00
SW	SEWER	28.00
WA	WATER	12.92
	TAXES	1.29
	Total Actual Charges	57.21

Balance: 57.21 as of 12/15/21

Billing Statement

City of Avon Park

Account number :
 Location address: 502 E CANFIELD ST
 AVON PARK FL

 Customer name : PERRY, ANN
 Mailing address : 502 E CANFIELD ST
 :
 City /State /Zip: AVON PARK FL 33825

 Bill date: 11/15/21 Due date: 11/30/21

 Balance forward : .00
 Payments / adj. : .00
 Current charges : 70.87
 Bill amount : 70.87

Reading Information

<u>Service</u>	<u>Read Date</u>	<u>Type</u>	<u>Meter number</u>	<u>Days</u>	<u>Actual</u> <u>Consumption</u>	<u>Demand</u>
WA	11/01/21	Regular	74998403	31	7.00	.00

Current Charge Detail

<u>Code</u>	<u>Description</u>	<u>Amount</u>
GB	GARBAGE	15.00
SW	SEWER	28.00
WA	WATER	25.34
	TAXES	2.53
	Total Actual Charges	70.87

Balance: 57.21 as of 12/15/21

Billing Statement

City of Avon Park

Account number :
 Location address: 502 E CANFIELD ST
 AVON PARK FL
 Customer name : PERRY, ANN
 Mailing address : 502 E CANFIELD ST
 :
 City /State /Zip: AVON PARK FL 33825

Bill date: 10/21/21 Due date: 11/05/21

Balance forward : .00
 Payments / adj. : .00
 Current charges : 64.01
 Bill amount : 64.01

Reading Information

<u>Service</u>	<u>Read Date</u>	<u>Type</u>	<u>Meter number</u>	<u>Days</u>	<u>Actual</u> <u>Consumption</u>	<u>Demand</u>
WA	10/01/21	Regular	74998403	30	5.00	.00

Current Charge Detail

<u>Code</u>	<u>Description</u>	<u>Amount</u>
GB	GARBAGE	15.00
SW	SEWER	28.00
WA	WATER	19.10
	TAXES	1.91
	Total Actual Charges	64.01

Balance: 57.21 as of 12/15/21

Legal Description
CHEROKEE HEIGHTS SUB PB 2
PG 40 E 1/2 OF LOT 2 + ALL
LOT 3 BLK D



Agenda Item Summary

Date of Action: August 29, 2022

Subject: Façade Grant Application, 915 Gwendolynn St (Southside)

Item No.: C-9

Placed on Agenda by: City Clerk, Christian Hardman

Staff Review: Yes

Attorney Review: N/A

Recommended Motion(s): Approval

Documentation:

- Façade Grant Application, Fannie & Michael Corbett
- 9x photographs of the exterior of 915 Gwendolynn St
- Estimate from Bernie's House Painting, LLC, \$4,720.00
- Estimate from Chesterky Development, INC. \$5,160.00

Background:

The CRA Advisory Board reviewed Fannie and Michael Corbett's request during their August 8th Board meeting. The CRA Advisory Board is recommending an approval for the Façade grant application in the amount of \$4,720.00 to be awarded to Bernie's House Painting, LLC.

The City of Avon Park
Community Redevelopment Agency

110 E. Main St.
Avon Park, FL 33825
Phone 863-452-4405 FAX 863-452-4413

MAR 14 2022 PM 2:05

Façade Grant Application

Date: 3/11/2022

Owner's Name(s):

Fannie Corbett & Michael Corbett
915 Gwendolynn St.

Property Address:

Business Phone

Cell Phone

Home Phone

FAX

863-452-0009

- Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.
- Application submittal does not guarantee funding. Application forms must be complete at time of submittal. Incomplete submittals will not be accepted.
- If funding is unavailable, applicant will be notified and will need to re-apply.
- Only deeded property owners may apply with proof of ownership, and all owners must apply or provide sufficient documentation of agreement with application (corporate resolution, affidavit from co-owner, etc.).
- Electric bills showing the name of the owner must be provided with the application.
- The limitation for reapplication for grant by same owner is twenty-four (24) months from the date of the final payment

For Home Façade Grants:

- Is the Property Owner Occupied?

Yes ☒ No ☐

Please provide the following:

- Two bids to include license number, insurance, and logo on the quote

Yes ☒ No ☐

Summary of Proposed Improvements:

Exterior need to be repainted because of peeling and fading.

For Rental Façade Grants:

Please provide the following:

- Two bids to include license number, insurance, and logo on the quote

Yes ☐ No ☐

Summary of Proposed Improvements:

N/A

For Business Façade Grants:

Is property an actively staffed business?

Yes _____ No _____

Please provide the following:

- Two bids to include insurance and logo on the quote
- Days/Hours of operation:

Yes _____ No _____

Days of Operation_____
Hours of Operation

- Number of employees at location: _____

Summary of Proposed Improvements _____

N/A

Please attach the following information to the application:

1. Photographs clearly showing existing condition of the façade, including close-ups showing detail and long shots showing adjacent structures and view from any streets,
2. Samples of all materials being used to include, but not limited to, colors, paint, and awnings if available.
3. Include historic photo if available on historic properties,
4. Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.

GRANT TYPES:

- If approved, funds will be paid by the CRA directly to the contractor and owner after job is complete, as evidence by any county permit inspections and review of work by city staff. Payment shall be in the form of a two-party check with the contractor and the applicant as payees. Under normal circumstances, project(s) shall be complete within four (4) months of approval.
- **ONLY EXTERIOR WORK IS ALLOWED WITH CRA FUNDS.**

HOME FACADE GRANTS:

- Total allowable funds per home are 100% of costs up to a maximum of \$3,000.00 per individual home inhabited by homeowner. Grants are available for the improvement of the façade as defined herein, and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion, based on reasonable and logical expansion of approved improvements to front and other visible portions of the building exterior.
- Grants are available for the improvement of roofs and the parts of the home exterior visible from a street, and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion, based on reasonable and logical expansion of approved "curb appeal" improvements to front and other visible portions of the building exterior. Nevertheless, no work-proposal for the sides or back of a building may be approved that does not logically and

- By acceptance of a grant, applicant(s) grant the City the right to enter the exterior property (but not the interior of the building without consent) to review the work done under the grant.

RENTAL FAÇADE GRANTS:

- Apartment complexes, rentals, and non-owner inhabited dwellings must provide 50% match up to \$2,000.00 per property. Owners of rental properties must provide an inspection report.
- Grants are available for the improvement of roofs and portions of rental building exterior visible from a street, and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion based on reasonable and logical expansion of the approved "curb appeal" improvements to front and other visible portions of the building exterior. Nevertheless, no work proposal for the sides or back of a building may be approved that does not logically and reasonable relate to work approve to the façade of the building.
- By acceptance of a grant, applicant(s) grant the City the right to enter the exterior property (but not the interior of the building without consent) to review the work done under the grant.

BUSINESS GRANTS:

- Are available for the improvement of storefronts and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion, based on reasonable and logical expansion of approved storefront façade improvements. No work proposal for the sides or back of a building may be approved that does not logically and reasonable relate to work approve to the façade of the building.
- Total allowable funds per business are 100% of costs up to a maximum of \$5,000.00 per individual storefront.
- Business site must be an active business with an approved City Occupational License.

Funding is not retroactive on projects started before CRA Board approval. Approved projects will be reviewed and monitored to ensure the work is progressing in a timely fashion. Changes in the scope of approved work and/or construction changes need to be addressed with the CRA Board prior to any new work or applicant may not be reimbursed.

TYPE OF FAÇADE GRANT REQUEST

- Home Façade Grant
- Rental Façade Grant
- Business Façade Grant

✓

TOTAL COST OF PROPOSED IMPROVEMENTS

Obtain and attach at least two bids/quotes for this project.
Company license number and logo must be on the quote.

4720.00
\$ ~~1750.00~~
7C
4720.00
\$ ~~1220.00~~
7C

TOTAL AMOUNT OF GRANT REQUESTED

(See Section Grant Types)

I understand this application for a Façade Grant requires that I comply with the design guidelines established by the City of Avon Park CRA Board and that the money will be granted on a reimbursable basis. Work not approved by the CRA Board will not be funded.

I understand that work needs to be completed within four (4) months (under normal circumstances) from the date of approval by the CRA Board. I understand that work commenced prior to grant approval will not be paid by the CRA, except change orders approved by the CRA Board as being directly related to previously approved work (i.e., approved replacement of roof tiles reveals rotten wood requiring replacement prior to new tile placement). I understand that even if a change order is appropriate as directly related to approved work, payment might not be approved.

I understand that the work and attachments must remain as part of the real property and reside within the CRA target area. I also give my permission to the CRA Board to place a CRA sign on my property during the improvement phase for a minimum of thirty (30) days during and after completion.

THE CRA RESERVES THE RIGHT TO ACCEPT OR REJECT ANY APPLICATION OR PART THEREOF.

Fannie Corbett Michael Corbett
Print Property Owner's Name

Fannie & Michael Corbett Michael Corbett
Property Owner's Signature Date 3/14/2022

Print Lessee's Name

Lessee's Signature

Date

FAÇADE GRANT GUIDELINES

All projects requesting a Façade Grant from the Community Redevelopment Agency (CRA) must comply with the Minimum Maintenance Ordinance #08-02 established by the Avon Park CRA Board. These guidelines have been adopted by the City Council and are supported by the Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings.

Definition of *façade*

1: the front of a building *also* any face of a building given special architectural treatment, including attached garages.

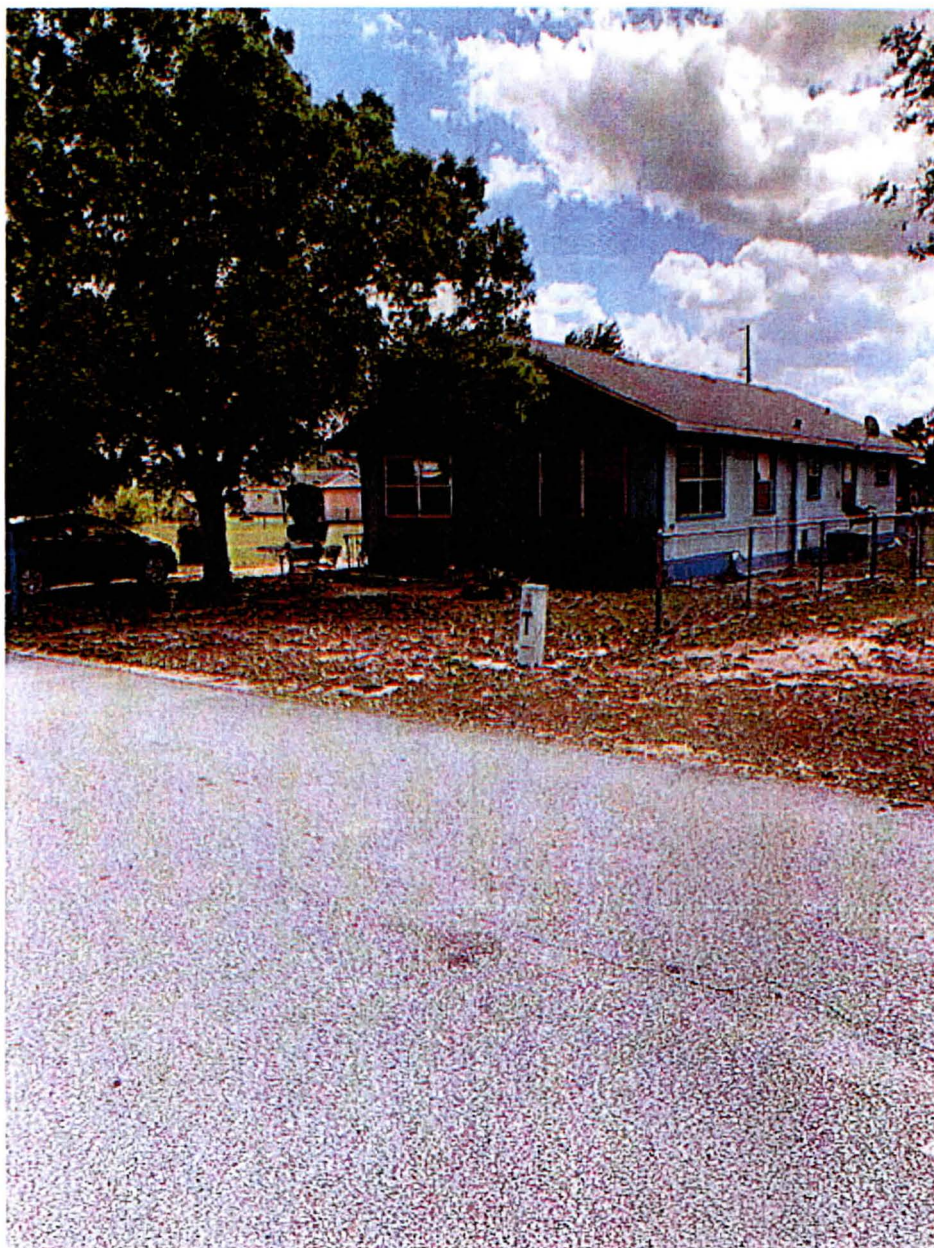
The design guidelines and CRA requirements call for the following:

1. Changes to the façade of building or residence will not remove, alter, damage or cover up significant architectural features of the building which are original or which reflect a major alteration that is itself architecturally coherent, or which help create a unified and attractive appearance to the building and those adjacent to it.
2. Changes to facades will either: (A) partially or fully restore the appearance or "curb appeal" of the building based on actual evidence, including photographs, written documentation, data on the building site or other data; or, (B) represent a modern treatment, if appropriate, that blends into and is compatible with the building and those adjacent to it; or, (C) be work that is a reasonable and logical extension of work done under (A) and (B) above to complete the work (example: new paint-to improve curb appeal, but whole building may be approved for repainting instead of just what is visible from the street).

3. In general, repair and preservation of existing structures and facades is encouraged, unless those alterations will result in an incoherent, unattractive or inharmonious appearance.
4. For facades that have been previously substantially altered and for which a modern treatment is chosen, such a treatment will conform to the features, material rhythms, colors and general appearance of the building and those adjacent to it, particularly if the building is in a row of other buildings with identical or similar design.
5. Paint colors will be selected that are compatible with adjacent structures and preserves the historic nature of downtown.
6. Surface cleaning of structures will be undertaken with the gentlest means possible. Cleaning methods that damage the historic building materials, particularly sandblasting, shall not be undertaken.
7. Self help projects require an estimated cost for the materials to be used to complete the project. The program will not reimburse for labor provided by the applicant. If you are a contractor seeking façade funds, the CRA will not pay for material mark-up costs.
8. Façade grants apply to the exterior of the building only, generally including paint, roofing, awnings, etc. The CRA may allow for interior repairs for ADA compliance (handicap accessible) for Business Matching Grants only.

Christian Hardman

From: Denise Howell <denise.howell31@yahoo.com>
Sent: Friday, March 18, 2022 9:36 AM
To: Christian Hardman
Subject: Street view photos
Attachments: IMG_5458.MOV





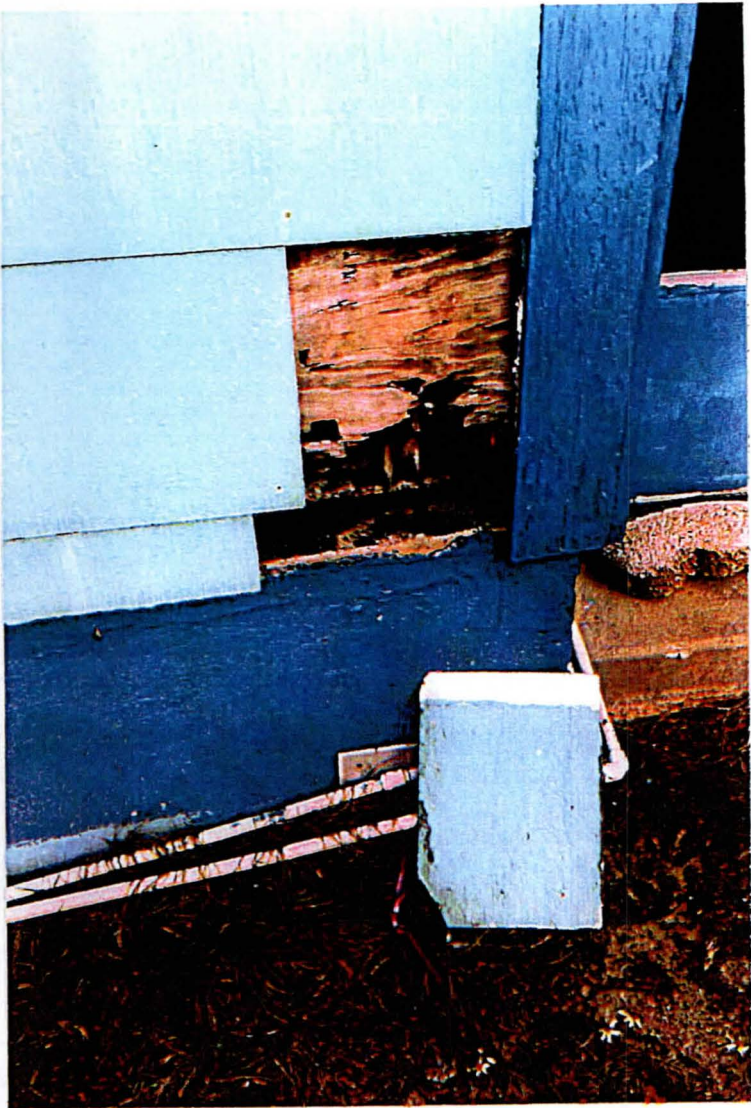


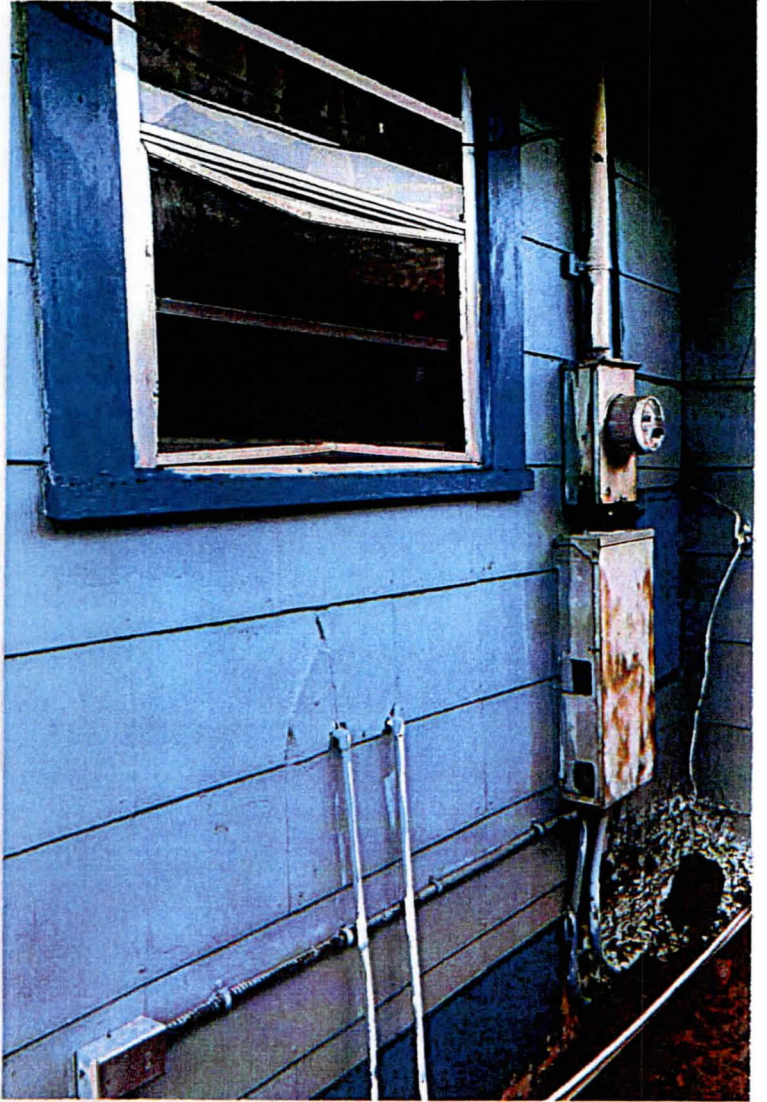














EXTERIOR REPAINT

From: Bernie's House Painting, LLC
Bernie's House Painting, LLC, 4694 US Hwy 27
South, Sebring FL 33870

#0000754

Bill To: Fannie Colbert
915 Gwendolynn Street, Avon Park, FL, USA

Amount:
\$4,720.00 USD

Expiration Date:
03/10/2022

Item	Price	Quantity	Total
✓ Pressure Clean and Prep Exterior Pressure clean exterior of home including porches, sidewalks, etc Seal all surfaces to be painted with Seal Krete bonding primer sealer Caulk all windows and doors 55 year caulk Patch any cracks elastomeric patch	\$0.00	1	\$0.00
✓ Full Exterior Painting Package *Seal all surfaces to be painted with Sealcrete bonding primer *Caulk all windows and doors/ Elastomeric patch any cracks *Apply 2 coats SW Duration Exterior Satin to all walls *Finish coat Doors SW Duration	\$3,920.00	1	\$3,920.00
Optional Spray Soffit and fascia Spray all soffit and fascia Sherwin Williams Duration exterior satin	\$800.00	1	\$800.00
Subtotal			\$4,720.00 USD
Grand Total			\$4,720.00 USD

Notes:

Estimate for 915 Gwendolynn St. Homeowner Fannie Colbert .Per homeowner we are not painting soffit and fascia (we added an option to paint just in case), this estimate is for painting light blue walls and medium blue trim. Matching same colors. We will take care of small cracks or holes in home, any large cracks and or holes will not be fixed by us.

Terms & Conditions:

This proposal includes all labor and material necessary to complete the project as specified unless otherwise stated.

All work shall be guaranteed to be as specified above. All work shall be performed in a workman like manner according to standard practices. Any alterations and/or deviations from the above specifications involving extra cost will be executed only upon written orders, and will become an extras charge over and above the original estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control.

A deposit is required upon commencement with the balance due immediately upon completion.

Accepted on:

Accepted by:

Signature:

Powered by [Thrvy](#)

CHESTERKY DEVELOPMENT, INC.

1

1910 E Recreation Dr. Sebring, FL 33875 (863) 835-0586

State Certified Building Contractor Lic #CBC060219

Licensed, Bonded & Insured

Fannie Corbett,
915 Gwendolynn St.
Avon Park, FL. 33825
863-452-0009

6/17/22

- ✓ Proposal to paint house exterior. (Matching existing paint colors)
Apx 1700 sq. ft. main body area (asbestos shingle siding) @ \$2.00 sq ft. = \$3400.00
Paint #2 Doors, exterior surface only. = \$200.00
Scaffold to paint gable above pan roof on screened back porch = \$200.00
 - ✓ Pressure Wash house and prep for paint = \$375.00
Paint= Lowes Valspar Premium Paint = \$500.00
 - Paint Body = 5 gal @ \$250.00/5 gal bucket
 - Dark Blue Trim and Door exterior, 2 gal @ \$55.00/gal
 - White Facia and Soffit areas 2 gal @ \$55.00/gal
- Total for above. = \$4,300.00
10% Profit & 10% Overhead = \$860.00
Total for above paint proposal = **\$5,160.00**

Thanks.

Chuck Smith
Owner

Warranty on all workmanship will be for 2 years from the date of completion.
All Materials will be like kind and Quality or Better.
Contractor will dispose of all trash generated by this work.



duke-energy.com
800.700.8744

Your Energy Bill

Page 1 of 3

Service address
FANNIE CORBETT
915 GWENDOLYNN ST
AVON PARK FL 33825

Bill date Nov 22, 2021
For service Oct 19 - Nov 18
31 days

Account number

Billing summary

Previous Amount Due	\$173.35
Payment Received Nov 08	-173.35
Current Electric Charges	97.69
Taxes	17.15
Total Amount Due Dec 13	\$114.84



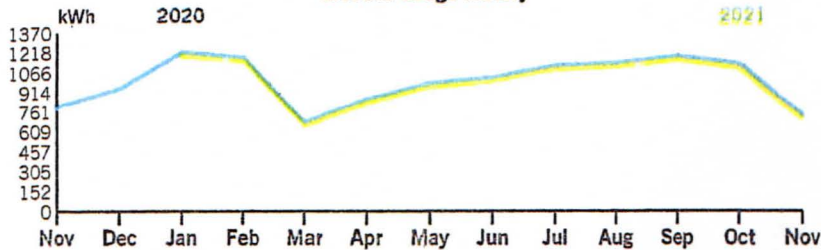
Thank you for your payment.

We've made updates to your bill! Your usage snapshot now includes the average outdoor temperature, and a new account number also displays at the top of your statement. If paying electronically, we encourage you to use this new 12-digit number, although payments can be processed under the old account number, too. You can also add a contribution on your payment to help others. Visit duke-energy.com/BillUpdates to learn more.

Duke Energy offers energy efficiency programs to help you save money and energy, including a Free Home Energy Check available online, by phone or in your home by an energy expert from Duke Energy. An optional Energy Analysis/Rating including payback estimates can be conducted for a small fee, if desired. **For more information, visit us at duke-energy.com/HEC.**

Your usage snapshot

Electric usage history



Average temperature in degrees

72° 59° 62° 64° 64° 64° 64° 64° 64° 64° 64° 64°

	Current Month	Nov 2020	12-Month Usage	Avg Monthly Usage
Electric (kWh)	734	794	12,185	1,015
Avg. Daily (kWh)	24	27	33	
12-month usage based on most recent history				

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Late payments are subject to a \$5.00 or 0.0%, late charge, whichever is greater.



duke-energy.com
800.700.8744

Your Energy Bill

Page 1 of 3

Service address
FANNIE CORBETT
915 GWENDOLYNN ST
AVON PARK FL 33825

Bill date Dec 27, 2021
For service Nov 19 - Dec 20
32 days

Account number :

Billing summary

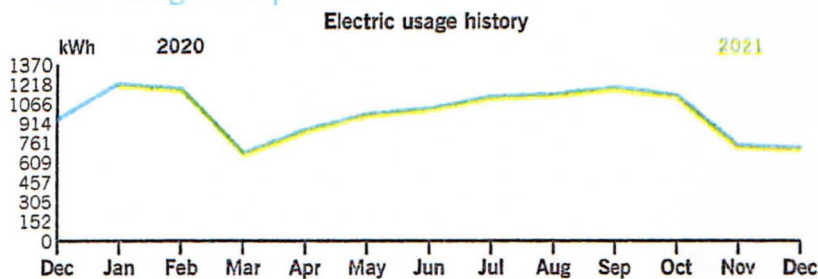
Previous Amount Due	\$114.84
Payment Received Dec 07	-114.84
Current Electric Charges	95.82
Taxes	16.84
Total Amount Due Jan 18	\$112.66



Thank you for your payment.

Introducing Share the Light Fund, formerly Energy Neighbor Fund. Discover the power of community, whether you need help or want to help others. Add a gift to your bill or learn more at duke-energy.com/ShareTheLight.

Your usage snapshot



We've made updates to your bill! Your usage snapshot now includes the average outdoor temperature, and a new account number also displays at the top of your statement. If paying electronically, we encourage you to use this new 12-digit number, although payments can be processed under the old account number, too. You can also add a contribution on your payment to help others. Visit duke-energy.com/BillUpdates to learn more.

Duke Energy offers energy efficiency programs to help you save money and energy, including a Free Home Energy Check available online, by phone or in your home by an energy expert from Duke Energy. An optional Energy Analysis/Rating including payback estimates can be conducted for a small fee, if desired. For more information, visit us at duke-energy.com/HEC.

Average temperature in degrees

59°	62°	67°	67°	71°	71°	74°	80°	80°	74°	73°	65°	66°
Current Month		Dec 2020	12-Month Usage		Avg Monthly Usage							
Electric (kWh)		718	936		11,967		997					
Avg. Daily (kWh)		22	29		32							
12-month usage based on most recent history												

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Late payments are subject to a \$5.00 or 0.0%, late charge, whichever is greater.



duke-energy.com
800.700.8744

Your Energy Bill

Page 1 of 3

Service address
FANNIE CORBETT
915 GWENDOLYNN ST
AVON PARK FL 33825

Bill date Jan 25, 2022
For service Dec 21 - Jan 21
32 days

Account number

Billing summary

Previous Amount Due	\$112.66
Payment Received Jan 10	-112.66
Current Electric Charges	125.76
Taxes	22.03
Total Amount Due Feb 15	\$147.79



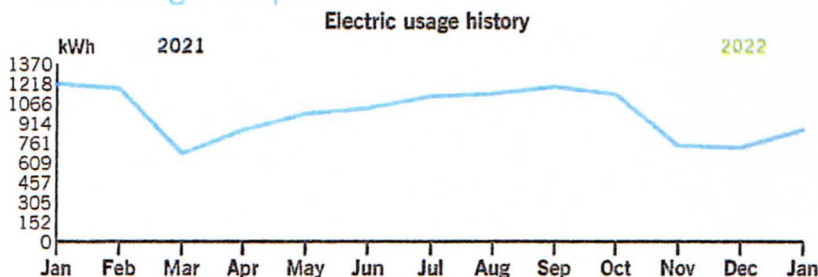
Thank you for your payment.

Do you or someone you know need help with energy bills or other essentials as a result of the pandemic? Help is available through new and existing assistance programs for those who qualify. To get started, visit 211.org, dial 211 or text your zip code to 898211.

Duke Energy offers energy efficiency programs to help you save money and energy, including a Free Home Energy Check available online, by phone or in your home by an energy expert from Duke Energy. An optional Energy Analysis/Rating including payback estimates can be conducted for a small fee, if desired. For more information, visit us at duke-energy.com/HEC.

Help reduce winter bills by setting your thermostat to the lowest comfortable setting. It's less work for your heating system and more savings for you. **Find more money-saving tips at duke-energy.com/LowerBills.**

Your usage snapshot



Average temperature in degrees

60° 67° 69° 71° 77° 79° 80° 80° 78° 75° 65° 66° 61°

	Current Month	Jan 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	854	1,218	11,603	967
Avg. Daily (kWh)	27	39	31	
12-month usage based on most recent history				

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Late payments are subject to a \$5.00 or 1.5%, late charge, whichever is greater.

Customer ID	CORBETT, FANNIE	Location ID	915 OWENDOLYNN ST	Cycle/Route
Amount Due	00	Actual Amount Due	.00	
Pending	00	Budget Deferred	.00	
Initiation Date	06/12/2002	Termination Date		
Customer/Location Status	A			

Switch View



Option ↕	Payment Type ↕	Payment Date ↕	Description ↕	Amount ↕	Reference Number ↕
<input type="text"/>	LB	03/04/2022	AVPKMFE 03042205	57.21	100
<input type="text"/>	LB	02/04/2022	AVPKTBR 02042205	57.21	114
Display	LB	01/04/2022	AVPKTBR 01042205	57.21	195
<input type="text"/>	OC	12/03/2021	AVPKTBR 12032101	57.21	22

Parcel A-27-33-28-120-00B0-0080

915 GWENDOLYNN ST
AVON PARK, FL 33825

Owners:

CORBETT MICHAEL D + FANNIE L

Mailing Address

915 GWENDOLYNN ST
AVON PARK, FL 33825

DOR Code: 01 - SINGLE FAMILY

Neighborhood: 1033.00 - AVON PARK SW1/4 22 PT SE 22 & N PT 27

Millage: 10 - Avon Park City Limits

Map ID: 24A

Legal Description

TULANE PLACE SUB PB 2

PG 127

LOT 8 BLK B



Element	Code	Description
Wall Height	0	
Rooms / Floor	0	

Subareas

Type	Gross Area	Percent of Base	Adjusted Area	Value
BAS	720	100.00 %	720	\$23,366
FEP	168	80.00 %	134	\$4,349
Totals	888	N/A	854	\$27,715

Extra Features

Code	Descr	BLD	Length	Width	Units	Unit Price	Orig Cond	Year On	AYB	% Cond	Value	Notes
0393	CARPORT	8075	18	8	1.00	0.00			1900	100 %	\$250	
0352	SH WD	8075	10	8	80.00	21.05			1979	20 %	\$421	
0114	F CL4	8075	195	4	195.00	11.20			1979	20 %	\$437	
0212	SP GR	8075	20	10	200.00	26.50			1986	30 %	\$1,590	
0031	C WALK	8075	14	3	42.00	5.95		1999	1988	67 %	\$167	

Land Lines

The zoning information contained in this record is **not guaranteed**.

For exact information please contact the Highlands County Zoning Department.

Code	Descr	RD	Zone	Front	Depth	Land Units	Unit Type	Depth Factor	Cond Factor	Total Adj	Unit Price	Adj Unit Prc	Value	Notes
0100	SFR	B	R1	50.00	135.00	50.00	FF	0.99	1.00	0.99	60.00	59.40	\$2,970	

DISCLAIMER:

Please note that property values on this site are continuously being updated and are a work in progress throughout the year. The final values are certified in October of each year.

Highlands County Property Appraiser · 560 S. Commerce Avenue · Sebring, Florida 33870-3899

Office Hours: 9:00 a.m. to 5:00 p.m. Monday - Friday · Phone: (863) 402-6659

Value Summary

Total Building Value	\$27,715
Total XF Value	\$2,865
Total Land Value	\$2,970
Total Land value - Agri.	\$2,970
Income	NA
Total Classified Use Value	\$33,550
Total Just Value	\$33,550

Taxable Value Summary

Total Assessed (Capped) Value	\$21,189
Total Exemptions	\$21,189
Total Taxable Value	\$0

Please note that property values in this office are being updated throughout the year. The final values are certified in October.

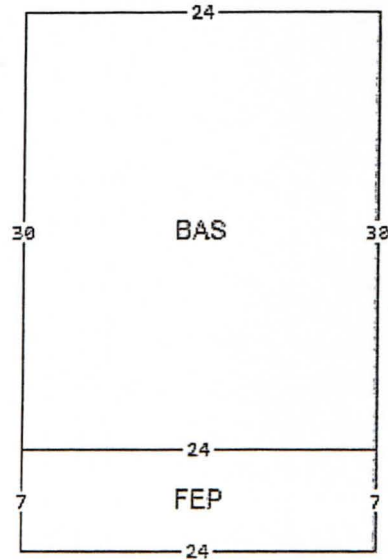
Sales History

Official Record		Date		Type	Qualified or	Vacant or	Reason	Sale Price
Book	Page	Month	Year	Inst	Unqualified	Improved	Code	
1600	1670	04	2002	WD	Unqualified	Improved	02	\$35,000

Buildings

Building 1

Type	Model	EffectiveArea	Quality Index	Effective Base Rate	Repl Cost New	AYB	Econ	Funct	Other % Dpr	Normal % Dpr	% Cond
01	01	854	111	\$62.23	\$53,144	1945	0	0	0.00	47.85 %	52.15 %

915 GWENDOLYNN ST

BAS=W24 S30 FEP=S7 E24 N7 W24\$ E24 N30\$.

Note: NEW ROOF 2018

Element	Code	Description
Exterior Wall	7	Asbestos Shingle
Exterior Wall 2	0	None
Roof Structure	3	Gable or Hip
Roof Cover	5	Architect Shingle
Interior Wall	2	Wall Board/Wood Wall
Interior Wall 2	0	None
Interior Flooring	9	Pine or Soft Woods
Interior Flooring 2	0	None
Heating Fuel	1	None
Heating Type	1	None
Air Cond. Type	1	None
Bath Fixtures	3.0	
Bedrooms	3.0	
CW Quality	0	
Common Wall	0	

Agenda Item Summary

Date of Action: August 29, 2022

Subject: Façade Grant Application, 321 E. Hal McRae Blvd (Southside)

Item No.: C-10

Placed on Agenda by: City Clerk, Christian Hardman

Staff Review: Yes

Attorney Review: N/A

Recommended Motion(s):

Documentation:

- Façade Grant Application, Jynecia & Reggie Gordon
- 8x photographs of the exterior of 321 E. Hal McRae Blvd
- Estimate from NEXT-GEN Windows & Doors, \$4,424.92
- Estimate from Quest Construction LLC, \$4,985.00

Background:

The CRA Advisory Board reviewed Jynecia and Reggie Gordon's request during their August 8th Board meeting. The CRA Advisory Board is recommending an approval for the Façade grant application in the amount of \$4,424.92 to be awarded to NEXT-GEN Windows & Doors.

**City of Avon Park
Community Redevelopment Agency**

110 E. Main St.
Avon Park, FL 33825
Phone 863-452-4405 FAX 863-452-4413

Façade Grant Application

Date: 10-8-21

Owner's Name(s): Jynecia Gordon

Quinton Gordon

Property Address: 321 E. Hal marae Blvd Avon Park, FL 33825

863-443-2429

Business Phone

Cell Phone

Home Phone

FAX

- Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.
- Application submittal does not guarantee funding. Application forms must be complete at time of submittal. Incomplete submittals will not be accepted.
- If funding is unavailable, applicant will be notified and will need to re-apply.
- Only deeded property owners may apply with proof of ownership, and all owners must apply or provide sufficient documentation of agreement with application (corporate resolution, affidavit from co-owner, etc.).
- Electric bills showing the name of the owner must be provided with the application.
- The limitation for reapplication for grant by same owner is twenty-four (24) months from the date of the final payment

For Home Façade Grants:

- Is the Property Owner Occupied?

Yes ☒ No ☐

Please provide the following:

- Two bids to include, but not be limited to, product and material specifications, material costs, quantities, labor, measurements such as square and linear feet; plans and permitting. Each cost must be individually itemized. Contractors must also provide their license number, insurance, and logo on the quote

Yes ☒ No ☐

Summary of Proposed Improvements: 7 windows

For Rental Façade Grants:

Please provide the following:

- Two bids to include license number, insurance, and logo on the quote

Yes ☐ No ☐

Summary of Proposed Improvements: N/A

Business Façade Grants:
Is your property an actively staffed business?

Yes _____ No ☒

provide the following:

- ✓ • Two bids to include, but not be limited to, product and material specifications, material costs, quantities, labor, measurements such as square and linear feet; plans and permitting. Each cost must be individually itemized. Contractors must also provide their license number, insurance, and logo on the quote
Yes _____ No _____

- Days/Hours of operation:

_____ Days of Operation

_____ Hours of Operation

- Number of employees at location: _____

Summary of Proposed Improvements _____

N/A

Please attach the following information to the application:

1. Photographs clearly showing existing condition of the façade, including close-ups showing detail and long shots showing adjacent structures and view from any streets,
2. Samples of all materials being used to include, but not limited to, colors, paint, and awnings if available.
3. Include historic photo if available on historic properties,
4. Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.

✓ **GRANT TYPES:**

- If approved, funds will be paid by the CRA directly to the contractor and owner after job is complete, as evidenced by any county permit inspections and review of work by city staff. Payment shall be in the form of a two-party check with the contractor and the applicant as payees. Under normal circumstances, project(s) shall be complete within four (4) months of approval.
- **ONLY EXTERIOR WORK IS ALLOWED WITH CRA FUNDS.**
- **CRA FAÇADE GRANT FUNDS ARE ALLOCATED TO AID IN THE PREVENTION OR ELIMINATION OF SLUM AND BLIGHT. IT IS NOT MEANT FOR HOME IMPROVEMENT USE.**
- Examples of façade elements that qualify under the Façade grant, include but is not limited to:

- The repair, cleaning, and/or painting of all visible surfaces of exterior walls
- The repair of deteriorated architectural features where possible. Examples include but are not limited to, soffit, fascia, gables, stucco, columns, and siding (if visible from a street)
- Repair or replacement of exterior doors and windows where appropriate because of their deteriorated condition or to increase the efficient use of energy in the building
- Roof repairs, if the roof is visible from a street and is an integral part of the exterior façade improvement
- **Examples of façade elements that do not qualify under the façade grant, include but is not limited to:**
 - Any new construction
 - Renovations of foundations, interiors, driveways, parking lots, and landscaping
 - Any unattached non-permanent or temporary accessory structure
 - Sidewalks
 - Costs associated with security and solar power systems, or satellite dishes
 - Decorative fencing
 - Non-street facing entrances
 - HVAC repair/improvements
 - Plumbing repairs/improvements
 - Upgrades to existing façade elements

HOME FAÇADE GRANTS:

- Total allowable funds per home are 100% of costs up to a maximum of \$5,000.00 per individual home inhabited by homeowner. Grants are available for the improvement of the façade as defined herein, and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion, based on reasonable and logical expansion of approved improvements to front and other visible portions of the building exterior.
- Grants are available for the improvement of roofs and the parts of the home exterior visible from a street, and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion, based on reasonable and logical expansion of approved "curb appeal" improvements to front and other visible portions of the building exterior. Nevertheless, no work- proposal for the sides or back of a building may be approved that does not logically and reasonable relate to work approve to the façade of the building.
- By acceptance of a grant, applicant(s) grant the City the right to enter the exterior property (but not the interior of the building without consent) to review the work done under the grant.

RENTAL FAÇADE GRANTS:

- Apartment complexes, rentals, and non-owner inhabited dwellings must provide 50% match up to \$2,000.00 per property. Owners of rental properties must provide an inspection report.
- Grants are available for the improvement of roofs and portions of rental building exterior visible from a street, and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion based on reasonable and logical expansion of the approved "curb appeal" improvements to front and other visible portions of the building exterior. Nevertheless, no work proposal for the sides or back of a building may be approved that does not logically and reasonable relate to work approve to the façade of the building.
- By acceptance of a grant, applicant(s) grant the City the right to enter the exterior property (but not the interior of the building without consent) to review the work done under the grant.

BUSINESS GRANTS:

- Are available for the improvement of storefronts and other parts of the exterior approved for grant work in the CRA Board's sole, unfettered discretion, based on reasonable and logical expansion of approved storefront façade improvements. No work proposal for the sides or back of a building may be approved that does not logically and reasonable relate to work approve to the façade of the building.
- Total allowable funds per business are 100% of costs up to a maximum of \$5,000.00 per individual storefront.
- Business site must be an active business with an approved City Occupational License.

Funding is not retroactive on projects started before CRA Board approval. Approved projects will be reviewed and monitored to ensure the work is progressing in a timely fashion. Changes in the scope of approved work and/or construction changes need to be addressed with the CRA Board prior to any new work or applicant may not be reimbursed.

TYPE OF FAÇADE GRANT REQUEST

- Home Façade Grant ✓
- Rental Façade Grant
- Business Façade Grant

TOTAL COST OF PROPOSED IMPROVEMENTS

Obtain and attach at least two bids/quotes for this project.
Company license number and logo must be on the quote.

\$ 4,424.92

TOTAL AMOUNT OF GRANT REQUESTED

(See Section Grant Types)

\$ 4,424.92

I understand this application for a Façade Grant requires that I comply with the design guidelines established by the City of Avon Park CRA Board and that the money will be granted on a reimbursable basis. Work not approved by the CRA Board will not be funded.

I understand that work needs to be completed within four (4) months (under normal circumstances) from the date of approval by the CRA Board. I understand that work commenced prior to grant approval will not be paid by the CRA, except change orders approved by the CRA Board as being directly related to previously approved work (i.e., approved replacement of roof tiles reveals rotten wood requiring replacement prior to new tile placement). I understand that even if a change order is appropriate as directly related to approved work, payment might not be approved.

I understand that the work and attachments must remain as part of the real property and reside within the CRA target area. I also give my permission to members of the CRA Advisory Board, CRA Board, and/or city staff to perform a walk-through before and after approval. I also give my permission to the CRA Board to place a CRA sign on my property during the improvement phase for a minimum of thirty (30) days during and after completion.

THE CRA RESERVES THE RIGHT TO ACCEPT OR REJECT ANY APPLICATION OR PART THEREOF.

Synechia Gordon
Print Property Owner's Name

Synechia Gordon
Property Owner's Signature

Date 10-8-21

Print Lessee's Name

Lessee's Signature

10-8-21
Date

FAÇADE GRANT GUIDELINES

All projects requesting a Façade Grant from the Community Redevelopment Agency (CRA) must comply with the Minimum Maintenance Ordinance #08-02 established by the Avon Park CRA Board. These guidelines have been adopted by the City Council and are supported by the Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings.

Definition of *façade*

1: the front of a building *also* any face of a building given special architectural treatment, including attached garages.

The design guidelines and CRA requirements call for the following:

1. Changes to the façade of building or residence will not remove, alter, damage or cover up significant architectural features of the building which are original or which reflect a major alteration that is itself architecturally coherent, or which help create a unified and attractive appearance to the building and those adjacent to it.
2. Changes to facades will either: (A) partially or fully restore the appearance or "curb appeal" of the building based on actual evidence, including photographs, written documentation, data on the building site or other data; or, (B) represent a modern treatment, if appropriate, that blends into and is compatible with the building and those adjacent to it; or, (C) be work that is a reasonable and logical

extension of work done under (A) and (B) above to complete the work (example: new paint to improve curb appeal, but whole building may be approved for repainting instead of just what is visible from the street).

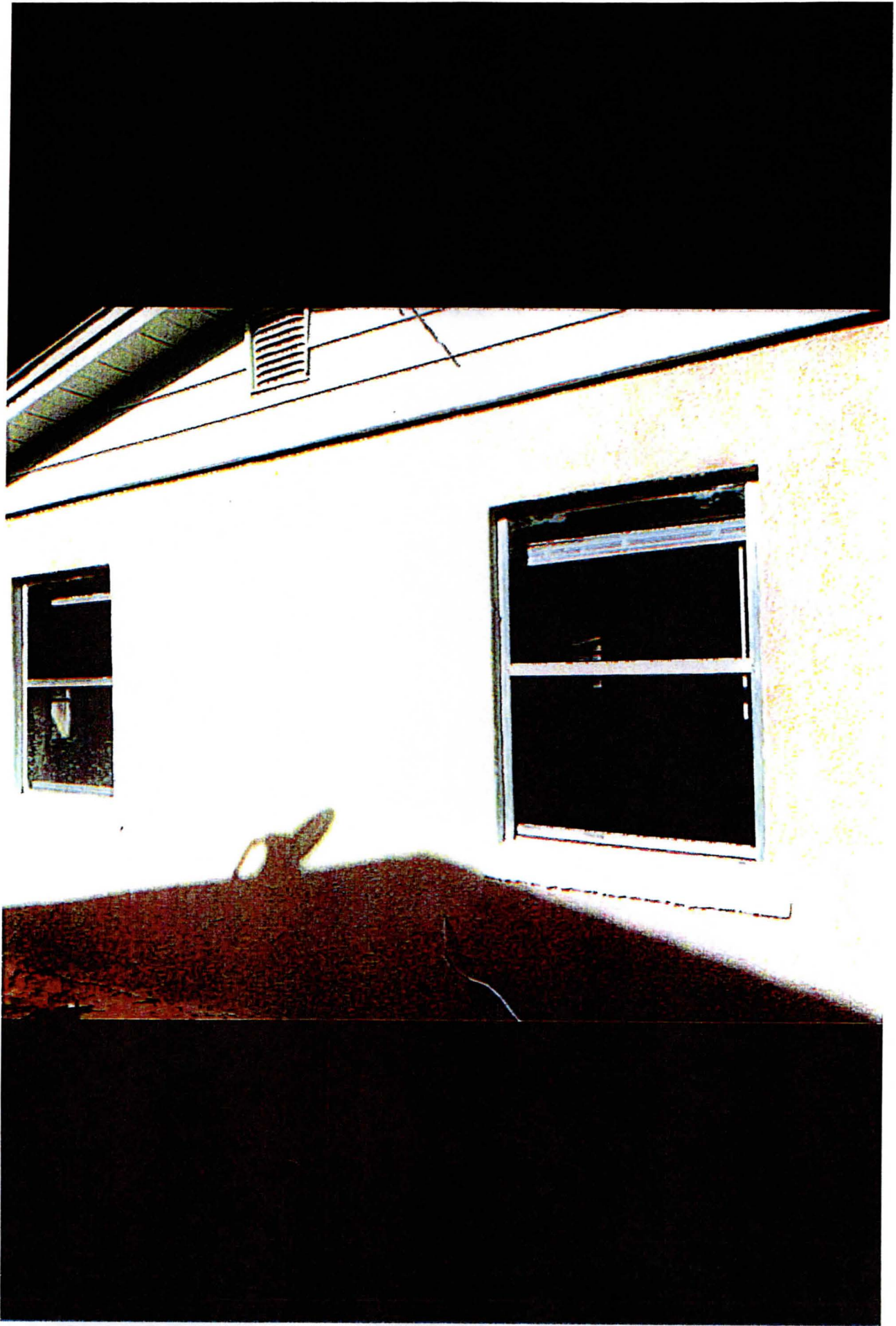
3. In general, repair and preservation of existing structures and facades is encouraged, unless those alterations will result in an incoherent, unattractive or inharmonious appearance.
4. For facades that have been previously substantially altered and for which a modern treatment is chosen, such a treatment will conform to the features, material rhythms, colors and general appearance of the building and those adjacent to it, particularly if the building is in a row of other buildings with identical or similar design.
5. Paint colors will be selected that are compatible with adjacent structures and preserves the historic nature of downtown.
6. Surface cleaning of structures will be undertaken with the gentlest means possible. Cleaning methods that damage the historic building materials, particularly sandblasting, shall not be undertaken.
7. Self-help projects require an estimated cost for the materials to be used to complete the project. The program will not reimburse for labor provided by the applicant. If you are a contractor seeking façade funds, the CRA will not pay for material mark-up costs.
8. Façade grants apply to the exterior of the building only, generally including paint, roofing, awnings, etc. The CRA may allow for interior repairs for ADA compliance (handicap accessible) for Business Matching Grants only.





Front of the House

2 windows



Passing the house
heading west
towards Carolina Ave

It's 3 windows
on this side
1 on the other side
of Silver A/c

①



3rd window

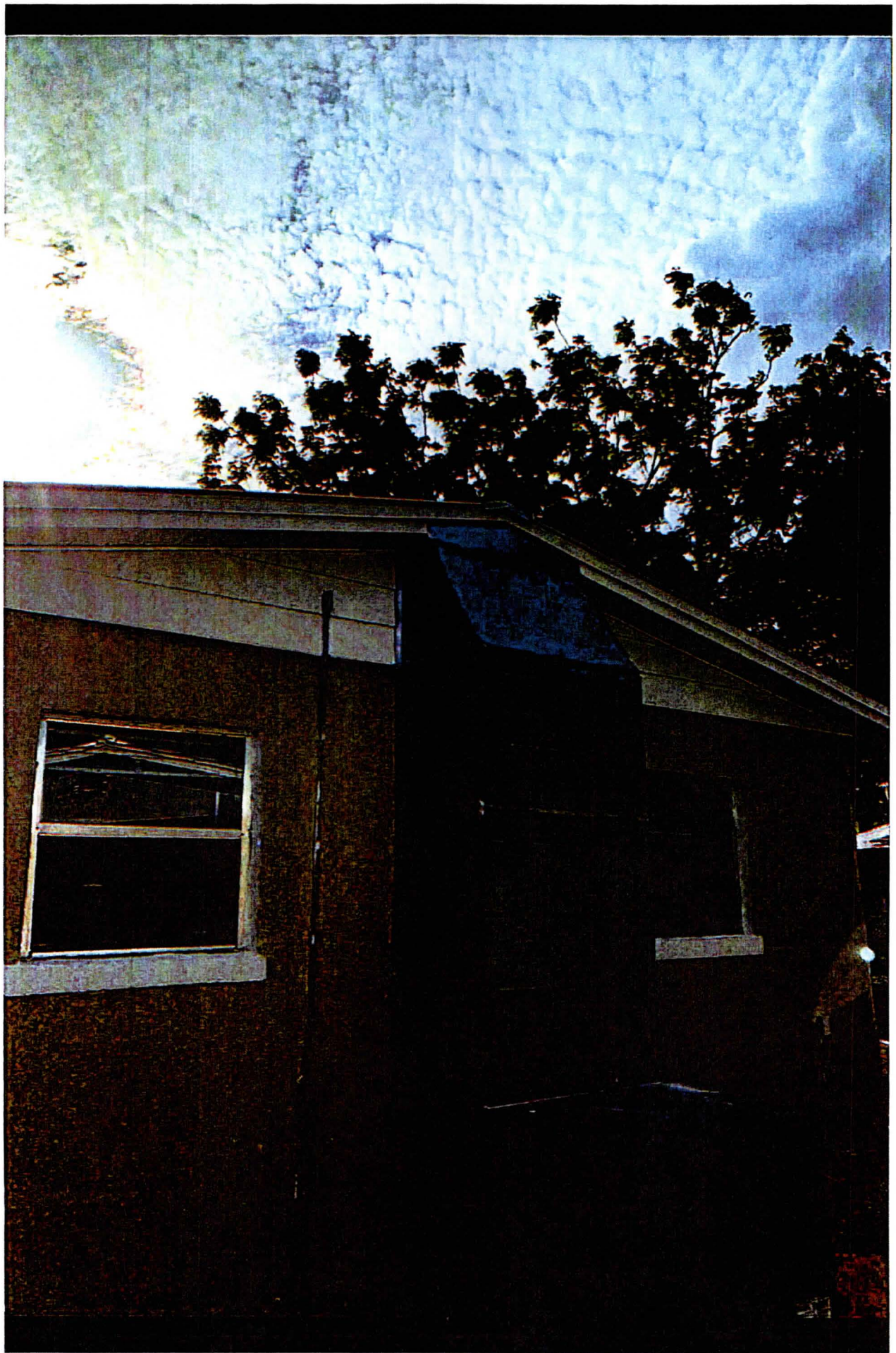
that I couldn't
get in other

Picture It's 3
on this side

Passing House heading
west towards

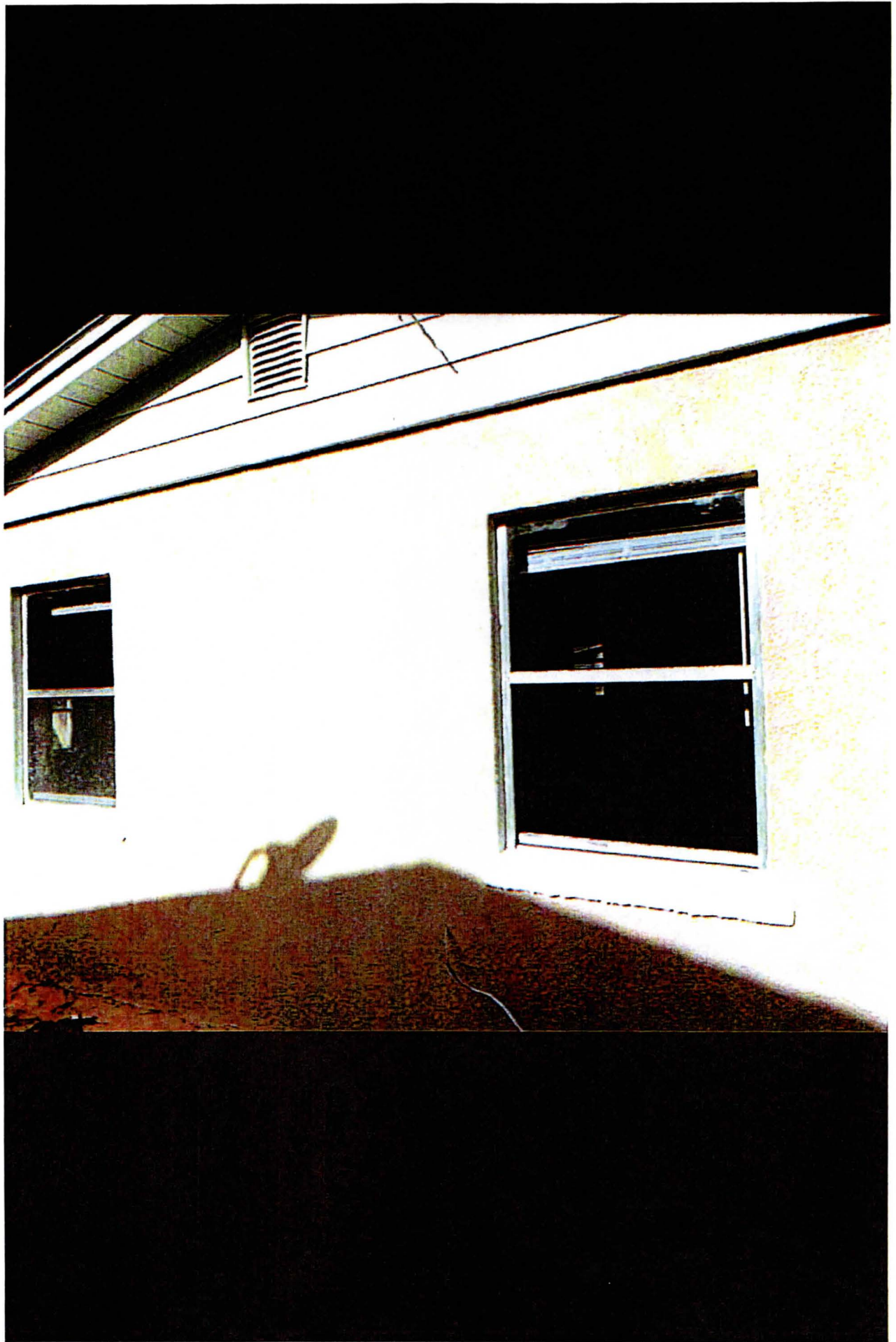
Carolina Ave

(2)

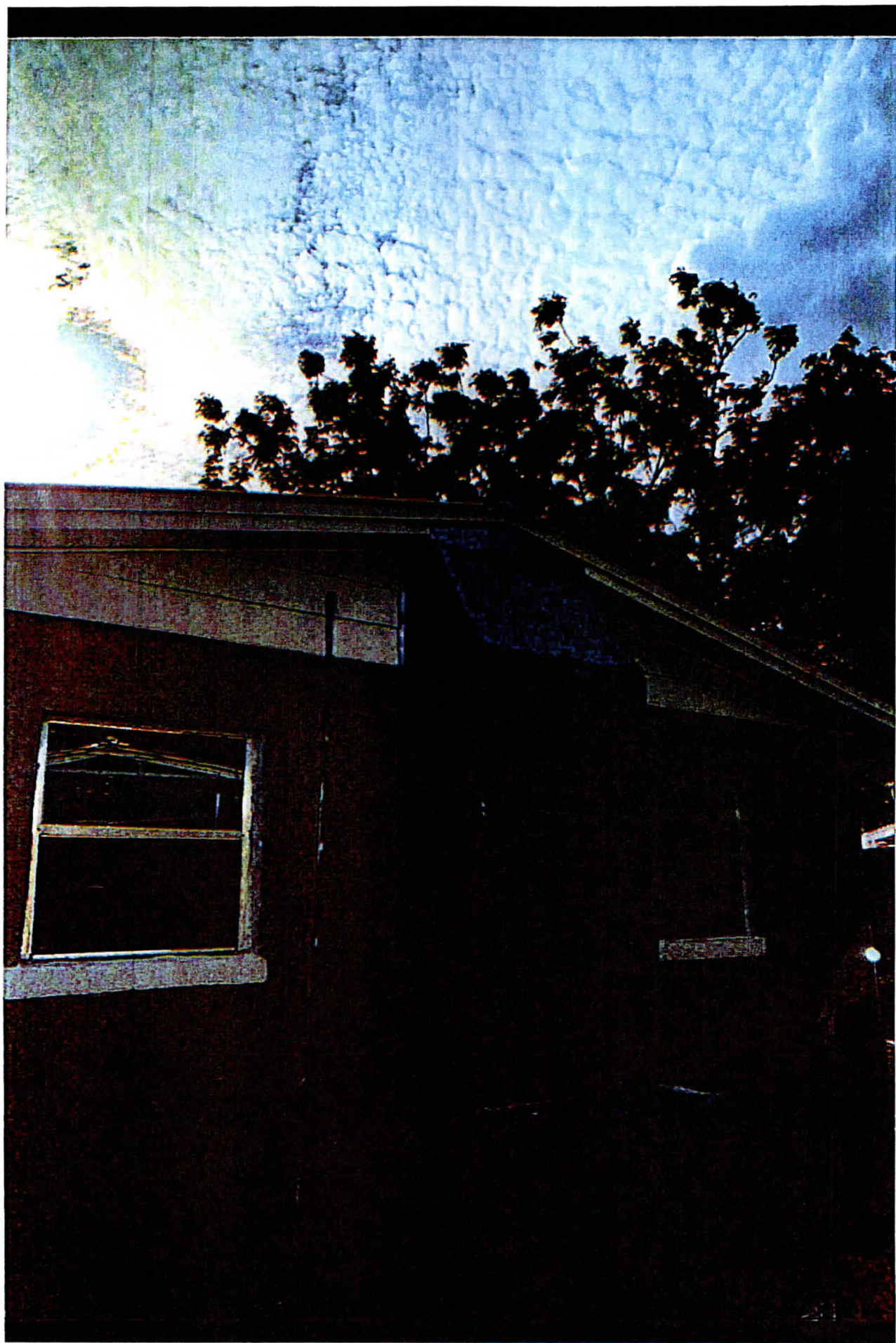


Passing the house
heading East going
toward Memorial Drive

It's 2 windows
on this side









NEXT - GEN
WINDOWS & DOORS

By: Shawn Trawick

Quotation

Quote: 2087594/1

5200 US 27 S., SEBRING, FL 33875
Ph: 863 402-8236 Fax: 000 000-0000

Attention: Jynecia Gordon

NEXT GENERATION WINDOWS AND DOORS

Bill To:	Ship To:	Route: HCity
NEXT GENERATION WINDOWS AND DOORS 5200 US 27 S. SEBRING, FL 33875	Jynecia Gordon 321 E Halmerac Blvd Avon Park FL 33825	Job Name: Gordon
Version 1		

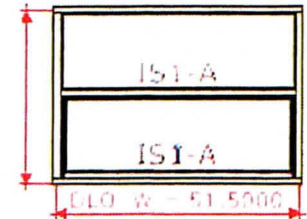
Item No. 1 Qty: 1 Price \$385.45 Total \$385.45

Model: 3500-SH Color: WHITE

Desc: SINGLE HUNG ALUMINUM FRAME DP:+50/-65.80, [FLANGE ONLY], WHITE
FRAME, 18 x16 Screen, STD HARDWARE
LOW E 366, Insulated
SCREEN
AAMA Std. Gold Labeling
FPA #163.1
DOES NOT MEET EGRESS, ID: Living

Dimensions

DLO: 51 1/2 x 37
TIP: 52 3/4 x 38 1/4
SCREEN: 18 X 16



500-SH- NFRC Rating: COG / U-Factor=0.59, Solar SHGC=0.22, V-Transmit=0.46

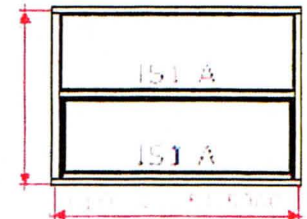
Item No. 2 Qty: 1 Price \$385.45 Total \$385.45

Model: 3500-SH Color: WHITE

Desc: SINGLE HUNG ALUMINUM FRAME DP:+50/-65.80, [FLANGE ONLY], WHITE
FRAME, 18 x16 Screen, STD HARDWARE
LOW E 366, Insulated
SCREEN
AAMA Std. Gold Labeling
FPA #163.1
DOES NOT MEET EGRESS, ID: Bedroom #1

Dimensions

DLO: 51 1/2 x 37
TIP: 52 3/4 x 38 1/4
SCREEN: 18 X 16



500-SH- NFRC Rating: COG / U-Factor=0.59, Solar SHGC=0.22, V-Transmit=0.46

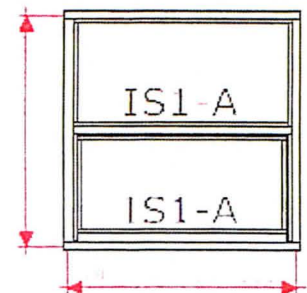
Item No. 3 Qty: 1 Price \$285.37 Total \$285.37

Model: 3500-SH Color: WHITE

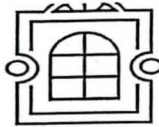
Desc: SINGLE HUNG ALUMINUM FRAME DP:+50/-70, [FLANGE ONLY], WHITE
FRAME, 18 x16 Screen, STD HARDWARE
LOW E 366, Insulated
SCREEN
AAMA Std. Gold Labeling
FPA #163.1
DOES NOT MEET EGRESS, ID: Bedroom #1

Dimensions

DLO: 34 1/2 x 36
TIP: 35 3/4 x 37 1/4
SCREEN: 18 X 16



500-SH- NFRC Rating: COG / U-Factor=0.59, Solar SHGC=0.22, V-Transmit=0.46



NEXT-GEN
WINDOWS & DOORS

By: Shawn Trawick

Quotation

Quote: 2087594/1

5200 US 27 S., SEBRING, FL 33875
Ph: 863 402-8236 Fax: 000 000-0000

Attention: Jynecia Gordon

NEXT GENERATION WINDOWS AND DOORS

Bill To:	Ship To:	Route: HCity
NEXT GENERATION WINDOWS AND DOORS 5200 US 27 S. SEBRING, FL 33875	Jynecia Gordon 321 E Halmerie Blvd Avon Park FL 33825	Job Name: Gordon
Version 1		

Item No. 4 Qty: 1 Price \$285.37 Total \$285.37

Model: 3500-SH Color: WHITE

Desc: SINGLE HUNG ALUMINUM FRAME DP:+50/-70, [FLANGE ONLY], WHITE FRAME, 18 x16 Screen, STD HARDWARE

LOW E 366, Insulated

SCREEN

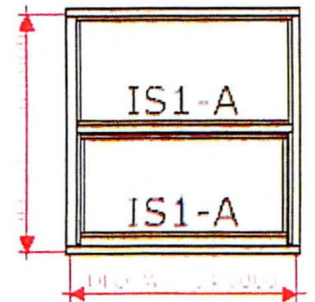
AAMA Std. Gold Labeling

FPA #163.1

DOES NOT MEET EGRESS, ID: Bedroom #2

Dimensions

DLO: 34 1/2 x 36
TIP: 35 3/4 x 37 1/4
SCREEN: 18 X 16



500-SH- NFRC Rating: COG / U-Factor=0.59, Solar SHGC=0.22, V-Transmit=0.46

Item No. 5 Qty: 1 Price \$285.37 Total \$285.37

Model: 3500-SH Color: WHITE

Desc: SINGLE HUNG ALUMINUM FRAME DP:+50/-70, [FLANGE ONLY], WHITE FRAME, 18 x16 Screen, STD HARDWARE

LOW E 366, Insulated

SCREEN

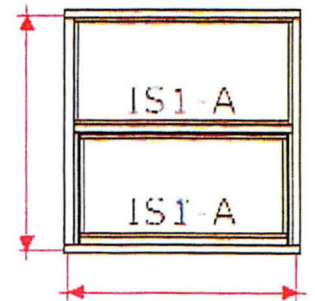
AAMA Std. Gold Labeling

FPA #163.1

DOES NOT MEET EGRESS, ID: Bedroom #3

Dimensions

DLO: 35 1/2 x 36 1/2
TIP: 36 3/4 x 37 3/4
SCREEN: 18 X 16



500-SH- NFRC Rating: COG / U-Factor=0.59, Solar SHGC=0.22, V-Transmit=0.46

Item No. 6 Qty: 1 Price \$349.25 Total \$349.25

Model: 3500-SH Color: WHITE

Desc: SINGLE HUNG ALUMINUM FRAME DP:+50/-70, [FLANGE ONLY], WHITE FRAME, 18 x16 Screen, STD HARDWARE

LOW E 366, Insulated

SCREEN

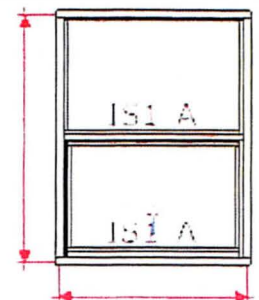
AAMA Std. Gold Labeling

FPA #163.1

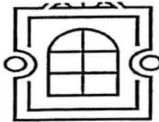
DOES NOT MEET EGRESS, ID: Kitchen

Dimensions

DLO: 35 5/8 x 48 1/4
TIP: 36 7/8 x 49 1/2
SCREEN: 18 X 16



500-SH- NFRC Rating: COG / U-Factor=0.59, Solar SHGC=0.22, V-Transmit=0.46



NEXT - GEN
WINDOWS & DOORS

By: Shawn Trawick

Quotation

Quote: 2087594/1

5200 US 27 S., SEBRING, FL 33875
Ph: 863 402-8236 Fax: 000 000-0000

Attention: Jynecia Gordon

NEXT GENERATION WINDOWS AND DOORS

Bill To:	Ship To:	Route: HCity
NEXT GENERATION WINDOWS AND DOORS 5200 US 27 S. SEBRING, FL 33875	Jynecia Gordon 321 E Halmerae Blvd Avon Park Fl 33825	Job Name: Gordon
Version 1		

Item No. 7 Qty: 1 Price \$349.25 Total \$349.25

Model: 3500-SH Color: WHITE

Desc: SINGLE HUNG ALUMINUM FRAME DP:+50/-70, [FLANGE ONLY], WHITE
FRAME, 18 x16 Screen, STD HARDWARE

LOW E 366, Insulated

SCREEN

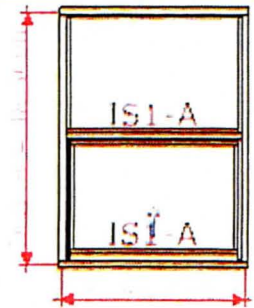
AAMA Std. Gold Labeling

FPA #163.1

DOES NOT MEET EGRESS, ID: Living

Dimensions

DLO: 35 x 48 1/2
TIP: 36 1/4 x 49 3/4
SCREEN: 18 X 16



500-SH- NFRC Rating: COG / U-Factor=0.59, Solar SHGC=0.22, V-Transmit=0.46

Subtotal:	2,325.51
Installation:	1,925.00
Tax:	174.41
Total:	4,424.92

QUEST CONSTRUCTION LLC
PO Box 1551
FL 33826 US
(863)273-9985
questconstructionllc@yahoo.com



Estimate

ADDRESS

Jynecia Gordon
321 East Hallmcrae Blvd
Abon Park, FL 33825

ESTIMATE # 2316

DATE 06/06/2022

ACTIVITY	QTY	RATE	AMOUNT
Services Acquire building permit to commence work	1	325.00	325.00
Services Demo 7 windows	1	600.00	600.00
Services Install 7 windows to include purchasing windows, screw ,caulking and patch	7	580.00	4,060.00

WE APPRECIATE YOUR BUSINESS

TOTAL

\$4,985.00

Accepted By

Accepted Date

7-30-20

To: Whom it may Concern I Quinton Gordon
Give my Permission For Work to Be
Done on my Property of 321 E. Halmer Rd
Blvd Avon Park
3

Thank you
J. Gordon



Page 1 of 4

Bill date Jul 25, 2022
For service Jun 13 - Jul 21
39 days

Account number

Previous Amount Due	\$0.00
<i>Payment Received</i>	0.00
Current Electric Charges	185.34
Products and Services	13.98
Deposit	380.00
Other Charges and Credits	12.00
Taxes	31.35
Amount Owed	\$622.67
Monthly Charge for Plan # 100901198632	190.00
<i>Amount Deferred to Plan # 100901198632</i>	-380.00
Total Amount Due Aug 15	\$432.67

Thank you for agreeing to an installment plan to help you catch up on your past-due balance. Track your plans each month below.

Start date	Jun 13, 2022
Monthly installment charge	\$190.00
Starting balance	\$380.00
Previous balance	\$0.00
Payment received	\$0.00
Plan balance	\$380.00

Duke Energy is here to help you save on your summer energy bills. See all the ways we can help you lower your energy use and better manage your bills at duke-energy.com/SummerHeat.

Please return this portion with your payment. Thank you for your business.

Account number

\$432.67
by Aug 15

After Aug 15, the amount due will increase to \$437.67.

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

013481 000013270

 QUINTON GORDON
 321 E HAL MCRAE BLVD
 AVON PARK FL 33825-4633



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

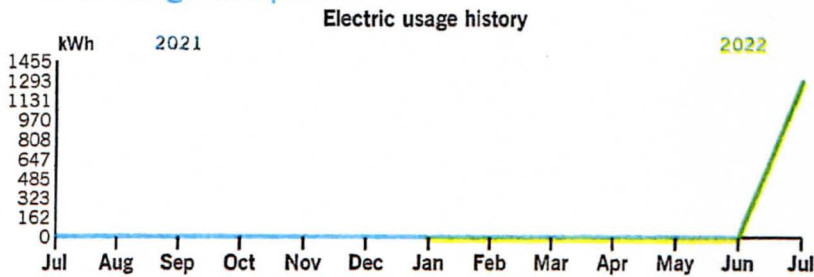


duke-energy.com
800.700.8744

Page 3 of 4

Account number

Your usage snapshot



Average temperature in degrees

80° 80° 78° 75° 65° 66° 58° 64° 52° 71° 72° 79° 80°

	Current Month	Jul 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	1,293	0	N/A	1,293
Avg. Daily (kWh)	33	0	N/A	

12-month usage based on most recent history

Current electric usage for meter number 3920323

Actual reading on Jul 21 52913
Previous reading on Jun 13 - 51620

Energy Used 1,293 kWh
Billed kWh 1,293.000 kWh

Billing details - Electric

Billing Period - Jun 13 to Jul 21	
Meter - 3920323	
Customer Charge	\$16.19
Energy Charge	
1,293.000 kWh @ 8.379c	108.34
Fuel Charge	
1,293.000 kWh @ 4.469c	57.78
Asset Securitization Charge	
1,293.000 kWh @ 0.234c	3.03
Total Current Charges	\$185.34

Your current rate is Residential Service (RS-1).

Billing details - Other Charges and Credits

Connection Fee	\$12.00
Total Other Charges and Credits	\$12.00

Billing details - Deposit

Deposit Request	\$380.00
Total Deposit	\$380.00

Billing details - Products and Services

Water Heater Repair Essential	\$6.99
-------------------------------	--------

Your utility service does not depend on your payment for optional, nonregulated products or services. Failure to pay for nonregulated

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100





duke-energy.com
1.800.700.8744

Your Energy Bill

page 1 of 3

Service address
BARBARA J MCFARLANE
321 E HAL MCRAE BLVD
AVON PARK FL 33825

Bill date Jul 19, 2021
For service Jun 17 - Jul 19
32 days

Account number

Billing summary - Disconnect Notice

Previous amount due	\$521.99
Payment received Jul 06	-261.55
Electric Charges	235.05
Late payment charge	5.00
Taxes	41.18
Total amount due Aug 10	\$541.67

Important Disconnect Information

Your account has a past-due amount of **\$260.44** and electric service may be disconnected. **Please pay immediately.** If your payment has been made, please accept our thanks.

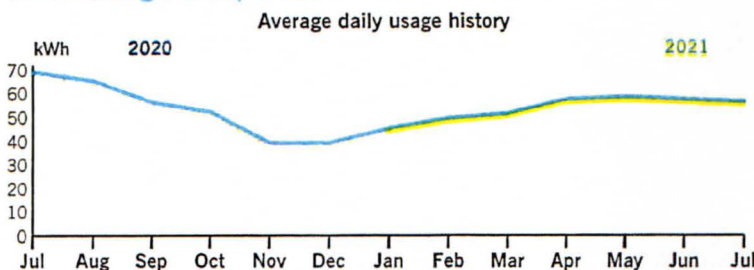


Thank you for your payment.

Summer weather can mean higher temperatures and higher energy usage. Get tons of ideas to help you cool down your summer energy bill at duke-energy.com/SummerHeat.

Do you need help with energy bills or other essentials as a result of the pandemic? Help is available through new and existing assistance programs for those who qualify. To get started, visit 211.org, dial 211 or text your zip code to 898211.

Your usage snapshot



	Current Month	Jul 2020
Electric	56	69

Current electric usage for meter number 003920323

Actual reading	38096
Previous reading	- 36304
Energy used	1,792 kWh



A kilowatt-hour (kWh) is a measure of the energy used by a 1,000-watt appliance in one hour. A 10-watt LED lightbulb would take 100 hours to use 1 kWh.

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Late payments are subject to a \$5.00 or 1.5%, late charge, whichever is greater.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number

Past due

\$260.44

Pay Immediately

Current due

\$281.23

by Aug 10

\$ _____ Amount enclosed

BARBARA J MCFARLANE
321 E HAL MCRAE BLVD
AVON PARK FL 33825 - 4633

Duke Energy Payment Processing
PO Box 1004
Charlotte, NC 28201-1004

9900616800123800066000002604000002812300000541678



duke-energy.com
1.800.700.8744

page 2 of 3

Account number

We're here for you

Report an emergency

Electric outage duke-energy.com/outages
800.228.8485

Convenient ways to pay your bill

Online duke-energy.com/billing
Automatically from your bank account duke-energy.com/automatic-draft
Speedpay (fee applies) duke-energy.com/pay-now
800.700.8744
By mail payable to Duke Energy P.O. Box 1004
Charlotte, NC 28201-1004
In person duke-energy.com/location

Help managing your account (not applicable for all customers)

Register for free paperless billing duke-energy.com/paperless
Home duke-energy.com/manage-home
Business duke-energy.com/manage-bus

General questions or concerns

Residential
Online duke-energy.com
Call (Monday - Friday, 7 a.m. to 7 p.m.) 800.700.8744
For hearing impaired TDD/TTY 800.222.3448 or 711
International 1.407.629.1010

Business Customer
Online duke-energy.com
Call (Monday - Friday, 7 a.m. to 7 p.m.) 877.372.8477

Call before you dig

Call 800.432.4770 or 811

Check utility rates

Check rates and charges duke-energy.com/rates

Correspond with Duke Energy (not for payment)

P.O. Box 14042
St Petersburg, FL 33733

Important to know

Your next meter reading: Aug 18

Please be sure we can safely access your meter. Don't worry if your digital meter flashes eights from time to time. That's a normal part of the energy measuring process.

Your electric service may be disconnected if your payment is past due

If payment for your electric service is past due, we may begin disconnection procedures. The due date on your bill applies to current charges only. Any unpaid, past due charges are not extended to the new due date and may result in disconnection. The reconnection fee is \$40 between the hours of 7 a.m. and 7 p.m. Monday through Friday and \$50 after 7 p.m. or on the weekends.

Electric service does not depend on payment for other products or services

Non-payment for non-regulated products or services (such as surge protection or equipment service contracts) may result in removal from the program but will not result in disconnection of electric service.

When you pay by check

We may process the payment as a regular check or convert it into a one-time electronic check payment.

Asset Securitization Charge

A charge to recover cost associated with nuclear asset-recovery bonds. Duke Energy Florida is acting as the collection agent for Special Purpose Entity (SPE) until the bonds have been paid in full or legally discharged.

Medical Essential Program

Identifies customers who are dependent on continuously electric-powered medical equipment. The program does not automatically extend electric bill due dates, nor does it provide priority restoration. To learn more or find out if you qualify, call 800.700.8744 or visit duke-energy.com/home/billing/special-assistance/medically-essential.

Special Needs Customers

Florida Statutes offer a program for customers who need special assistance during emergency evacuations and sheltering. Customers with special needs may contact their local emergency management agency for registration and more information.

Para nuestros clientes que hablan Español

Representantes bilingües están disponibles para asistirle de lunes a viernes de 7 a.m. - 7 p.m. Para obtener más información o reportar problemas con su servicio eléctrico, favor de llamar al 800.700.8744.



duke-energy.com
1.800.700.8744

page 3 of 3

Account number

Billing details - Electric Charges

Residential Service (RS-1)	
BILLING PERIOD..06-17-21 TO 07-19-21 32 DAYS	
CUSTOMER CHARGE	\$11.52
ENERGY CHARGE	
FIRST 1000 KWH	
1,000 KWH @ 8.21c	82.10
ABOVE 1000 KWH	
792 KWH @ 9.943c	78.75
FUEL CHARGE	
FIRST 1000 KWH	
1,000 KWH @ 2.811c	28.11
ABOVE 1000 KWH	
792 KWH @ 3.811c	30.18
ASSET SECURITIZATION CHARGE	
1,792 KWH @ 0.245c	4.39
Total Electric Charges	\$235.05

Your current rate is Residential Service (RS-1).

For a complete listing of all Florida rates and riders, visit duke-energy.com/rates

Billing details - Late payment charge

LATE PAYMENT CHARGE FOR PREVIOUS BILL	\$5.00
Total Late payment charge	\$5.00

Billing details - Taxes

GROSS RECEIPTS TAX	\$6.03
MUNICIPAL FRANCHISE FEE	14.20
MUNICIPAL UTILITY TAX	20.95
Total Taxes	\$41.18



duke-energy.com
1.800.700.8744

Your Energy Bill

page 1 of 3

Service address
BARBARA J MCFARLANE
321 E HAL MCRAE BLVD
AVON PARK FL 33825

Bill date Aug 17, 2021
For service Jul 19 - Aug 17
29 days

Account number

Billing summary - Disconnect Notice

Previous amount due	\$541.67
Payment received Aug 05	-260.44
Electric Charges	220.72
Late payment charge	5.00
Taxes	38.72
Total amount due Sep 08	\$545.67

Important Disconnect Information

Your account has a past-due amount of **\$281.23** and electric service may be disconnected. **Please pay immediately.** If your payment has been made, please accept our thanks.



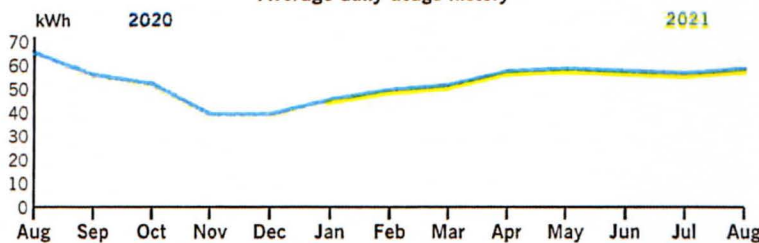
Thank you for your payment.

Do you need help with energy bills or other essentials as a result of the pandemic? Help is available through new and existing assistance programs for those who qualify. To get started, visit 211.org, dial 211 or text your zip code to 898211.

Summer bills up? Monitor your daily energy use online to help take them down. It's easy! Get started at duke-energy.com/SummerHeat.

Your usage snapshot

Average daily usage history



	Current Month	Aug 2020
Electric	58	65

Current electric usage for meter number 003920323

Actual reading	39779
Previous reading	- 38096
Energy used	1,683 kWh



A kilowatt-hour (kWh) is a measure of the energy used by a 1,000-watt appliance in one hour. A 10-watt LED lightbulb would take 100 hours to use 1 kWh.

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Late payments are subject to a \$5.00 or 1.5%, late charge, whichever is greater.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number

3

Past due

Current due

\$281.23
Pay Immediately

\$264.44
by Sep 8

\$_____ Amount enclosed

BARBARA J MCFARLANE
321 E HAL MCRAE BLVD
AVON PARK FL 33825 - 4633

Duke Energy Payment Processing
PO Box 1004
Charlotte, NC 28201-1004

99006168001238000660000028123000002644400000545677



duke-energy.com
1.800.700.8744

page 2 of 3

Account number

We're here for you

Report an emergency

Electric outage duke-energy.com/outages
800.228.8485

Convenient ways to pay your bill

Online duke-energy.com/billing
Automatically from your bank account duke-energy.com/automatic-draft
Speedpay (fee applies) duke-energy.com/pay-now
800.700.8744
By mail payable to Duke Energy P.O. Box 1004
Charlotte, NC 28201-1004
In person duke-energy.com/location

Help managing your account (not applicable for all customers)

Register for free paperless billing duke-energy.com/paperless
Home duke-energy.com/manage-home
Business duke-energy.com/manage-bus

General questions or concerns

Residential
Online duke-energy.com
Call (Monday - Friday, 7 a.m. to 7 p.m.) 800.700.8744
For hearing impaired TDD/TTY 800.222.3448 or 711
International 1.407.629.1010

Business Customer

Online duke-energy.com
Call (Monday - Friday, 7 a.m. to 7 p.m.) 877.372.8477

Call before you dig

Call 800.432.4770 or 811

Check utility rates

Check rates and charges duke-energy.com/rates

Correspond with Duke Energy (not for payment)

P.O. Box 14042
St Petersburg, FL 33733

Important to know

Your next meter reading: Sep 20

Please be sure we can safely access your meter. Don't worry if your digital meter flashes eights from time to time. That's a normal part of the energy measuring process.

Your electric service may be disconnected if your payment is past due

If payment for your electric service is past due, we may begin disconnection procedures. The due date on your bill applies to current charges only. Any unpaid, past due charges are not extended to the new due date and may result in disconnection. The reconnection fee is \$40 between the hours of 7 a.m. and 7 p.m. Monday through Friday and \$50 after 7 p.m. or on the weekends.

Electric service does not depend on payment for other products or services

Non-payment for non-regulated products or services (such as surge protection or equipment service contracts) may result in removal from the program but will not result in disconnection of electric service.

When you pay by check

We may process the payment as a regular check or convert it into a one-time electronic check payment.

Asset Securitization Charge

A charge to recover cost associated with nuclear asset-recovery bonds. Duke Energy Florida is acting as the collection agent for Special Purpose Entity (SPE) until the bonds have been paid in full or legally discharged.

Medical Essential Program

Identifies customers who are dependent on continuously electric-powered medical equipment. The program does not automatically extend electric bill due dates, nor does it provide priority restoration. To learn more or find out if you qualify, call 800.700.8744 or visit duke-energy.com/home/billing/special-assistance/medically-essential.

Special Needs Customers

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Para nuestros clientes que hablan Español

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duke-energy.com
1.800.700.8744

page 3 of 3

Account number

Billing details - Electric Charges

Residential Service (RS-1)	
BILLING PERIOD..07-19-21 TO 08-17-21 29 DAYS	
CUSTOMER CHARGE	\$11.52
ENERGY CHARGE	
FIRST 1000 KWH	
1,000 KWH @ 8.265c	82.65
ABOVE 1000 KWH	
683 KWH @ 9.998c	68.29
FUEL CHARGE	
FIRST 1000 KWH	
1,000 KWH @ 2.811c	28.11
ABOVE 1000 KWH	
683 KWH @ 3.811c	26.03
ASSET SECURITIZATION CHARGE	
1,683 KWH @ 0.245c	4.12
Total Electric Charges	\$220.72

Your current rate is Residential Service (RS-1).

For a complete listing of all Florida rates and riders, visit duke-energy.com/rates

Duke Energy Florida utilized fuel in the following proportions to generate your power: Coal 12%, Purchased Power 9%, Gas 77%, Oil 0%, Nuclear 0%, Solar 2% (For prior 12 months ending June 30, 2021).

Billing details - Late payment charge

LATE PAYMENT CHARGE FOR PREVIOUS BILL	\$5.00
Total Late payment charge	\$5.00

Billing details - Taxes

GROSS RECEIPTS TAX	\$5.66
MUNICIPAL FRANCHISE FEE	13.33
MUNICIPAL UTILITY TAX	19.73
Total Taxes	\$38.72



duke-energy.com
1.800.700.8744

Your Energy Bill

page 1 of 3

Service address
BARBARA J MCFARLANE
321 E HAL MCRAE BLVD
AVON PARK FL 33825

Bill date Sep 17, 2021
For service Aug 17 - Sep 17
31 days

Account number

Billing summary - Disconnect Notice

Previous amount due	\$545.67
Payment received Sep 07	-281.23
Electric Charges	318.10
Late payment charge	5.00
Taxes	54.79
Total amount due Oct 12	\$642.33

Important Disconnect Information

Your account has a past-due amount of **\$264.44** and electric service may be disconnected. **Please pay immediately.** If your payment has been made, please accept our thanks.

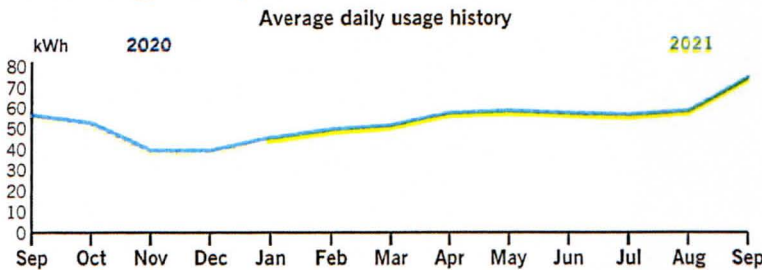


Thank you for your payment.

Duke Energy offers energy efficiency programs to help you save money and energy, including a Free Home Energy Check available online, by phone or in your home by an energy expert from Duke Energy. An optional Energy Analysis/Rating including payback estimates can be conducted for a small fee, if desired. For more information, visit us at duke-energy.com/HEC.

To help us repair malfunctioning streetlights, quickly: 1. Call us at 1-800-228-8485 or visit duke-energy.com/lightrepair 2. Provide us with the light's location and your contact information 3. Specific addresses, landmarks and directions work best

Your usage snapshot



	Current Month	Sep 2020
Electric	74	56

Current electric usage for meter number 003920323

Actual reading	42086
Previous reading	- 39779
Energy used	2,307 kWh



A kilowatt-hour (kWh) is a measure of the energy used by a 1,000-watt appliance in one hour. A 10-watt LED lightbulb would take 100 hours to use 1 kWh.

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Late payments are subject to a \$5.00 or 1.5%, late charge, whichever is greater.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number

Past due

Current due

\$264.44
Pay Immediately

\$377.89
by Oct 12

\$_____ Amount enclosed

BARBARA J MCFARLANE
321 E HAL MCRAE BLVD
AVON PARK FL 33825 - 4633

Duke Energy Payment Processing
PO Box 1004
Charlotte, NC 28201-1004

99006168001238000660000026444000003778900000642331



duke-energy.com
1.800.700.8744

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Account number

We're here for you

Report an emergency

Electric outage duke-energy.com/outages
800.228.8485

Convenient ways to pay your bill

Online duke-energy.com/billing
Automatically from your bank account duke-energy.com/automatic-draft
Speedpay (fee applies) duke-energy.com/pay-now
800.700.8744
By mail payable to Duke Energy P.O. Box 1004
Charlotte, NC 28201-1004
In person duke-energy.com/location

Help managing your account (not applicable for all customers)

Register for free paperless billing duke-energy.com/paperless
Home duke-energy.com/manage-home
Business duke-energy.com/manage-bus

General questions or concerns

Residential
Online duke-energy.com
Call (Monday - Friday, 7 a.m. to 7 p.m.) 800.700.8744
For hearing impaired TDD/TTY 800.222.3448 or 711
International 1.407.629.1010

Business Customer
Online duke-energy.com
Call (Monday - Friday, 7 a.m. to 7 p.m.) 877.372.8477

Call before you dig

Call 800.432.4770 or 811

Check utility rates

Check rates and charges duke-energy.com/rates

Correspond with Duke Energy (not for payment)

P.O. Box 14042
St Petersburg, FL 33733

Important to know

Your next meter reading: Oct 20

Please be sure we can safely access your meter. Don't worry if your digital meter flashes eights from time to time. That's a normal part of the energy measuring process.

Your electric service may be disconnected if your payment is past due

If payment for your electric service is past due, we may begin disconnection procedures. The due date on your bill applies to current charges only. Any unpaid, past due charges are not extended to the new due date and may result in disconnection. The reconnection fee is \$40 between the hours of 7 a.m. and 7 p.m. Monday through Friday and \$50 after 7 p.m. or on the weekends.

Electric service does not depend on payment for other products or services

Non-payment for non-regulated products or services (such as surge protection or equipment service contracts) may result in removal from the program but will not result in disconnection of electric service.

When you pay by check

We may process the payment as a regular check or convert it into a one-time electronic check payment.

Asset Securitization Charge

A charge to recover cost associated with nuclear asset-recovery bonds. Duke Energy Florida is acting as the collection agent for Special Purpose Entity (SPE) until the bonds have been paid in full or legally discharged.

Medical Essential Program

Identifies customers who are dependent on continuously electric-powered medical equipment. The program does not automatically extend electric bill due dates, nor does it provide priority restoration. To learn more or find out if you qualify, call 800.700.8744 or visit duke-energy.com/home/billing/special-assistance/medically-essential.

Special Needs Customers

Florida Statutes offer a program for customers who need special assistance during emergency evacuations and sheltering. Customers with special needs may contact their local emergency management agency for registration and more information.

Para nuestros clientes que hablan Español

Representantes bilingües están disponibles para asistirle de lunes a viernes de 7 a.m. - 7 p.m. Para obtener más información o reportar problemas con su servicio eléctrico, favor de llamar al 800.700.8744.



duke-energy.com
1.800.700.8744

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Account number

Billing details - Electric Charges

Residential Service (RS-1)	
BILLING PERIOD..08-17-21 TO 09-17-21 31 DAYS	
CUSTOMER CHARGE	\$11.52
ENERGY CHARGE	
FIRST 1000 KWH	
1,000 KWH @ 8.265c	82.65
ABOVE 1000 KWH	
1,307 KWH @ 9.998c	130.67
FUEL CHARGE	
FIRST 1000 KWH	
1,000 KWH @ 3.228c	32.28
ABOVE 1000 KWH	
1,307 KWH @ 4.228c	55.26
ASSET SECURITIZATION CHARGE	
2,307 KWH @ 0.248c	5.72
Total Electric Charges	\$318.10

Your current rate is Residential Service (RS-1).

For a complete listing of all Florida rates and riders, visit duke-energy.com/rates

Billing details - Late payment charge

LATE PAYMENT CHARGE FOR PREVIOUS BILL	\$5.00
Total Late payment charge	\$5.00

Billing details - Taxes

GROSS RECEIPTS TAX	\$8.16
MUNICIPAL FRANCHISE FEE	19.22
MUNICIPAL UTILITY TAX	27.41
Total Taxes	\$54.79

Billing Statement

City of Avon Park

Account number :
Location address: 321 E HAL MCRAE BLVD
 AVON PARK FL

Customer name : GORDON, JYNECIA Q.
Mailing address : 321 E HAL MCRAE BLVD
 :
City /State /Zip: AVON PARK FL 33825

Bill date: 12/13/21 Due date: 12/28/21

Balance forward : 90.00
Payments / adj. : .00
Current charges : 15.00
Bill amount : 105.00

Current Charge Detail

<u>Code</u>	<u>Description</u>	<u>Amount</u>
GB	GARBAGE	15.00
	Total Actual Charges	15.00

Balance: 105.00 as of 12/15/21

Billing Statement

City of Avon Park

Account number :

Location address: 321 E HAL MCRAE BLVD
AVON PARK FL

Customer name : GORDON, JYNECIA Q.

Mailing address : 321 E HAL MCRAE BLVD

:

City /State /Zip: AVON PARK FL 33825

Bill date: 11/15/21 Due date: 11/30/21

Balance forward : 75.00

Payments / adj. : .00

Current charges : 15.00

Bill amount : 90.00

Current Charge Detail

<u>Code</u>	<u>Description</u>	<u>Amount</u>
GB	GARBAGE	15.00
	Total Actual Charges	15.00

Balance: 105.00 as of 12/15/21

Billing Statement

City of Avon Park

Account number :
Location address: 321 E HAL MCRAE BLVD
 AVON PARK FL

Customer name : GORDON, JYNECIA Q.
Mailing address : 321 E HAL MCRAE BLVD
 :
City /State /Zip: AVON PARK FL 33825

Bill date: 10/21/21 Due date: 11/05/21

Balance forward : 60.00
Payments / adj. : .00
Current charges : 15.00
Bill amount : 75.00

Current Charge Detail

<u>Code</u>	<u>Description</u>	<u>Amount</u>
GB	GARBAGE	15.00
	Total Actual Charges	15.00

Balance: 105.00 as of 12/15/21

Parcel A-26-33-28-060-0030-0100

321 E HAL MCRAE BLVD
AVON PARK, FL 33825

Owners:

GORDON JYNECIA Q
GORDON QUINTON R

Mailing Address

321 E HAL MCRAE BLVD
AVON PARK, FL 33825

DOR Code: 01 - SINGLE FAMILY

Neighborhood: 1042.00 - LAKE TULANE AREA SE

Millage: 10 - Avon Park City Limits

Map ID: 45B

Legal Description

LOTELA HEIGHTS SUB PB 7-PG
57 LOT 10 BLK 3



Agenda Item Summary

Date of Action: August 29, 2022

Subject: Joint Discussion: CRA Job Description

Item No.: C-11

Placed on Agenda by: Chair Anderson

Staff Review: Yes

Attorney Review: N/A

Recommended Motion(s): Discussion with Possible Motion

Documentation: (DRAFT minutes in the packet)

Background:

During the July 21st CRA Advisory Board meeting, the Board passed two motions to add a line item in the Main Street budget for \$40,000, and the Southside budget for \$20,000. The funds would be used to hire a CRA consultant. There was discussion on this position being offered as either a *city employee or 1099 employee; what their job description (duties) would be, and who they would report to.*

During the July 25th CRA Board meeting there was discussion on the above noted issues (see the DRAFT minutes in the packet). Chair Anderson was in favor of approving the budget as is, and suggested having a joint meeting between the CRA Board and the CRA Advisory Board to discuss the above noted issues.